



# ACADEMIC CATALOG

2024-2025 | ON-GROUND & ONLINE



Published on May 8, 2024  
The King's University • Southlake, Texas

This Catalog contains policies and guidelines for the purpose of aiding students in planning their educational curriculum and is not to be considered a contractual agreement. Program requirements, course content, and other regulations are subject to change at the discretion of the controlling entities within the University.

# ACADEMIC CATALOG

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ON-GROUND & ONLINE | 2024-25



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## **A MESSAGE FROM OUR PRESIDENT**

Welcome to The King's University! If this is your first or final semester, we want you to know that we have been praying for you...yes you! We believe that each and every student, faculty, and staff are called here to TKU. As a result, we accept the responsibility of stewarding that call in you...that means you aren't alone - we are here to walk this out with you!

God is doing something in and through your time here at TKU. You will not finish the same way you started. That may sound overwhelming, but you don't have to do it alone, in fact God is longing for you to partner with Him in this season. Your origin, your original design, was modeled around partnership. God made a decision in Genesis 1:26, a partnered decision between the Trinity, to make man and woman in their image, and pursued partnership. The Trinity could have pursued any kind of relationship with mankind, and they chose partnership... not dictatorship, not hierarchy, the Trinity **CHOSE** to pursue mankind in partnership. God's choice to pursue is just as powerful as ours.

Partnership is embedded into the core of your DNA. He is all-knowing, all-powerful, all-present, **AND YET**, He chooses to commit Himself to covenant with mankind, a partnership. He says, if it is going to happen in this Earth, it will be because of partnership. Is there something you wish was different on this Earth? God is showing that problem to you so that you can be a part of its solution. We are God's response to a hurting world. Our culture is in need of the Christ-like, Spirit-empowered, transformational leaders that The King's University cultivates. We no longer have to posture ourselves as victims of this world, but partner with God as His answer.

You have an opportunity right here, right now to partner with the Lord in this season. Welcome Him into every aspect of your learning and growing here at The King's University, you will never be the same. I pray you will grow closer to Jesus, truly understand the nature of The Father, and encounter the transformative power of the Holy Spirit in an authentic way.

Pastor Jack Hayford, our founder, heard the Lord ask him to establish a seminary. Gateway Church heard the Lord ask them to take the baton from Pastor Jack. What will you hear from the Lord in this season at The King's University? God is speaking, will you partner with Him?

Partnering with Him,

A handwritten signature in black ink that reads "Irini Fambro". The signature is written in a cursive, flowing style.

Dr. Irini Fambro  
President, The King's University

## PROVISIONAL THREE-YEAR ACADEMIC CALENDAR

Fall Semester	2024-25	2025-26	2026-27
Late Registration for Fall Begins (Continuing Students Only)	May 10	May 9	May 8
Last Day to Register for Fall (New Students)	Aug. 2	Aug. 1	July 31
New Student Welcome	Aug. 17	Aug. 16	Aug. 15
First Day of Fall Semester	Aug. 19	Aug. 18	Aug. 17
Last Day for Schedule Changes	Aug. 23	Aug. 22	Aug. 21
Labor Day - No Classes	Sept. 2	Sept. 1	Sept. 7
Last Day for Automatic "W"	Sept. 20	Sept. 19	Sept. 18
Gateway Conference	Sept. 23-24*	Sept. 22-23*	Sept. 21-22*
Mid-Term Grades Due	Oct. 11	Oct. 10	Oct. 9
Fall Break	Oct. 14-18	Oct. 13-17	Oct. 12-16
Spring/Summer Registration Opens	Oct. 21	Oct. 20	Oct. 19
Current Student Advising	Oct. 21-25	Oct. 20-24	Oct. 19-23
Last Day to Withdraw - "WP" or "WF"	Nov. 8	Nov. 7	Nov. 6
Thanksgiving Break	Nov. 27-29	Nov. 26-28	Nov. 25-27
Last Day of Classes	Dec. 6	Dec. 5	Dec. 4
Final Examination Week	Dec. 9-13	Dec. 8-12	Dec. 7-11
Last Day of Fall Semester	Dec. 13	Dec. 12	Dec. 11
Late Registration Fee for Spring Begins (Continuing Students Only)	Dec. 14	Dec. 13	Dec. 12
Final Grades Due	Dec. 17	Dec. 16	Dec. 15
Spring Semester	2024-25	2025-26	2026-27
Registration Opens	Oct. 21	Oct. 20	Oct. 19
Last Day to Register for Spring (New Students)	Jan. 3	Jan. 2	Jan. 1
New Student Welcome	Jan. 11	Jan. 10	Jan. 9
First Day of Spring Semester	Jan. 13	Jan. 12	Jan. 11
Last Day for Schedule Changes	Jan. 17	Jan. 16	Jan. 15
Martin Luther King Day - No Classes	Jan. 20	Jan. 19	Jan. 18
Last Day for Automatic "W"	Feb. 14	Feb. 13	Feb. 12
Mid-Term Grades Due	Mar. 7	Mar. 6	Mar. 5
Spring Break	Mar. 10-14	Mar. 9-13	Mar. 8-12
Fall Registration Opens	Mar. 17	Mar. 16	Mar. 15
Current Student Advising	Mar. 17-21	Mar. 16-20	Mar. 15-19



Last Day to Withdraw - "WP" or "WF"	Apr. 4	Apr. 3	Apr. 2
Good Friday - No Classes	Apr. 18	Apr. 3	Mar. 26
Last Day to Register for Summer (New Students)	Apr. 25	Apr. 24	Apr. 23
Last Day of Classes	May 2	May 1	Apr. 30
Final Examination Week	May 5-9	May 4-8	May 3-7
Commencement	May 8	May 7	May 6
Last Day of the Spring Semester	May 8	May 7	May 6
Late Registration for Fall and Summer (Continuing Students Only)	May 9	May 8	May 7
Final Grades Due	May 13	May 12	May 11
<b>Summer Semester</b>	<b>2024-25</b>	<b>2025-26</b>	<b>2026-27</b>
Late Registration for Summer (Continuing Students Only)	May 9	May 8	May 7
First Day of Summer Semester	May 27	May 28	May 25
Last Day for Schedule Changes	May 30	May 29	May 28
Memorial Day - No Classes	May 26	May 25	May 24
Last Day for Automatic "W" (7-week)	June 13	June 12	June 11
Last Day for Automatic "W" (10-week)	June 20	June 19	June 18
Last Day to Withdraw - "WP" or "WF" (7-week)	June 20	June 19	June 18
Independence Day - No Classes	July 4	July 4	July 4
Last Day to Withdraw - "WP" or "WF" (10-week)	July 4	July 3	July 2
Last Day of Summer Session (7-week)	July 13	July 12	July 11
Final Grades Due (7-week)	July 16	July 15	July 14
Last Day of Summer Semester/Session (10- week)	Aug. 3	Aug. 2	Aug. 1
Final Grades Due (10-week)	Aug. 6	Aug. 5	Aug. 4

*\*Dates dependent on Gateway Conference schedule and are subject to change.*

**PROVISIONAL THREE-YEAR ONLINE (7-WEEK SESSIONS)  
ADD/WITHDRAWAL SCHEDULE**

<b>Fall Session I</b>	<b>2024-2025</b>	<b>2025-26</b>	<b>2026-27</b>
First Day of Classes	Aug. 19	Aug. 18	Aug. 17
Last Day for Schedule Changes	Aug. 23	Aug. 22	Aug. 21
Last Day for Automatic "W"	Sept. 6	Sept. 5	Sept. 4
Last Day to Withdraw - "WP" or "WF"	Sept. 13	Sept. 12	Sept. 11
Final Exams/Last Day of Session	Oct. 6	Oct. 5	Oct. 4
Final Grades Due	Oct. 13	Oct. 12	Oct. 11
<b>Fall Session II</b>	<b>2024-2025</b>	<b>2025-26</b>	<b>2026-27</b>
First Day of Classes	Oct. 21	Oct. 20	Oct. 19
Last Day for Automatic "W"	Nov. 8	Nov. 7	Nov. 6
Last Day to Withdraw - "WP" or "WF"	Nov. 15	Nov. 14	Nov. 13
Final Exams/Last Day of Session	Dec. 8	Dec. 7	Dec. 6
Final Grades Due	Dec. 17	Dec. 16	Dec. 15
<b>Spring Session I</b>	<b>2024-25</b>	<b>2025-26</b>	<b>2026-27</b>
First Day of Classes	Jan. 13	Jan. 12	Jan. 11
Last Day for Schedule Changes	Jan. 17	Jan. 16	Jan. 15
Last Day for Automatic "W"	Jan. 31	Jan. 30	Jan. 29
Last Day to Withdraw - "WP" or "WF"	Feb. 7	Feb. 6	Feb. 5
Final Exams/Last Day of Session	Mar. 2	Mar. 1	Feb. 28
Final Grades Due	Mar. 9	Mar. 8	Mar. 7
<b>Spring Session II</b>	<b>2024-25</b>	<b>2025-26</b>	<b>2026-27</b>
First Day of Classes	Mar. 17	Mar. 16	Mar. 15
Last Day for Automatic "W"	April 4	April 3	April 2
Last Day to Withdraw - "WP" or "WF"	April 11	April 10	April 9
Final Exams/Last Day of Session	May 4	May 3	May 2
Final Grades Due	May 13	May 12	May 11
<b>Summer 7-Week Session</b>	<b>2024-245</b>	<b>2025-26</b>	<b>2026-27</b>
First Day of Classes	May 26	May 25	May 24
Last Day for Schedule Changes (Both Sessions)	May 30	May 29	May 28

Last Day for Automatic "W"	June 13	June 12	June 11
Last Day to Withdraw - "WP" or "WF"	June 20	June 19	June 18
Last Day of Session	July 13	July 12	July 11
Final Grades Due	July 20	July 19	July 18
<b>Summer 10-Week Session</b>	<b>2024-25</b>	<b>2025-26</b>	<b>2026-27</b>
First Day of Classes	May 26	May 25	May 24
Last Day for Automatic "W"	June 20	June 19	June 18
Last Day to Withdraw - "WP" of "WF"	July 4	July 3	July 2
Last Day of Session/Semester	Aug. 3	Aug 2	Aug. 1
Final Grades Due	Aug. 6	Aug 5	Aug. 4

## 15-WEEK REFUND SCHEDULE 2024-25

FALL 2024	SPRING 2025	SUMMER 2025 FULL TERM (10 WEEKS)
100% Refund Aug. 19 - 25	100% Refund Jan. 13 - 19	100% Refund May 26 - 31
75% Refund Aug. 26 - Sept. 1	75% Refund Jan. 20 - 26	75% Refund June 1 - 4
50% Refund Sept. 2 - 8	50% Refund Jan. 27 - Feb. 2	50% Refund June 5 - 8
25% Refund Sept. 9 - 15	25% Refund Feb. 3 - Feb. 9	25% Refund June 9 - 12
No Refund after Sept. 15	No Refund after Feb. 9	No Refund after June 12

*Note that all courses (On-Ground, Module, and full-term Online Sessions) are considered to begin at the start of the term.*

## 7-WEEK TUITION REFUND SCHEDULE 2024-25

FALL 2024 SESSION I	FALL 2024 SESSION II	SPRING 2025 SESSION I	SPRING 2025 SESSION II	SUMMER 2025 7-WEEK SESSION
100% Refund Aug. 19 - 22	100% Refund Oct. 21 - 24	100% Refund Jan. 13 - 16	100% Refund March 17 - 20	100% Refund May 26 - 29
75% Refund Aug. 23 - 25	75% Refund Oct. 25 - 27	75% Refund Jan. 17 - 19	75% Refund March 21 - 23	75% Refund May 30 - June 1
50% Refund Aug. 26	50% Refund Oct. 28	50% Refund Jan. 20	50% Refund March 24	50% Refund June 2
25% Refund Aug. 27	25% Refund Oct. 29	25% Refund Jan. 21	25% Refund March 25	25% Refund June 3
No Refund after Aug. 27	No Refund after Oct. 29	No Refund after Jan. 21	No Refund after March 25	No Refund after June 3

## **BOARD OF TRUSTEES**

CHAIRMAN DOUG ANDERSON

PRESIDENT IRINI FAMBRO

HRISHI BASKARAN

LARRY DANTZLER

HOWARD KALOOGIAN

THOMAS MILLER

KEVIN GROVE

JACK YOUNG

## **ADMINISTRATIVE STAFF**

IRINI FAMBRO

President

Ph.D., Regent University

M.Div., Samford University Beeson Divinity School

B.A., University of Alabama

DANIELLE CARRICO

Interim Executive Director of Business Administration

B.B.A., University of Texas at Arlington

ASHLYN CASTENSON

Registrar

B.S., Texas A&M University

BRYAN CHAMBERS

Executive Director of Advancement

M.A., Evangel University

B.B.A., Vanguard University

DAVID COLE

Liaison for Ecumenical Relations

Professor of Historical Theology

Ph.D., M.Div., Fuller Theological Seminary

M.A., B.A., Oral Roberts University

JULIE COLE

Directory of Spiritual Formation and Soul Care

M.A., Fuller Theological Seminary

B.A., Oral Roberts University

MEGAN GRONDIN

Executive Director of Academic Services

M.Th., B.Div., Continental Theological Seminary

BARRY HARP

Executive Director of Finance

B.B.A., West Texas A&M University

NELLIE LEE

Director of Student Success  
M.Div., The King's University  
B.A., San Jose State University

WINTER LISCANO

Director of Marketing and Communications  
B.S., Trevecca Nazarene University

MARK LOPEZ

Director of End-User Experience  
M.F.A., B.A., University of Texas Rio Grande  
Valley

HELEN OGIOZEE

Director of Institutional Effectiveness and  
Accreditation Liaison Officer  
Ph.D., Dallas Baptist University  
M.A., M.A., Regent University  
B.A., Christ for the Nations Institute

ANGELA PRUIS

Executive Director of Enrollment Management  
M.T.S., The King's University (in progress)  
M.A., B.A., Western Michigan University

DONNIE PURVIS

Director of Student Financial Services  
M.S. Tarleton State University

ERIC SCOTT

Director of Student Engagement and  
Mobilization  
M.O.L., The King's University

MATT WILSON

Director of Information Technology  
M.B.A., University of Dallas  
B.B.A., Southern Methodist University

## **ADMINISTRATIVE FACULTY**

JESSE BUCHHOLZ (2022)

Director of Online Education  
Ph.D., Northwest Nazarene University  
M.Div., Regent University  
Ed.S., Northwest Nazarene University  
M.A. Ed., University of Phoenix  
B.S. Dickinson State University

LINDA HOOVER (2018)

Interim Executive Dean of Academics  
Dean of Undergraduate Studies  
Director of Biblical Counseling  
Assistant Professor of Biblical Counseling  
Psy.D., Antioch University  
M.A., B.A., Chapman University

JON HUNTZINGER (1998)

Dean of The King's Seminary  
Distinguished Professor of Bible and Ministry  
Ph.D., Fuller Theological Seminary  
M.Div., B.S., Oral Roberts University

## **FULL-TIME FACULTY**

Date of faculty appointment shown in parentheses.

DAN CALL (2017)

Director of Doctor of Ministry  
Professor of Practical Theology  
D.Min, M.Div., Assemblies of God Theological  
Seminary  
B.B.A., University of Missouri at Kansas City

DAVID COLE (2014)

Liaison for Ecumenical Relations  
Professor of Historical Theology  
Ph.D., M.Div., Fuller Theological Seminary  
M.A., B.A., Oral Roberts University

MARY DAINTY (2024)  
Director of Marriage and Family Therapy  
Ph.D., Grand Canyon University  
M.A., Southwestern Baptist Theological  
Seminary  
B.S., Auburn University

JONATHAN FRAZIER (2017)  
Associate Professor of Intercultural Studies and  
Missions  
Director of Biblical and Theological Studies  
D.Min., Gordon-Conwell Theological Seminary  
M.Div., Assemblies of God Theological  
Seminary  
B.A., Southeastern University

FRANK MARKOW (2014)  
Director of Master of Organizational Leadership  
Professor of Leadership Studies  
Ph.D., Regent University  
M.A., Church of God Theological Seminary  
B.A., Patten University

DAVID MOORE (2013)  
M. G. Robertson Professor of Pneumatology  
D.Min., Ph.D., Regent University  
M.A., Oral Roberts University  
Th.B., Pacific Coast Bible College

JASON MORAFF (2021)  
Assistant Professor of Biblical Studies  
Ph.D., Fuller Theological Seminary  
M.T.S., Duke University  
M.A., Moody Theological Seminary  
B.A., Moody Bible Institute

ANDREW NICOLETTE (2016)  
Director of Worship Leadership  
Director of Media Arts  
Assistant Professor of Worship Studies  
Ph.D., Louisiana State University  
M.A., The Catholic University of America  
B.A., Shepherd University

DAVID RUDOLPH (2015)  
Director of Messianic Jewish Studies  
Professor of New Testament and Jewish Studies  
Ph.D., Cambridge University  
M.T.S., Messiah Biblical Institute  
M.A.B.L., M.A.O.T., Gordon Conwell  
Theological Seminary  
B.Th., Messiah Biblical Institute

LEANNA THOMPSON (2021)  
Doctor of Ministry Project Coordinator  
Director of Master of Theological Studies  
Associate Professor of Bible and Theology  
Ph.D., Regent University  
M.A., B.Th., The King's University

## **ADJUNCT FACULTY**

PATRICIA AKINFENWA  
D.Min., The King's University  
D.Phil., Baylor College of Medicine  
B.A., University of Houston

SANDY ANTHONY  
M.M.F.T., The King's University  
B.S., Pittsburg State University

VAUGHN BAKER  
Ph.D., University of South Africa  
D.Min., Perkins School of Theology  
M.A., Perkins School of Theology  
B.A., Miami University

STACEY BAREFIELD  
B.A., Dallas Baptist University (in progress)

REBECCA BAUER  
Ph.D., Assemblies of God Theological Seminary  
(in progress)  
M.A., Regent University

DAVID BITTINGER  
D.Min., Assemblies of God Theological  
Seminary  
M.A., Ashland Theological Seminary  
B.A., Evangel University

THOMAS BLAKE  
D.Min., The King's University  
M.Ed., Rockhurst University  
B.A., University of Kansas

KYMBERLY BRACEY  
M.S., B.S., Southeast Missouri State University

JOSHUA BRUMBACH  
M.A., Messianic Jewish Theological Institute  
B.A., University of California

TIM CLAREY  
Ph.D., Western Michigan University  
M.S., University of Wyoming  
B.S., Western Michigan University

HOLLEY CLOUGH  
Ph.D., Golden Gate Seminary  
M.A., Western Seminary  
B.A., George Fox University

JULIE COLE  
M.A., Fuller Theological Seminary  
B.A., Oral Roberts University

SHANNAN CRAWFORD  
Psy.D., M.A., Regent University  
B.A., Azusa University

MARGARET DEALMINANA  
D.Phil., University of Wales  
M.A., M.A., Southeastern University  
B.A., University of Pittsburgh

ALMARIE DONALDSON  
Ph.D., M.A., Regent University  
B.A., Universidad Del Valle De Guatemala

ARRI EVANS

M.A., Dallas Baptist University  
B.A., Friends University

JACOB EVERS  
Ph.D., Fuller Theological Seminary  
M.Div., Azusa Pacific University  
B.A., Life Pacific College

MICHAEL GABIZON  
Ph.D., McMaster University (in progress)  
Th.D., Dallas Theological Seminary  
M.Div., Trinity Evangelical Divinity School  
B.A., Moody Bible Institute

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M.M.F.T., The King's University  
B.S., University of Oklahoma

JIM GIRDLESTONE  
D.Min., M.Div., The King's University  
B.A., Master's College

JAMES GREENBERG  
Ph.D., Trinity College  
M.Div., Denver Seminary  
M.A., B.S., University of Maryland

JESSICA HARRIS  
B.W.L., A.W.L., The King's University

JARED HOOVER  
MMFT., The King's University  
B.S., Bethany Bible College

JONATHAN HUANG  
D.Min., The King's University (in progress)  
M.A., University of Dallas  
M.A., University of Maryland  
B.A., Tianjin University

BRANDY HUSSEY  
M.M.F.T., The King's University  
B.S., McNeese State University

DAVID JACOB  
M.A., Liberty Baptist Theological Seminary



B.A., George Mason University

ASHLEY KING

Ph.D., Regent University (in progress)

M.Div., The King's University

B.S., Savannah State University

BYRON KLAUS

D.Min., Fuller Theological Seminary

M.R.E., Southwestern Baptist Theological Seminary

B.S., Bethany Bible College

KEVIN KOWALSKI

D.Min. (in progress), M.Div., The King's University

B.S., University of Toledo

MITCH LAND

Professor Emeritus

Ph.D., University of Texas at Austin

M.A., University of North Texas

M.Div., Southwestern Baptist Theological Seminary

B.A., Midwestern State University

NELLIE LEE

M.Div., The King's University

B.A., San Jose State University

DAVID LOCKWOOD

D.Min. (in progress), M.Div., The King's University

M.T.S., Liberty University

B.S., Regis University

MARK LOPEZ

M.F.A., B.A., University of Texas Rio Grande Valley

BOYD LUTER

Professor Emeritus

Ph.D., Th.M., Dallas Theological Seminary

B.S., Mississippi State University

DAVID MANDANI

D.Min., The King's University (in progress)

M.S., California State University

B.A., Azusa Pacific University

GLENNA MASSEY

M.A., Liberty University

B.S., Oklahoma Christian University

STAN MEYER

Ph.D., Biola University

M.A., Fuller Theological Seminary

B.S., The University of Texas

SHANNON MILLER

Juris Doctorate, Southern Methodist University, Dredmon School of Law

M.Div., The King's University

B.A., University of Texas at Dallas

SHAWN MOIR

D.Min., The King's University

M.Div., Assemblies of God Theological Seminary

B.A., Farmingdale State University

CHANAEE MOORE

M.M.F.T., The King's University

B.S., California Polytechnic State University

CHRISTINE MUELLER

M.A., Northern Illinois University

B.M., Millikin University

SAMARA ORR

M.A., Liberty University

B.A. Psychology, University of North Texas

DANIEL ORTIZ

M.A., B.A., California Baptist University

DEREK PRITCHETT

D.Min., The King's University (in progress)

M.Div., Fuller Theological Seminary

B.C.M., The King's University

JOSHUA PRUIS

M.Div., The King's University  
B.A., Western Michigan University

CORNELIUS QUEK  
D.Min., M.Div., B.A., Oral Roberts University

SAM ROCKWELL  
Ph.D., M.A., Fielding Graduate University  
M.S., Pepperdine University  
B.A., Mt. Vernon Bible College

JENNIFER ROSNER  
Ph.D., Fuller Theological Seminary  
M.Div., Yale University  
B.A., California Polytechnic State University  
A.A., Lake Tahoe Community College

SHAYLA RUMSEY  
M.A., University of Oklahoma  
B.S., Texas Christian University

GAYLE SAMPLES  
Ph.D., Regent University  
M.A., Trinity College of Graduate Studies

SARAH SANDERS  
Ph.D., Liberty University (in progress)  
M.Div., The King's University  
B.A., Griffith University

MICHAEL SCHIFFMAN  
D.Min., Ashland Theological Seminary  
M.Div., Trinity Evangelical Divinity School  
B.A., Arizona State University

JENNIFER SCUDIERO  
D.Min. (in progress), M.Div., The King's  
University  
B.S., Indiana University

ANDREW SNYDER  
Ph.D., Regent University  
M.A., Gordon-Conwell Theological Seminary  
B.A., Old Dominion University

YOLANDA SPENCER  
M.A., American Public University System  
B.A., Chapman University

GREG STONE  
D.Min., The King's University  
M.Div., Assemblies of God Theological  
Seminary  
M.A., Liberty University  
B.A., Saint Leo College

DAVID SUMRALL  
B.S., Middle Tennessee State University  
A.A., Mississippi Gulf Coast Community  
College

MATT TALLMAN  
Ph.D., M.Div., Regent University

PATRICIA THIREY  
Ed.D., Liberty University  
M.A., Campbell University  
B.A., William Peace College

STEVEN TODD  
D.Miss., New Geneva Theological Seminary  
M.A., Theo. Fuller Theological Seminary  
B.A., Cal State Northridge

KAREN TURNER  
M.Div., The King's University  
B.S., University of Central Oklahoma

KENNETH ULMER  
Ph.D., Grace Graduate Theological Seminary  
Post-Doctoral Studies at Oxford University  
D.Min., United Theological Seminary  
M.A., Grace Graduate School of Theology  
B.A., University of Illinois

TAREN WALTERS  
M.Div., B.B.C., The King's University

BENJAMIN WATKINS

M.A., Academy of Art University  
B.A., Minnesota State University  
A.A., Ridgewater Community College

HOLLY WATSON  
Certificate, Contemporary Music Center,  
Sydney, Australia

JOEL WILLITTS  
Ph.D., M.Phil., Cambridge University  
Th.M., Dallas Theological Seminary  
B.S., Liberty University

LYNDA ZACKARY  
M.A., B.A., Dallas Baptist University

## **TEACHING SITES**

Teaching Sites/Extension Sites are locations away from the main campus at which the institution offers less than 50% of an educational program. Students at Teaching Sites who wish to complete their program must speak with their academic advisor about transferring either into an Online degree program or to our location that offers full degrees (Southlake). Students may not complete their degree at any teaching site.

## **GENERAL INFORMATION**

### **Mission Statement**

The King's University is a higher education and ministry leadership training center that exists to provide biblically and theologically sound preparation that equips men and women to become the next generation of Christ-like, Spirit-empowered, transformational leaders for the global church.

### **Institutional Objectives**

To fulfill its mission, The King's is committed to:

1. Provide instruction, nurture, and enrichment for personal and professional development within a Spirit-filled, ecumenical ethos;
2. Instill in the student recognition of the authority of Scripture in all areas of life and provide a solid knowledge of the Bible;
3. Encourage development of a biblical and balanced Christian theology;
4. Increase awareness and appreciation of the heritage of the Christian community and the Spirit-filled community of faith in particular;
5. Equip students with the basic skills for ministry and evangelism;
6. Cultivate within students a spirit of thoughtful inquiry and reflective discernment in the quest for knowledge and truth;
7. Enhance spiritual development by encouraging students in personal prayer and the spiritual disciplines;
8. Increase students' biblical knowledge of moral and ethical standards and cultivate a lifestyle based on Scripture;
9. Prepare students for servant-hood in the Church and community with sensitivity to the rich ethnic and cultural diversity and varied needs of the world;
10. Make personal and professional development possible for adult learners through quality educational delivery systems;
11. Stimulate awareness for the need of continuous lifelong personal and professional development and provide such opportunities; and
12. Operate in an efficient and effective manner so as to be a good steward of the resources God has entrusted to it.

### **Institutional Outcomes**

In harmony with the mission and institutional objectives of the school, The King's expects certain outcomes to be demonstrated by its graduates. These foundational outcomes are enlarged upon by the specific measurable objectives in each academic program offered by the institution. The combination of these institutional objectives for each student and the specific objective for each academic program provides a basis for assessing a student's progress and the institution's effectiveness in fulfilling its mission.

Graduating students will:

1. Show a commitment to the Lordship of Jesus Christ;
2. Show the fruit of a Spirit-filled lifestyle and mindset;
3. Acknowledge the authority of Scripture in the way they live;

4. Demonstrate firm knowledge of Scripture and ability to apply its principles to life;
5. Evidence a commitment to the biblical mandate of evangelism and the ability to share their faith;
6. Evidence a commitment to the Church and to serve in it;
7. Demonstrate the ability to effectively communicate in both written and oral form;
8. Give evidence of reasoning skills with the ability to interpret and integrate knowledge;
9. Demonstrate the ability to do research on a post-secondary level; and
10. Manifest a commitment to lifelong learning and growth.

## **Philosophy of Education**

The King's University recognizes the primacy of the spiritual truth revealed in the Bible and incarnate in Jesus Christ, and acknowledges that all truth, wherever it is found, is of God. All truth finds its unity in God. The King's also recognizes the role of the Holy Spirit in interpreting God's truth in accordance with the words of the Lord Jesus Christ who instructed His disciples that "When He, the Spirit of Truth, comes, He will guide you into all truth" (John 16:13).

The King's recognizes that God the Father has shown humankind truth through Christ in nature, history, and above all, in Scripture. Thus, the Bible, as the authoritative Word of God, is central in the quest for knowledge. Its principles and precepts are integrated throughout The King's curriculum and are foundational in the school's basic philosophy of education.

## **Statement of Faith**

WE BELIEVE –

Jesus of Nazareth is the Messiah, the Son of God, who was eternally preexistent with the Father and the Holy Spirit in a Holy Trinity; He became incarnate as the virgin-born Savior of the world and through His sinless life, baptism with the Holy Spirit, atoning death on the Cross, and bodily resurrection fulfilled God's sole plan for the redemption of fallen humanity. Jesus is the King of Glory who sits at the right hand of God as His Majesty on high, where He faithfully intercedes for us and from where He will return to earth to rule in righteousness. (Luke 1:34-35; John 1:1-2, 10:36-38; Acts 1:9-11, 2:33-36; 1 Corinthians 15:3-5; 2 Corinthians 5:21; Hebrews 7:24-26, 9:26)

These truths are revealed in the Scriptures, the Holy Bible, which is the Holy Spirit-inspired and infallible Word of God contained in the books of the Old and New Testaments, complete and truthful in its message and in all of the information it provides. The Word of God is the final and conclusive authority given to humankind to reveal the ultimate Way, Truth, and Life in Jesus who alone can satisfy our need to know God and live in a worshipful relationship with Him. (Matthew 5:8; John 5:39, 14:6; 2 Timothy 3:16-17; 1 Peter 3:16-18)

The Scriptures join with God's revelation of Himself in Jesus and His Creation to show us the goodness and glory of the eternal Triune God—Father, Son, and Holy Spirit—who is the Creator and Sustainer of all things visible and invisible and who is everywhere present in holiness, wisdom, power, and love to redeem humankind's promise and potential, and whose redeeming grace alone provides for humankind's salvation and restoration. (John 1:3, 14:16-26, 16:12-15, 20:30-31; Romans 1:20; Colossians 1:16-17; 1 Timothy 1:17, 2:3-6; Titus 2:11; Hebrews 1:1-3; 1 John 4:15-16; Revelation 1:8)

The Gospel is the complete message of God's salvation and restoration. The Gospel proclaims that forgiveness of sin, the restoration of God's loving rule and benevolent Kingdom, and the promise of a blessed and eternal life are available through repentance and faith in Jesus, our Savior and King, and it declares that this faith brings new birth into the Kingdom of God where God's loving purpose for each individual may be realized through the power of His Holy Spirit. (John 3:3-7; Acts 16:31, 26:17-20; Romans 1:16, 10:8-13; Titus 3:4-7; Hebrews 6:1-2)

The Church is constituted of all people who have believed and received the Gospel and is unified by our worship of Jesus the Messiah as our Savior and King. Thus, it is a diverse Messianic community of Jews and people from all nations who honor and support one another through mutual prayer, fellowship, and gifts. It is also a reconciled people who through the power of God's Holy Spirit forgives and asks forgiveness of one another. As such a people, the Church practices water baptism and celebrates The Lord's Table as prophetic signs of the reality of the new life that believers live in the Messiah. (John 13:34-35, 15:12-13; Acts 2:36; Romans 15:7; 1 Corinthians 12:3; Galatians 3:26-29; Ephesians 2:19-23, 4:1-6; 1 Thessalonians 4:9-12; 1 John 4:7-21)

The whole Church is commissioned by Jesus to take the Gospel to the whole world and urges that all people be reconciled to God in Jesus' Name and experience the fulfillment of their humanity in their worship of and growth in Him. This commission is accomplished through the love and power of the Holy Spirit who has come from God the Father at the request of Jesus the Son to enable all believers to serve one another in grace and to serve others by feeding the hungry, clothing the poor, and visiting the needy and neglected. (Matthew 5:13-16, 24:14, 28:18-20; Mark 16:15; John 16:7-15; Acts 1:8; 2 Corinthians 5:18-21)

The fullness of the Holy Spirit is the wellspring of the Church's capacity for witness and ministry. Jesus Himself baptizes the members of His Body—the Church—with God's Spirit, to empower each one for good works of reaching people with the Gospel, forgiving people, bringing salvation, freedom, and healing to people. The fruit and gifts of the Spirit are tangible manifestations of the Kingdom of God and evidence of the truth and grace that the Church preaches and shows to all nations. (Matt. 3:11, 24:14; Luke 3:16, 24:48-49; John 7, 14:12, 20:21-23; Acts 1:4-8, 2:1-4; 10; Rom. 12:5-8; 1 Cor. 12:4-11; Gal 5:22-23; Heb. 13:8)

The Church lives in the hope of God's glory and the expectation of Jesus' return. For this reason, believers pray that God's will be done and His Kingdom come on earth as in heaven, looking forward to the return of the Messiah and the consummation of God's Kingdom over all creation, at which time all of those who have received His rule will exchange mortality for immortality. (John 5:28-29; Romans 14:10-12; 1 Corinthians 15:35-58; 2 Timothy 4:1-2; 1 Peter 4:7; 2 Peter 3:11-14; 1 John 3:2-3; Revelation 20:11-15)

The above affirmations of faith are founded on the revelation of God's Word and are reaffirmed in the following statements:

- We believe in the Trinity of the Eternal Godhead—Father, Son, and Holy Spirit, perfect in unity as Creator, Redeemer, and Restorer of Humankind.
- We believe in the plenary verbal inspiration of the Bible—the completed canon of the Old and New Testaments, inerrant in the original manuscripts and infallible in its truth for faith and life.

- We believe in the creation of the universe, the fashioning of earth for human habitation, and the historicity of primeval history as presented in the Scriptures.
- We believe in the literal existence of the devil and in the reality of the invisible war against demonic hosts who seek to tempt and separate humankind from the Father.
- We believe in the Gospel of salvation through the Cross—that humankind is lost without Jesus the Savior, whose atoning blood and substitutionary death alone provide forgiveness for and justification from sin and provide eternal life.
- We believe in the literal reality of each—the virgin birth, reconciling death, bodily resurrection, personal ascension, and promised Second Coming of Jesus, the Messiah.
- We believe in the essential unity of the Church under the Saviorhood and Lordship of Christ, with a commitment to respond to His prayer “that they may be one” in the Spirit of humility and love.
- We believe in Israel’s irrevocable election and affirm the calling of Jewish followers of the Messiah to remain true to their identity as Jews (Rom 11:28-29; 1 Cor 7:17-20; Acts 21:17-26). See Appendix A for an expanded statement.
- We believe in the Savior’s great commission to go into all the world preaching the Gospel, baptizing, and making disciples.
- We believe in the present ministry of the Holy Spirit’s gifts and works of power and through the Church, beginning with the believer’s receiving the Baptism with the Holy Spirit as at the beginning.
- We believe in showing love and good works toward all humanity in serving human need, that the Gospel not be reproached, and that God’s love be seen in practice as well as proclamation.
- We believe in the final judgment of all humankind into eternal union or eternal separation from God; ministering in this light with the passion of those who believe that “For God so loved the world that He gave His only begotten Son, that whoever believes in Him should not perish but have everlasting life” (John 3:16).
- We believe in the Church’s historic view of marriage as the union of a man and a woman to one another in a shared life of fidelity and devotion as a gift given by God to His people and one of the ways through which His image is made known in the world. (Genesis 1:26; John 13:34-35; 15:12-13; Acts 2:36; Rom. 15:7; 1 Cor. 12:3; Gal. 3:26-29; Eph. 2:19-23, 4:1-6; 1 Thess. 4:9-12; 1 John 4:7-21) See Appendix D for an expanded statement.
- We believe in doctrinal and denominational distinctiveness regarding the contribution of women in ministry leadership and the worth and propriety of spiritual language as the evidence of Spirit Baptism.
- The King’s University subscribes to the historic creeds of the Church, including the Apostles’ Creed and Nicene Creed, and to the Statement of Faith of the National Association of Evangelicals (USA), and to the Declaration of Faith of the Pentecostal Charismatic Churches of North America. The King’s University has also signed the Statement of Affirmations of the Toward Jerusalem Council II movement, which invites churches and Christian organizations to affirm the Messianic Jewish Movement. *To read The Seven Affirmations of the TJCI Movement, see Appendix B*



## Accreditation and Affiliations

The King's University is a member of the Transnational Association of Christian Colleges and Schools (TRACS) [15935 Forest Road, Forest, VA 24551; Telephone: (434) 525-9539; e-mail: [info@tracs.org](mailto:info@tracs.org)], having been awarded Reaffirmation II of its Accredited Status as a Category IV institution by the TRACS Accreditation Commission on April 19, 2016. This status is effective for a period of ten years. TRACS is recognized by the United States Department of Education (USDOE), the Council for Higher Education Accreditation (CHEA), and the International Network for Quality Assurance Agencies in Higher Education (INQAAHE).

The King's University is also accredited by the Commission on Accreditation of the Association for Biblical Higher Education, 5850 T.G. Lee Boulevard, Orlando, Florida (407-207-0808). Both Transnational Association of Christian Colleges and Schools and the Association of Biblical Higher Education are members of the Council for Higher Education Accreditation (CHEA).

The King's Seminary at The King's University is accredited by the Commission on Accrediting of The Association of Theological Schools in the United States and Canada ([www.ats.edu](http://www.ats.edu)) and is approved to offer the following degrees: Master of Practical Theology, Master of Divinity, Master of Organizational Leadership, Doctor of Ministry. TKS is also approved for a Comprehensive Distance Education Program. Contact information is the Commission on Accrediting of the Association of Theological Schools in the United States and Canada, 10 Summit Park Drive, Pittsburgh, PA 15275, Phone: [412.788.6505](tel:412.788.6505).

The Institution is listed in the current edition of both The American Council on Education's Accredited Institutions of Postsecondary Education and in the Higher Education directory. The Institution is acknowledged on the U.S. Department of Education website of accredited postsecondary institutions and participates in the U.S. Department of Education Title IV Program, which offers students access to Pell Grants, Federal Supplemental Educational Opportunities Grants, Federal Work Study, and the Stafford Education loan programs. Graduates of the University are recognized by all branches of the U.S. military for participation in the Military Chaplaincy. The King's is approved to participate in the Veteran's Administration educational assistance programs.

The King's University is a member of the National Association of Independent Colleges and Universities (NAICU), the Council for Higher Education Accreditation (CHEA), and the Higher Education Transfer Alliance (HETA). The institution is provided religious exemption status within the provisions of the State of Texas Workforce Commission under Texas Education Code, section 132.02(a)(2) and maintains a Certificate of Authorization with the Texas Higher Education Coordinating Board. The institution is also provided religious exemption status within the provisions of the State of California Education Code, Section 94874(e)(1), as verified by the California Bureau of Private Postsecondary Education.

## **A HISTORICAL REFLECTION**

### **The King's Story**

In February 1996, Pastor Jack Hayford was flying back to Los Angeles after speaking to more than 39,000 pastors at the Promise Keepers Clergy Conference held at the Georgia Dome in Atlanta - the largest gathering of pastors in modern day history.

While his experience with the pastors at the Georgia Dome had been a powerful time of ministry and freedom, Pastor Jack's thoughts at the moment were not focused on what had transpired over the previous three days. Instead, he was relaxing in his seat, looking out the plane window, and enjoying the majestic beauty of the clouds floating at an altitude of 37,000 feet.

Out of the blue, Pastor Jack heard a still, small Voice tell him to begin a seminary. Pastor Jack knew the Lord was speaking directly to him about preparing young men and women for Christian leadership.

From that moment on, obeying God's command to launch a school that would train up godly leaders became the focus of his life.

With the Church poised to enter into the twenty-first century, Pastor Jack recognized there was a need for a Bible-based, Spirit-empowered school to provide men and women with a solid foundation of theological and ministerial training. But beyond creating a place for academic and practical education, his desire was to raise up leaders who rest in the power of the Holy Spirit and replicate the life of Jesus in whomever they serve.

### **A Spiritual Heritage**

In September of 1997 - a year and a half after that momentous plane ride - classes began at The King's College and Seminary in Los Angeles, California. It is clear that God's leading to launch a Spirit-empowered college and seminary in the spiritually historic city of Los Angeles - the "City of Angels" - wasn't mere happenstance.

Los Angeles is a city rich with spiritual heritage. This is the very city where the worldwide revival that sparked the Pentecostal Movement had taken place nearly a century before at Azusa Street. This is also the city where Aimee Semple McPherson, who was one of the most significant female evangelists in American history, birthed the International Church of the Foursquare Gospel, built one of the largest churches in the United States, and was the first woman to use the medium of radio to preach the gospel.

It was in Los Angeles that Billy Graham launched a national revival at The Rose Bowl in 1949 that would end up transforming the heart of America for the next five decades. And how apropos is it that Los Angeles is where Demos Shakarian launched the Full Gospel Businessmen's Fellowship International in 1951 that introduced the Spirit-filled life to millions of American business leaders? In addition, it is especially significant that the first location chosen for The King's is literally on the exact same street and block where God used Father Dennis Bennett, Rector at St. Mark's Episcopal Church, to spark the great Church renewal that we call the Charismatic Movement in 1960.

For years, The King's College was the only accredited Pentecostal/Charismatic postsecondary institution in Los Angeles, and The King's Seminary was the only accredited Pentecostal/Charismatic seminary on the West Coast of North America.

As the fastest growing movement in church history, the Pentecostal/Charismatic Movement is showing no signs of slowing its momentum and The King's University is actively contributing to it by raising up new generations of Spirit-empowered leaders.

## **The Early Years**

The King's grew rapidly and miraculously. Around this time, Pastor Jack felt an ever-increasing urgency to give himself wholly to God's call of building a seminary, which led him to conclude his 30 years of service as the senior pastor of The Church on the Way in Van Nuys.

During those earliest days, God was faithful to bring individuals who supported The King's both through their prayers and through their generous donations. Within the first two and a half years, Gerald Canning from Nebraska donated \$100,000 to launch the building of a library, and Bert and Jane Boeckmann gave hundreds of thousands of dollars toward it as well. Because of those donations and others like it, The King's was able to quickly build its library collection to more than 177,000 volumes. In addition, Jim Tolle, the Executive Director of Foursquare Missions, gave the school \$200,000 to launch a world-class Online Program.

In 1999, The King's began the arduous process of accreditation. They requested Applicant status with the two major nationally recognized Christian Accreditation Associations. In one year, they received Candidacy and the next year Initial Accreditation. No school in the history of either association had ever completed the eight- to ten- year process in two years!

There is no other way to describe what took place during those early years other than it was miraculous. From how supernaturally quick the accreditation requirements were fulfilled to the divine provision of the necessary properties and facilities which were secured, from assembling a top-notch team of faculty and administration to taking in a sizable number of students, the hand of God on The King's was truly evident everywhere.

## **A New Season**

Throughout the first decade, The King's continued to expand and grow by planting new extension campuses across the nation in conjunction with several local churches. In 2009, Gateway Church entered the picture receiving a mandate from God to "train the next generation for ministry." To fulfill that dream from God, Gateway Church partnered with The King's University in California to create a branch campus in Southlake, Texas. With The King's help, Gateway wanted to train and equip students for ministry within the church as well as outside the four walls of the church.

Pastor Jack shares a moving story of how the Lord simultaneously spoke to him, prompting a decision to move the main campus operations to Gateway Church. Following that leading, and approved by the Board, the transition began, becoming finalized in January 2014.

This new beginning represented the culmination of a multi-year planning process that was first birthed in the heart of Gateway Church and is an extension of the very close relationship that exists between Gateway Church leadership and Dr. Jack Hayford.

### **This Is Only The Beginning**

Today, The King's University is preparing and equipping Christian leaders in Texas, across the U.S., and around the world.

Currently, the University offers 15 accredited vocational ministry degree plans including undergraduate and graduate degrees. Most recently, a Master of Spiritual Leadership and a Bachelor of Worship Leadership were added to the program offerings. In the near future, the school anticipates continuing to expand its degree programs, including an undergraduate degree in media arts. Pastor Jack says: "When we founded The King's University, it was our vision to see students experience quality ministry education. As we move into this next season and our vision expands, I believe TKU's influence will increase globally as more students gain access to a wider variety of degrees."

As a Spirit-filled evangelical institution of higher education, the King's University is dedicated to the preparation of men and women for effective leadership and Christ-like servanthood in the global community.

## **INSTITUTIONAL POLICIES**

### **Non-Discriminatory Policy**

The King's University believes that all people are created in the image of God and is committed to providing equal opportunity and access in its educational and spiritual programs and activities. The school provides full and affirmative compliance with the provision of Title VI of the Civil Rights Acts of 1964, Title IX of the Education Amendment of 1972, Section 504 of the Rehabilitation Act of 1973, and the Age Discrimination Act of 1975.

The school does not discriminate on the basis of race, color, gender, national or ethnic origin, handicaps or disability, age, marital, or veteran status in any of its policies, procedures, or practices. This includes its admissions policy, educational programs, treatment, employment, and all other activities that it provides. In addition, recognizing that women and men are equal partners in the ministry of building the Kingdom of God, the school strongly discourages the use of discriminatory language. The school also prohibits any form of sexual harassment on the part of its employees and students.

### **Americans With Disabilities Act (ADA)**

The King's University will make reasonable accommodations for students with documented disabilities as defined in Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990. Students requesting accommodations must first register with the Student Success Center to verify their eligibility. After documentation review, the Director of Student Success will provide eligible students with accommodation letters for their professors. Students must obtain a new letter every semester and meet with each relevant professor prior to any accommodations being implemented. These meetings should occur during the first three weeks of the semester (except for unusual

circumstances), and at least one week before any testing accommodations. Please note that professors are not allowed to provide classroom accommodations to a student until appropriate verification from the Director of Student Success has been provided.

## Sexual Harassment

The institution is committed to providing a learning and working environment that is free of discrimination. In keeping with this commitment, unlawful harassment, including sexual harassment, is strictly prohibited. Harassment is defined as unwelcome or unsolicited verbal, physical, or visual contact that creates an intimidating, hostile, or offensive environment. Any student or employee who feels they have been subjected to such treatment should immediately report such to the Title IX Coordinator. See *Appendix C for full policy and procedures.*

## Drug Free Policy

Recognizing that our bodies are the temples of the Holy Spirit, The King's requires that its campus, faculty, staff, and students be drug free. The school, including all departments and affiliated institutions within it, expressly prohibits the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance on the campus and premises. Violation of this policy will result in the immediate dismissal from the school of any student or employee involved in any of these activities. Employees must, as a condition of employment, abide by the above stated policy and report any conviction under a criminal drug statute within five days of its occurrence. This report must be submitted to the Personnel Office.

Any student or employee using alcohol or the unlawful possession, use, or distribution of illicit drugs while on the properties owned or used by The King's will be immediately dismissed. In addition, students or employees involved in such illegal activities are subject to legal prosecution under federal, state, and local law and may be liable for personal injuries or property damage that occur when participating in the above activities.

The school does not sponsor drug or alcohol counseling, treatment, or rehabilitation programs. Students and employees, however, should know that near the Southlake campus in the Dallas Fort Worth area there are many fine drug and alcohol counseling treatment and rehabilitation programs. Among these centers are:

- **Overcomers Outreach**  
overcomersoutreach.org  
800-310-3001
- **Alcoholics Anonymous**  
aa.org  
818-988-3001
- **Alpha Recovery Center**  
alpha-recovery.com  
818-502-2300
- **Sante Center**  
santecenter.com  
940-464-7222
- **Stonegate Center**  
stonegatecenter.com  
817-993-9733

This policy is acknowledgment of The King's compliance with Government Code Section 8355 and the Drug-Free Schools and Communities Act of 1989 (Public Law 101-226).

### **Student Communication: TKU Student Email Account**

At the point of enrollment, all students are issued a TKU email address and network username, which will give them secure access to campus information and the CAMS system. The University does not use non-TKU email accounts to correspond to enrolled students. Once this student account is set up, students should immediately use this email account. Students who take themselves out of a University-hosted distribution list are still responsible for the content, attachments, and deadlines communicated to that list. Students should not share their TKU network and email usernames and passwords with anyone at any time.

Students are required to read, respond, and archive all official correspondence from the University. The responsibility for understanding and adhering to requests, policies, deadlines, and procedures communicated to students rests entirely with the student. It is expected that students will check their TKU email account at least once per day while classes are in session and 2-3 times per week during break periods.

## ADMISSIONS

### Application Packages

In order for the Admissions Committee to review an application, the Application Package must be complete. Application Packages for all applicants to any program may consist of the following:

- Completed Application
- Official Transcripts (and/or official standardized testing score reports)
- Application Fee (or waiver documentation)
- Supporting Documents
- Meningitis Shots (for anyone 21 years and younger)

There is an Abbreviated Application for Audit students and an abbreviated re-application for previous students who have an enrollment absence without an approved Leave of Absence. Returning students must provide official transcripts of all schools attended during their absence from TKU.

The Office of Admissions may request additional materials including but not limited to further information, documentation, testing, and/or personal evaluation for the Admissions Review Committee. The Office of Admissions reserves the right to determine completion of all Application Packages. Exceptions to normal admission policy are submitted for approval to the Admissions Review Committee, and/ or the Director of Admissions; exceptions are approved on a case-by-case evaluation.

### Admissions Decisions

Admissions decisions are only rendered by the Main Campus Office of Admissions for all completed Application Packages, usually within two weeks.

The Main Campus Office of Admissions will notify all Applicants of their admission decision electronically via email, and/or via postal mailed letter; this includes decisions of admission, admission with academic watch, additional documentation required, denial, etc. Students admitted with any academic condition are notified in their acceptance material and their conditions are monitored by the Academics Office.

- **Fully Admitted Status:** When a student has met all admission criteria and is offered regular admission to the University.
- **Admitted with Academic Watch Status:** When a student who has not met specific admission criteria is offered admission to the University with an academic watch requirement. Terms for academic watch statuses are set by the Offices of Registrar, Academics, and Student Success, and must be satisfied by the student within the duration set to achieve the removal of the watch status. Failure to do so may prevent the student from further enrollment at the University.
- **Additional Documentation Required Status:** When a student's Application Package does not meet full requirements, or additional clarification/documentation is needed by the Admissions Review Committee in order to make final voting decisions.



- **Denied Status:** When a student is denied admission to The King’s University after a comprehensive review of their completed Application Package at the Admissions Review Committee level.

While the Office of Admissions recognizes some admissions decisions as undesirable, decisions of the Admissions Review Committee are final and may not be appealed. In some cases, the Admissions Review Committee may propose and approve alternative plans for deferment or future re- application. Applicants who are denied admission to the University must wait one calendar year to re-apply.

Application Packages that do not meet the minimum academic admissions requirements may be considered for admission on a case-by-case basis, and advanced review and approval is needed from the Admissions Review Committee or the Director of Admissions.

## Admission Requirements

Admissions Requirements are used to assess all applicants to The King’s University in areas of potential for academic success, spiritual standing and growth, and alignment with the University’s Vision and Mission. The following outlines the requirements for each student category, these requirements are in addition to the regular application for admission, application fee, etc.

### Undergraduate Admission Requirements

#### *First Time Student*

Anyone applying to The King’s University who has graduated from high school/home school, or earned GED certification, and has not gained any college level credit. Students who earned any college credits before graduating from high school (dual enrollment,) and students who attended college for the first time in the summer prior to their first academic fall term at TKU are also considered first-time students.

- High school or home school transcript (minimum grade point average, GPA, of 2.5).
- Final official transcript from diploma issuing high school, copy of official home school transcript, or official General Educational Development (GED) certification. If applicant has not graduated high school during the application process, an in-progress high school transcript is required for admission; a final official high school transcript is then required prior to the start of courses.
- Official SAT, ACT or CLT scores sent from issuing organization.

#### Standardized Test Score Requirements for Normal Admission (composite scores)

Old Scoring:	New* Scoring:
SAT: 1600 - 1000	SAT: 1600 - 1075
ACT: 20	ACT: 21
CLT: 69	CLT: 69

#### Admission with Academic Watch (composite scores)

Old Scoring:	New* Scoring:
SAT: 980 - 940	SAT: 1050-980
ACT: 19-18	ACT: 20-19
CLT: 68-67	CLT: 68-67

#### Admission with Academic Watch (composite scores)

Old Scoring:	New* Scoring:
SAT: 940-920	SAT: 980-940
ACT: 18-17	ACT: 18-17
CLT: 66	CLT: 66

\*Exams taken in March 2016 or after fall under "New Scoring."

#### *Transfer Student*

Anyone applying to The King's University who has gained a minimum of one credit hour from a post-secondary institution and who does not qualify for readmission as a returning student.

- Separate, official transcripts from each college previously attended.
- Minimum 2.3 cumulative GPA in most recent college course work.
- Provide final official high school transcript unless official college transcripts prove 12 credits are transferrable.

#### *Adult Learner*

Anyone applying to The King's University who graduated from high school at least three years prior to applying and has either 1) never obtained college credit or standardized testing scores or 2) has not received college credit or updated standardized testing scores in the past three years prior to applying.

- Final official transcript from diploma-issuing high school, copy of official home school transcript, or earned equivalency through GED.
- Additional documentation recommended by the Office of Admissions: standardized test (ACT/SAT/CLT) scores if taken, professional training coursework, ministry/work experience, and/or college recommendation letters.

#### *Ability-to-Benefit*

An Adult Learner applying to The King's University who does not possess a high school diploma, home school diploma, or GED certificate. Admission for this type of student requires Academic Probation and completion of Student Success Program(s) within the University. ATB students may be ineligible for federal student aid under the "Ability to Benefit" rules.

### Graduate Admission Requirements

Requirements:

- Baccalaureate degree or its equivalent from an institution that is accredited by a recognized regional or national accreditation body.
- Minimum 2.5 cumulative GPA in undergraduate degree or most recent graduate transfer course work (3.0 or higher for MMFT and MTS).
- Official transcript from the degree granting institution, signifying its completion.
- Any graduate institution transcripts with transferrable coursework.

### *Provisional Graduate Student Admission Requirements*

Anyone applying to a graduate program of The King's University who does not meet admission requirement of holding an undergraduate degree. This academic status is available to no more than 10% of designated graduate program enrollments, is reviewed on a case-by-case basis and must be approved by the Academic Committee. Such students are subject to the same standards and rigor required of regular degree students.

- A statement requesting Provisional Graduate Student status that includes evidence of experience, significant non-formal education, or other criteria the applicant deems as qualification for this type of Admission.
- A 500-word writing sample that demonstrates a high level of skill in critical thinking, writing, and research. (Students will further demonstrate a high level of skill in critical thinking, writing, and research, when they have successfully completed six semester hours of graduate-level courses with a minimum GPA of 2.5 in their probationary first semester.)
- Two Letters of Recommendation from non-family members supporting the Applicant's ability to be successful at the collegiate level; preferably faculty or ministry leadership.
- Professional/Ministry Resume that demonstrates employment in ministry for at least three years and significant experience in senior level ministry/leadership roles.
- This academic status is available to no more than 10% of designated graduate program enrollments, is reviewed on a case-by-case basis, and must be approved by the Academic Committee. Such students are subject to the same standards and rigor required of regular degree students.

### *Doctoral Admission Requirements*

- Master of Divinity degree or its equivalent from an accredited institution.
- Priority consideration given to cumulative grade point average of 3.0 or higher.
- Separate, official transcript(s) from any additional graduate- or doctoral-level coursework.
- Must have at least three years of ministry experience and be on current ministry assignment, as documented by:
  - curriculum vitae (CV), professional resume, or ministry resume;
  - two recommendation letters; and
  - ministerial/employment verification letter.

### *Non-Degree Seeking and Visiting Student Admission Requirements*

Non-Degree Seeking Student: Anyone applying to The King's University to take and earn actual credit, with no intention of earning a degree.

Visiting Student: Anyone applying to The King's University who is currently enrolled at another school and desires to take courses at The King's University for transfer back to the primary school of enrollment. Visiting Students are considered non-degree seeking students.

- Complete the full Application Package for appropriate academic level (Undergraduate or Graduate), along with applicable Admission requirements.

## Audit Student Admission Requirements

Audit Student: Anyone applying to The King's University to audit courses for non-credit. Audit students are not able to complete coursework or receive any grades, and audit courses do not apply toward formal degrees.

Students may audit many of the courses within the curriculum with the prior approval of the instructor. There is an expectation on the part of the institution that students allowed to audit courses will fulfill the normal attendance requirements. Credit students are always given priority when class size is an issue. There is no provision for a student to withdraw from an audited course, and no refunds are issued for audit fees. The audit privilege is not allowed in all courses.

- Complete the abbreviated Audit Application for appropriate academic level.

## International Admission Requirements

This school is authorized under Federal law to enroll nonimmigrant students. Nonimmigrant (International) applicants must demonstrate English proficiency in order to be considered for admission to The King's University. This is done by taking the TOEFL test. The minimum TOEFL score of 550 for the paper-based version or 79-80 on the iBT (internet-based testing) is required. The King's Code Number for TOEFL is 1641. In addition to the TOEFL test, an oral interview may be requested by the Admissions Committee.

Students from countries where English is the primary language or who have graduated from English speaking postsecondary institutions may request a waiver of the TOEFL test with the Office of Admissions.

International applicants must also provide:

- documentation of financial resources for the first academic year for which they are applying;
- official transcripts along with a notarized English translation verifying secondary or postsecondary educational requirements; and
- an evaluation of the transcripts by a recognized foreign credential evaluation service indicating the US equivalency of the degree/coursework.

### *Enrollment Requirements:*

International students must meet with the International Students Coordinator during the first week of their first semester at TKU and provide their student visa, passport, and other documents as needed. International students are also expected to adhere to the following:

- Pay equivalent of full-time (12 hours for undergraduate, 9 hours for graduate, and 1 cohort for doctoral) tuition and fees before I-20 is issued. In all enrolled terms, international students that fail to pay their balance by the end of the term will have their SEVIS record terminated and will need to leave the United States within 15 days.
- Attend full time; full time for Undergraduate students is 12 credit hours; full time for Graduate students is 9 credit hours. Only one of those classes can be either a module or an online class and all other classes must span the entire 15-week semester.
- Pay balance in full at the time of registration.

- Visit with the International Students Coordinator before adding/dropping any courses or withdrawing from TKU.
- Attend all classes and maintain Academic Good Standing requirements for their degree program.

## Transcript Requirements

Official transcripts of all collegiate work attempted are required to complete Application packages, regardless of the number/type of credits attempted, earned, or not earned. Applicants must have official transcripts from all previously attended schools sent directly to the Office of Admissions.

Official Transcript: A transcript that has been officially issued by an institution and received by the Office of Admissions at The King's University in an envelope sealed by the issuing institution. Official transcripts may come in the form of electronic transcripts if submitted directly to the Office of Admissions by the original issuing institution.

### *Acceptable Transcripts*

- Official transcript, including final or in-progress, issued by an institution and in the original envelope sealed by the issuing institution.
- Official transcript in an envelope in the original envelope sealed by the issuing institution and given directly to The King's University/Office of Admissions in person.
- Official Transcript in an electronic form, submitted directly to the Office of Admissions by the original issuing institution.

### *Non-acceptable Transcripts*

- Unofficial
- Printed in any way other than official from the issuing institution
- Credits from one institution displayed on the transcript of another
- Faxed, emailed, or printed copies

Failure to list all institutions previously attended on an Application for Admission may be considered an integrity offense due to non-disclosure that may result in the rescinding of admission or disenrollment. Although course work may have been taken at vocational-technical institutes, non-accredited schools, or non-related institutions, all transcripts are required to complete an Application Package.

The Office of Admissions reserves the right to allow the completion of a limited number of Application Packages with transcript exceptions, i.e., missing or foreign transcripts, school closure, unobtainable records, etc. Approval from the Admissions Review Committee is required on a case-by-case evaluation.

### *International Transcripts*

All international transcripts must be evaluated by a certifiable agency, showing English translation and U.S. degree equivalency. This does not apply to non-accredited trade school transcripts or ministry certificates. The King's University has historically utilized World Education Services: [www.wes.org](http://www.wes.org).

International transcripts and/or documents must be original, issued, and certified by the issuing university or college. International documentation should contain a complete record of all studies completed, grades received, all degrees/diplomas/certificates conferred or awarded, and dates.

The King's University understands that international transcripts are at times difficult to obtain, and so reserves the right to approve exceptions to official transcript requirements for international applicants, with approvals from the Admissions Review Committee on a case-by-case basis.

## **Admissions Standards for Criminal Misconduct**

Admissions standards for misconduct are used to evaluate a student's status in relation to the law. The evaluation is to assess how their misconduct may affect their studies at TKU, and how this misconduct potentially impacts the community of TKU. The following outlines the required documents for each category.

### **Violation of Law**

#### *Misdemeanor*

- Must have 3 recommendation letters from non-family members
  - 1 pastoral
  - 2 professional, faculty, or counselor
- Must provide explanation of conviction(s) through criminal misconduct form
- Must provide explanation of God's work in their life since then
- Interview with Admissions Review Committee members, if the committee deems it necessary
- Admissions Review Committee may contact application references, if deemed necessary

#### *Felony*

- Must have 3 recommendation letters from non-family members
  - 1 pastoral
  - 2 professional, faculty, or counselor
- Must provide explanation of conviction(s) through criminal misconduct form
- Must provide explanation of God's work in their life since then
- Interview with Admissions Review Committee members, if the committee deems it necessary
- Admissions Review Committee may contact application references, if deemed necessary
- Must be off parole
- When a student with a felony conviction is admitted by the Admissions Review Committee, the Committee shall inform the Directional Leadership Team of the decision.

#### *Parole*

- Must finish parole before they can be admitted to TKU

#### *Currently Incarcerated*

- No admittance to TKU

### **Substance Abuse**

If an applicant discloses that they have struggled with alcohol or drug use of any kind within the last 12 months, then they will have to provide these documents.

- Must have 3 recommendation letters from non-family members
  - 1 pastoral

- 2 professional, faculty, or counselor
- Must provide explanation of God's work in their life since last occurrence
- Interview with Admissions Review Committee members, if the committee deems it necessary
- Admissions Review Committee may contact application references, if deemed necessary

### **Matriculation Policy**

A matriculated student is one who has been officially accepted to The King's University through the undergraduate and/or graduate admissions process, is enrolled in a degree program during the semester for which they were admitted, and has attended his or her first class either on campus or online as defined by TKU's Attendance Policies.

### **Readmission**

The King's University welcomes all previous students to reapply and continue their studies. An abbreviated re-application form is required for students who have an enrollment absence without an approved Leave of Absence. Returning students must provide official transcripts of all schools attended during their absence from TKU.

## **FINANCIAL AID**

The Office of Student Financial Services at The King's University is committed to helping students understand all the resources available to fund their education. Financial Aid is available to assist qualified students who desire to attend The King's but may lack the financial means to do so. The primary responsibility for financing an education belongs to the student and his/her family. Financial Aid is based upon need. Need is defined as the difference between the cost of attending The King's and the Student Aid Index which is determined by completing the "Free Application for Federal Student Aid". It is never too early to begin exploring financial options. TKU encourages future and current students to begin investigating options as early as possible.

### **Types of Aid Available**

#### **Federal Pell Grant**

This federally funded grant is based upon financial need and credits enrolled for each semester. The Federal government determines the Pell Grant amount. A student's Pell Grant may vary each academic year. Students working on a second bachelor's degree are not eligible.

#### **Federal Supplemental Education Opportunities Grant (SEOG)**

Awarded to Pell eligible college students with exceptional demonstrated financial need. Priority is given to students with a -1500 Student Aid Index.

#### **Federal College Work Study Program**

Provides employment opportunities for students to assist them in earning the funds necessary to meet college expenses. The student works approximately 20 hours a week, and eligibility is based on need. Students interested in obtaining a work-study position need to contact the Financial Aid Office for further details and eligibility. Available positions will be posted on the TKU website under current openings.

#### **Federal Direct Loan Program (Federal Student Loan)**

The Direct Loan is a low interest loan borrowed directly from the U.S. Department of Education. The loan limit is determined by federal guidelines, which are based on grade level and student's enrollment status. Loans are available to college and seminary students. Repayment begins after the borrower graduates, ceases to be enrolled at least ½-time, or stops attending. Information on current interest rates, loan limit eligibility and required enrollment status can be found at [www.studentaid.gov](http://www.studentaid.gov). Federal Direct loans have a minimum attendance requirement of at least half-time status.

### **Terms of Eligibility**

To be eligible to receive financial aid, a student must:

- Be a United States citizen or permanent resident;
- Be enrolled as a full-time student for maximum financial aid;
- Be seeking a degree or certificate and making satisfactory academic progress toward graduation;
- Have a valid social security number;



- Not be in default of any Title IV loans, Perkins Loan or owe a refund in the Pell/FSEOG grant program;
- File a (FAFSA), the Free Application for Financial Student Aid;
- Complete the admission process and receive full acceptance.

## **Financial Aid Application Process**

### **Step 1 - The FAFSA**

To complete your FAFSA:

- Visit [www.fafsa.gov](http://www.fafsa.gov). Apply for FSA ID as directed on [fafsa.gov](http://fafsa.gov);
- Complete a FAFSA for your desired Academic Year;
- Use the TKU School Code: 035163;
- Complete the Master Promissory Note;
- Complete the Entrance Counseling.

### **Step 2 - Course Registration**

- Set up an appointment with your academic advisor;
- At the appointment, register for courses for the upcoming semester.

### **Step 3 - Federal Aid Package (Offer)**

- Receive the Federal Aid offer in your student email;
- Register/Log in to the Financial Aid Portal;
- Undergraduate students eligible for the Pell Grant will have this grant accepted on their behalf;
- Accept/adjust/decline the amount of the offered student loans.

The Department of Education selects random students for a process called verification. If a student is selected, they will be notified upon submittal of the FAFSA. Check the TKU Student Portal or speak with a Financial Aid Administrator in the Office of Student Financial Services for more information. Once the verification is complete, the student will receive a Federal Aid package. The student will be notified through the TKU student email address if additional information is needed and of the final award.

## **Scholarships**

In addition to Federal Student Aid, scholarships are made available once a year for the following school year. Students are notified of this opportunity through school communications. Applications are posted online at [www.tku.edu/admissions/financial-aid/scholarships](http://www.tku.edu/admissions/financial-aid/scholarships). Scholarship applications are redacted and reviewed by a committee consisting of a cross-section of TKU employees. This process takes place during the spring semester. on social media and student email.

## **Disbursement of Financial Aid**

The Office of Financial Aid will begin posting disbursed aid to student accounts following the add/drop period each semester. Credit balances caused by financial aid are refunded only after a review of the student's account and confirmed eligibility for aid. If a credit balance refund is due to the student, the refund is made to the student within 14 days, as required by Federal regulations. Student refunds are

issued via direct deposit to your bank account or as a paper check in the mail. Please keep your address current within the student portal. To sign up for direct deposit, complete the electronic form in MyTKU/FinancialServices.

Important: Any changes in enrollment may result in a change or loss of eligibility for financial aid, meaning your aid may be reversed or returned to the U.S. Department of Education.

### **Loan Entrance and Exit Counseling**

Students are required to complete Loan Entrance Counseling before receiving a Direct Subsidized or Unsubsidized student loan. Likewise, students are required to complete Exit Counseling when they graduate or cease attendance at TKU. Both forms of counseling are completed online at [www.studentloans.gov](http://www.studentloans.gov).

### **Title IV Refund Policy | Federal Return of Funds**

Financial aid students who are considering dropping or withdrawing from one or more classes should be aware that such action could negatively affect their student account resulting in a significant balance owed to TKU. For this reason, students are encouraged to speak with the Student Financial Services office prior to making schedule changes to determine the possible consequences. Students receiving Financial Aid who drop or withdraw from courses for which they are receiving financial aid will be subject to the recapture of the unearned portion of the financial aid. This process is called a Return to Title IV (R2T4). Institutional aid may also be adjusted for dropped courses. TKU returns Title IV funds to the programs from which the student received aid during the period of enrollment, in the following order, up to the net amount disbursed from each source:

- Unsubsidized Direct Loans;
- Subsidized Direct Loans;
- Direct Plus Loans;
- Federal Pell Grants;
- Federal Supplemental Education Opportunity Grants (FSEOG);
- Iraq and Afghanistan Service Grant.

Please note that students who receive aid in advance of course start may have that aid returned to the Department of Education in the case of dropped future courses.

TKU has forty-five (45) days from the date the institution determines that the student withdrew to return all unearned funds for which it is responsible. TKU uses the Return of Title IV formula to determine the aid that is to be returned.

### **FA-126 Satisfactory Academic Progress and Appeal**

Federal regulations require that TKU establish and apply reasonable standards of satisfactory academic progress (SAP) for the purpose of the receipt of financial assistance under the programs authorized by Title IV of the Higher Education Act. This section outlines the standards for student progress towards a degree and the consequences to the student if progress is not achieved and maintained. TKU students who wish to be considered for financial aid must maintain SAP in their selected course of study as set forth in this policy.

These standards were developed according to federal mandates for the purpose of determining a student's continued eligibility for financial aid and apply to all students who apply for and are awarded need-based financial assistance unless the terms of a particular grant provide otherwise listed.

### 126.1 Process Overview & Responsibilities

The following Satisfactory Academic Progress (SAP) standards are adopted according to federal mandates for the purpose of determining continuing student eligibility for financial aid. These standards shall apply to all need-based financial assistance unless the terms of a particular grant provide otherwise. These provisions affect only students who apply for and are awarded financial aid.

At the end of each semester, including summer, SAP analysis of student's grades is performed and generates the appropriate letter (i.e. warning, suspension, or suspension for exceeding maximum time frame), which is archived in the student's file. Warning and suspension letters are sent to the students with a link to the SAP policy. An appeal form is included with the suspension letter with a link to the appeal form also included. All the standards must be met for satisfactory progress to be maintained. If a student is applying for federal assistance, SAP will be analyzed and determined including periods of enrollment for which federal assistance was not received.

### 126.2 Quantitative Measure (Time Frame)

Students must demonstrate they will graduate within 150% of the length of the degree or certificate of their declared program. Students who exceed the timeframe limit will no longer be eligible for financial aid.

### 126.3 Qualitative Measures

#### 126.3.1 Cumulative Financial Aid Grade Point Average (GPA)

Students enrolled in college-level coursework must maintain a cumulative GPA of at least:

- 2.0 as undergraduate students;
- 2.0 as graduate students (3.0 for MAMFT students);
- 3.00 as doctoral level students.

Grades of A, B, C, D, F, and WF contribute toward the cumulative GPA for undergraduate, graduate, and doctoral courses.

- Students who do not have a TKU academic history and are enrolling in college for the first time are assumed to be making SAP at the time of enrollment.
- All continuing students applying for federal financial aid must have a cumulative financial aid GPA of 2.0 on all credit hours earned prior to the semester for which aid is requested.
- Transfer hours will not be counted in a student's cumulative GPA, but they are counted in completion rates.

#### 126.3.2 Successful Completion of Courses

Each semester, financial aid recipients must complete a minimum number of the hours they attempt in order to maintain pace of progression, which is total hours attempted divided by total hours completed including transfer credits. A student must maintain 67% completion of attempted cumulative hours.

Enrollment status is determined by the student's enrollment on census date.

The following states the required minimums:

- Successful completion is measured by grades of D or above for undergraduate and graduate students. A passing grade for doctoral courses is B and above. These are considered passing grades at TKU for each level.
- A grade of F or WF is not considered a completed grade and will be taken into consideration when calculating the number of hours completed and the cumulative GPA.
- A grade of NC (Not complete) or W (Withdrawn) or WP (Withdrawn Passing) is not punitive in determining the GPA but does reflect the lack of progress under “quantity of work” for the minimum passing rate of 67% of all courses attempted for federal and state aid recipients.
- Courses where a grade of “F”, “IN”, “W”, “WP”, “WF”, OR “AUD” was received may be repeated for grade improvement. However, all courses attempted (repeated and regular) will be counted in the timeframe and completion rate calculations. If the grade in the repeated course is not an improvement, both credit hours and grades will count against the student’s cumulative GPA. Financial aid will only cover the repeated class IF the student originally received a grade of F or W, or the program requires a grade of C- or higher. In addition, the repeated class will only be covered by financial aid at the original enrollment and once more if the preceding requirements are met regardless of grade the second time.
- Exception: students in the Master of Arts in Marriage and Family Therapy program must maintain a 3.0 cumulative GPA to be in good standing.

#### 126.4 Probationary or Conditional Periods (Failure to Meet the Standards of Progress)

Students who fail to maintain SAP will be placed on financial aid warning. Successive failure to maintain SAP will result in financial aid suspension. In these provisions, the warning or suspension terms refers only to financial aid warning or suspension. Students placed on warning or suspension will be notified in writing of their status at the end of the semester.

##### 126.4.1 Financial Aid Warning

Students who fail to meet one or more of the SAP standards will be placed on financial aid warning. While on warning, a student remains eligible for an additional semester of financial aid to give the student the opportunity to meet the SAP standards. The student must complete the subsequent term by meeting all the minimum requirements at the close of that term. This is a warning semester. The student who fails to meet SAP during the semester of attendance while on warning will be placed on financial aid suspension.

##### 126.4.2 Financial Aid Suspension

Suspension occurs when the SAP standards are not met for two consecutive semesters. Notification of suspension status includes verbal, postal mail, posting to individual TKU account or by email. While on suspension, students will not receive financial aid. Students who regain eligibility by meeting all SAP requirements will no longer be on suspension.

Students on suspension are encouraged to continue enrollment at TKU. Enrolling and paying for courses can assist in regaining the student’s eligibility. The student must alert the Financial Aid staff for a re-evaluation of their SAP status. If the student successfully regains eligible SAP status, then they will be eligible again for federal aid.

### 126.4.3 Financial Aid Probation

Students who were previously put on suspension due to not meeting the minimum satisfactory academic progress may be granted one semester of financial aid with an approved appeal. Students on financial aid probation may be subject to an academic plan as part of their probation requirements. If the additional semester is completed, and the student does not meet the minimum satisfactory academic progress, they will be placed on suspension.

### 126.4.4 Monitoring

A student's progress will be reviewed at the conclusion of each semester to determine whether SAP is being maintained. Students placed on warning or suspension will be notified in writing of their status at the end of the semester.

## 126.5 Categories of Students

For the purposes of SAP, TKU does not categorize students. TKU does not treat students that transfer or seek additional coursework any differently than other students. All students are held to the same three standards.

## 126.6 Treatment of Incompletes, Withdrawals, & Repetitions

Financial aid will not be provided for:

- Credit hours earned by placement tests;
- Non-credit coursework;
- A course attempted by the student for the third time; and
- Grades of IN and NC will not be treated as completed coursework;
- Students who are non-degree seeking.

## 126.7 Completion of Degree Requirements

Students may change programs while at TKU. Only the hours that transfer to the new program will count towards the student's SAP.

## 126.8 Appeals

A student who has been denied financial aid because of a failure to meet any of the SAP standards may petition the Financial Aid Appeals Committee to consider any mitigating circumstances. An appeal form is available on the TKU Financial Aid website.

The student's appeal must be in writing and supporting documentation regarding special circumstances must be provided. The appeal form, including all documentation, must be returned to the Student Financial Services Office within the posted deadlines for the appropriate semester. The student will receive notification of the appeal decision within six weeks from the date the completed appeal form and documentation was submitted to the Student Financial Services Office.

Financial aid appeals cannot be considered while a student is on academic suspension. This restriction is explained to students in this situation by letter. If the academic suspension is lifted or the student has waited out one semester, then the financial aid appeal can be considered.

### 126.8.1 Documentation

Students may appeal their suspension status for many reasons. Whatever the reason, appropriate documentation should accompany the appeal. A suggested list of documentation follows, but the list is not limited to the items listed here.

- If a complete or partial withdrawal was due to health issues, the student should provide proof of medical care or hospitalization.
- If the suspension is a result of enrollment in courses above the student's ability, the student should provide proof of time spent with Student Success Center personnel or utilizing other support services.
- If a traumatic life event caused the student to be unable to complete some of their coursework, the student should provide proof of that event (i.e. obituary, or statement from counselor or clergy).

## 126.9 Regaining Eligibility

### 126.9.1 Through the Appeals Process

The Financial Aid Appeals Committee considers all financial aid appeals and any mitigating circumstances. All supporting documentation regarding special circumstances provided by the student is available to the committee.

TKU offers many services to help students attain academic success. The services include counseling, testing, tutoring, and academic coaching. Information on such services is available to all financial aid students but is specifically outlined in the notification of appeal approval letter.

Some students who have had difficulty completing a full course load are restricted in their hours. Others may have gone past the time frame barrier and are limited to only the courses required to complete their degree plan.

Some student appeals are denied. Students are notified of their continued suspension status by telephone (if available), email (if available) and mail of the committee's decision. In some cases, students are allowed to add to their documentation and re-appeal. Although the committee will consider the re-appeal, there are no guarantees of approval.

In rare cases, a student will exhaust their appeal option. The committee will make this decision and notify the student by letter of this final decision.

### 126.9.2 By Meeting the SAP Standards

In other situations, a student may choose not to appeal their suspension status. In this case, eligibility is regained by successfully bringing the Financial Aid GPA up to the 2.0 minimum, successfully completing a semester and/or changing their major so the time frame limit no longer applies.

## Definitions

**Financial Aid GPA:** The cumulative GPA of all attempted hours including transfer credits.

**SAP:** Satisfactory Academic Progress

**Pace of progression:** total hours attempted divided by total hours completed including transfer credits.

## Veterans Education Benefits

The King's University has been approved to offer veterans educational benefits for all programs listed in the catalog. Please contact the School Certifying Official at 817-722-1730 or email [financialservices@tku.edu](mailto:financialservices@tku.edu) for further information and before acceptance. Veteran students should check with the Veteran's Affairs office for education benefit eligibility. Students are required to send form DD-214, Certificate of Eligibility to [financialservices@tku.edu](mailto:financialservices@tku.edu). Please tell your admissions counselor if you are eligible for veteran education benefits. The counselor will also need to be made aware if you have a Joint Services or Air Force transcript for possible transfer credits.

It is the responsibility of the veteran student to contact the School Certifying Official before dropping, adding, or withdrawing from courses and in the case of a program change as this may impact their VA eligibility.

## Fee Schedule

The King's University makes every effort to offer quality education at the most moderate cost possible.

TUITION RATES*	
Undergraduate, per Credit Hour	\$485
Graduate, per Credit Hour	\$540
Doctoral, per Credit Hour	\$565
FEES	
<i>Fees are non-refundable</i>	
<b>Fees Related to Courses</b>	
Administrative Fee, per Credit Hour	\$30
Applied Music Lesson Fee	\$400
Audit/Non-Credit Fee, per Credit Hour	\$95
Technology Fee, per Credit Hour	\$15
<b>Incidental Fees</b>	
Application for Admission Fee	\$40
Graduation (Conferral) Fee	\$85
Graduation (Conferral) Late Fee	\$65
Late Registration Fee	\$55
Late Payment Fee, per term	\$100
Official Transcript Fee*	\$5.50
Payment Plan Processing Fee	\$85
Registration Change (Add/Drop)	\$15
Returned Check or Denied Credit Card Fee	\$75
Student Resource Fee, per semester	\$100
Student ID Replacement Fee	\$10

Occasionally, an individual course may have a fee in addition to the tuition due to the nature of the course or special materials, benefits, or activities required for the course. In each case the Schedule of Courses will note a fee is applicable. All fees are non-refundable after the first day of the semester as defined by the academic calendar.

*\*Tuition and Fees are subject to change at any time by the Board of Trustees*

*\*\*eTranscript fees may incur additional fees due to added security*

## **Payment of Accounts**

All tuition and fees are due and payable in full by the first day of the term, including all online 2 courses. As an alternative to payment in full, TKU offers a deferred payment plan that must be in place by the first day of the term. Student payments are processed through the student portal. Payment may be made by electronic check or card. The payment vendor, Transact, offers an option for students to invite “payors” to make payments on their student account.

## **Deferred Payment Plans**

Students may choose to participate in a deferred payment plan. The fall and spring semesters have options of either a 4-payment plan or a 3-payment plan. The 4-payment plan payments begin the month before the start of the semester. The 3-payment plan payments begin the month the semester starts. The summer term semester offers either a 3-payment plan or a 2-payment plan. The 3-payment plan starts with the month before the start of the semester and the 2-payment plan starts the same month as the semester start. All payments are due on the 15th day of each month during the payment plan dates. There is a payment plan fee which is due at the time of sign-up. Account balances must be paid in full prior to attendance in any future term.

If for any reason a student cannot meet the above criteria for payment due to extenuating circumstances, the student may contact the Coordinator of Student Accounts for guidance.

## **Improper Payment**

When personal checks are returned for insufficient funds, the student is charged a processing fee. Returned checks must be rectified within five days of notification from the school. Students who make payment with checks that are returned may be required to pay using a different method. They may also be subject to processing fees, late fees, transcript holds, and registration restrictions.

## **Outstanding Balances**

Payment for each term is due by the first day of the term. If a student’s account is not current by the open registration period for the next term, students will not be permitted to register for courses in subsequent semesters. Balances remaining on a student’s account may be subject to the late payment fee. Where the law allows, a student’s records, grades, and transcripts will not be released while an outstanding balance exists. The King’s University may report unpaid accounts to national credit agencies and solicit a collection agency to secure payment of delinquent accounts. Students will be responsible for the payment of all collection costs including attorney and court fees.



## **International Student Payment**

Before being issued a Form 1-20 certificate, first-term international students must pay the amount equal to full-time tuition and fees (12 hours for undergraduate, 9 hours for graduate, and 4 hours for doctoral). Once payment and all other documentation is received, certification will be issued.

International students are required to pay in full by the official first day of each semester. International students do not qualify for deferred payment plans. If payment is not paid in full, late fees will be applied and they will be contacted by the Student Accounts and International Students Coordinator to rectify the balance. The student's SEVIS record will be terminated if the account balance is not paid in full by the last day of the semester. If extenuating circumstances apply, a Petition for Policy Exception may be requested via the Coordinator of Student Accounts. This is subject to approval by the finance committee

## **Refund Policy**

Subject to the refund schedule, student accounts will be adjusted with tuition refunds/credits for withdrawal from a course(s) when an official Add/Drop Form is completed with the Registrar. The date of withdrawal is certified as the date on which the Add/Drop Form is initiated with the Registrar (not the date of last attendance in class). Fees for all courses, including dropped course(s), are the responsibility of the student effective the first day of the term. Charges for added courses will appear on the student's ledger and should be paid when added. Failure to attend class does not constitute withdrawal. Students failing to properly withdraw from a course will not receive a refund. Refunds/credits are issued per the schedule on p. 18 of the catalog and as posted on the TKU website.

## **Dropping, Adding, and Withdrawing from Courses**

Course changes may occur at any time during designated periods of the term. After registration has closed, the student may initiate withdrawal from a course by use of the Add/Withdrawal form in consultation with his/her advisor. Courses from which a student withdraws are subject to the school's refund policy.

The academic calendar allows for a designated period through the first week of each semester in which courses may be dropped without being recorded on the student's transcript. The academic calendar also allows for a designated period in which courses may be withdrawn from and automatically receive a "W" (Withdrawal). After that date, courses are recorded as "WP" (Withdraw Passing) or "WF" (Withdraw Failing). Failure to attend a course without officially processing an Add/Withdrawal Form will result in a grade of "F" on the student's academic transcript. A "W" and "WP" are not calculated in the term or cumulative grade point average, but a "WF" is calculated as an "F" in determining both the term and cumulative grade point average.

Students may change their schedules after they have registered for the semester but should notify their Academic Advisor of these changes.

## **Procedures**

1. Dropping and adding courses may impact a student's financial aid and/or student account. Students should contact the Financial Services office regarding tuition charges changes to their financial aid prior to dropping and adding courses.

2. Students may drop or add courses on the student portal through the end of the first week of each 15-week term. After that, a student must submit an add/drop form to the registrar's office to add an online session 2 course or to withdraw from a course.
3. Failure to attend a course without officially processing the drop will result in a grade of "F" on the student's academic transcript.

**Audits/Non-Credits**

Auditing a course or being allowed to take a course for non-credit means a student has obtained permission to attend the course and is not enrolled for academic credit. Thus, audit or non-credit courses cannot be dropped nor refunds issued.

## **STUDENT DEVELOPMENT**

### **New Student Onboarding: “How to Thrive at TKU” Orientation Program**

An Orientation Program entitled “How to Thrive at TKU” is available to all new on-ground and online students as they begin their journey at The King’s University. This online orientation course is mandatory and covers essential components of success at TKU. It aims to provide a welcoming and thorough introduction to the University for students entering all levels of instruction, whether they have prior college experience or not.

Through the “How to Thrive at TKU” orientation program, students will familiarize themselves with TKU culture by participating in learning modules covering topics such as navigating the school’s Learning Management System (LMS) and policies and procedures while connecting with TKU leadership, faculty, and administrative staff. Each new student will also be assigned a dedicated peer coach who will serve as a guide and support throughout the first semester.

### **Department of Student Development**

The Department of Student Development exists to foster a leadership culture that embodies TKU’s Core Values. The desire is to promote a holistic co-curricular experience that molds students into well-equipped and capable leaders who will faithfully represent Christ in the world. Regardless of the vocation, students are invited to leverage the programming offered into opportunities for the expansion and expression of their unique leadership gifts. We believe that every student has the capacity to influence others, so we strive to cultivate an environment that serves all TKU students.

With these goals in mind, Student Development at TKU is comprised of three distinct offices, each with a unique function:

- The Office of Student Engagement
- The Office of Spiritual Formation/Soul Care
- The Office of Student Mobilization

### **Student Government Association**

At the Southlake campus, the TKU Student Government Association promotes a sense of Christian community among the student body. This team of students seeks to promote a strong spiritual and warm social environment through a variety of activities, programs, and events.

### **Student Clubs and Organizations**

Currently at the Southlake campus, The King’s University gives students the opportunity to create and oversee clubs that are promoted on campus. These clubs can be coed if the students choose. There are no criteria for other students to join a club unless a club is gender specific. There are no fees to set up a club or for students to join a club.

Clubs are designed to encourage community among other TKU students. This helps the university establish a thriving campus life experience as well as an increased retention rate.

In order for a club to be established, a current student will submit the “Club Request Form” to the Associate Director of Student Engagement, who will determine if this club is beneficial for The King’s University by ensuring the club aligns with the mission statement and affirmation statements of The King’s University. If the club is not approved, the Director will notify the student. If approved, a determined date will be made in regard to when the club will begin.

## **Student Housing**

TKU’s main campus in Southlake is a commuter campus. Students are responsible for arranging their own housing while attending TKU, The Department of Student Development assists students with their housing needs by providing references to apartment information and listing occasional housing options to the TKU Campus Life Facebook page.

## **Automobiles on Campus**

TKU’s main campus in Southlake is a commuter campus. Vehicles are not to be kept on campus overnight without prior approval from the Director of Operations. The speed limit in the parking lot is 10 mph. Any vehicle operated or parked on TKU property must comply with the state registration requirements and display a current vehicle registration sticker and license tags. Additionally, proof of liability insurance must be carried in the vehicle and shown to the TKU Security or Staff upon request. Failure to meet these requirements may result in the vehicle being banned from campus. Any inoperable vehicle on the TKU campus may be towed at the owner’s expense.

Throughout the year, the Southlake campus hosts several special events that require reserved parking for the patrons. This may result in some inconvenience to students but does not authorize drivers to violate parking regulations. TKU is not responsible for loss or damage to vehicles parked on or in transit on TKU property. TKU rules and regulations are valid at the time of printing. Changes may occur during the academic year. Signs posted at the entrances take precedence over any regulation in this brochure. For questions in regard to these rules and regulations, the TKU Operations Department can be contacted during business hours (8:00 am-5:00 pm Monday through Friday) at 817-722-1700.

## **Campus Security**

In an effort to provide visible protection for the Southlake campus community, uniformed security personnel are on duty during daytime and evening hours. The parking lot adjacent to the academic buildings is well lit and under regular surveillance. The Campus Security Report and The Campus Crime Statistics Report are posted on The King’s website.

## **Placement Assistance - TKU Send**

In an effort to help students find ministry positions upon graduation, the school posts a list of ministry opportunities on its job website called TKU Send. TKU Send is an online resource dedicated for networking our students, graduates, and alumni to churches and organizations for both short-term internships, as well as job placement in a ministry setting. You can create your profile today by visiting [send.tku.edu](http://send.tku.edu). Students are encouraged to post their resumes on this website in their last year of enrollment.

## Alumni Association

The King's University Alumni Association endeavors to perpetuate relationships among alumni of the school and among the alumni and current students. The association sponsors activities throughout the year to promote these goals.

## Spiritual Formation and Soul Care

Students at The King's University enjoy a variety of opportunities to enhance their spiritual development. It is expected that all students will regularly attend and be involved in a local church.

To assist in the spiritual nurturing of the student body, weekly chapel services are available for student and faculty participation. These times are intended to complement the instruction and spiritual growth students receive in the classroom.

TKU has several avenues that encourage connection and spiritual growth.

- **Small Groups:** TKU hosts a variety of small groups every year. These are a great opportunity to connect with other students and experience community. Signups for the groups happen at the beginning of each semester.
- **Prayer Room:** Prayer sets occur several times per week in the TKU prayer room. Students are encouraged to attend, worship and join in the prayer for a midday spiritual refreshment and time with others.
- **Special events:** TKU hosts special events throughout the year to encourage students in their spiritual lives. One of these is the yearly Night of Worship and Prophecy where a team from Gateway Church comes to minister prophetically to our students, faculty, and staff. There is a Zoom link available so online students can also be blessed by this event.
- **One Table:** The graduate community at TKU meets about once a month for a meal and a time of fellowship/teaching. This is a great way for graduate students to get to know one another and meet other faculty.

Students are encouraged to be involved and learn about all of these options during their time at The King's University.

## Dress Code Policy

As a Christian institution that is dedicated to preparing students for Spirit-empowered ministry and leadership in church and marketplace settings, The King's University asks students to respect and comply with community standards with regard to dress. In general, at all times, whether on or off campus, students should keep in mind their callings as ambassadors for Christ. Our aim is always to glorify Christ and point people to Him, and we hope that through these guidelines we will minimize times when we distract from that aim by drawing undue attention to our physical appearance. To this end, we ask students to honor the principles of modesty, professionalism, neatness, and personal hygiene.

## Student Conduct

The King's University is dedicated to training men and women who genuinely desire to live a Christ-honoring life. Being a student in good standing is the norm, that is, a student who is not under sanction

such as Academic Warning, Academic Probation or disciplinary or academic integrity probation, suspension, or expulsion.

Although an understanding of what is unacceptable behavior is necessary for diagnostic purposes (see Paul do the same thing in Galatians 5:19-21), ultimately, loving behavior cannot be produced by following a list of dos and don'ts no matter how long or thoughtfully it is composed. Acceptable Christian behavior results from reliance on the Spirit of God to produce spiritual fruit in the believer (Galatians 5:22-23).

## The King's Standards of Conduct

Recognizing The King's University as a community of believers, the school expects its students, faculty, and staff to exemplify biblical standards of conduct in all areas of their lives, both on and off campus, and in interpersonal and community relationships. The institution expects its members to demonstrate integrity in their personal lives and in their academic/professional work, and to show respect, concern, and proper behavior towards their colleagues and those in authority.

The King's Standards of Conduct Statement is a central criterion of behavior for all that are a part of The King's community. It represents a standard of Christ-like maturity based upon a biblical philosophy, reverence for God, esteem for humankind, and personal integrity.

Recognizing that preparation for and involvement in the service of Christ requires personal commitment to the Lord Jesus Christ, the King's expects all members of its community to seek spiritual growth and maturity in their Christ-like lives. The following are expected of community members:

- Studying the Word of God. Regular and consistent personal study of the Word is essential for spiritual growth. 1 Pet. 2:2 encourages us to "long for the pure milk of the Word." The Word has the power to reach the innermost parts of our being (Heb. 4:12) and to enable us to stand firm for Christ (Eph. 6:17).
- Communion with the Father. Christ-like living is essentially a love relationship with the living God (James 4:8), birthed by and substantiated through the power of the Holy Spirit. To personally know the Father, we must have communion with Him. Jesus Christ gave us the example to pray regularly and consistently, and the Scriptures encourage us to "pray continually" (1 Thess. 5:17) including prayer in the Spirit (1 Cor. 14).
- Discipleship. God's Word instructs believers to follow the example, "and observe those who walk according to the pattern you have in us" (Phil. 3:17). Discipleship is developing personal relationships for spiritual goals. Community members are encouraged to form personal friendships, structured accountability relationships, and/or small groups.
- Church Attendance. Believers are instructed not to forsake "assembling together" as they submit themselves to the life and leadership of a local assembly (Heb. 10:25, 1 Cor. 16:13-16). It is expected that all members of The King's community will establish a church home and regularly attend worship services.
- Christian Ministry. The Father has called every believer to do the work of ministry (Eph. 4:16-18). The Word declares "We are His workmanship, created in Christ Jesus for good works" (Eph. 2:10). It is anticipated that all members of the community will be involved in some expression of Christian service in Jesus' name and that all are encouraged to exercise spiritual edification of gifts for the body.

Recognizing that preparation for and involvement in the service of Christ requires a lifestyle consistent with an effective Christ-like witness and one which exemplifies a life of integrity and Christian values, the following are expected of community members:

- Maintain a Blameless Testimony. Scripture declares that God has created all persons in His image (Gen. 1:26-27) and that we are not to be conformed to this world (Romans 12:2), but are to be “holy in all” our conduct (1 Pet. 1:15-16). To maintain a blameless testimony as Christian leaders, students are expected to totally abstain from participating in either fornication, adultery, pornography, illegal drugs or harmful substances, alcohol abuse, profanity, obscenity, and dishonesty, which includes plagiarism.
- Respect for Peers and Authority. The King’s expects every member of the community to demonstrate love, respect, and honor to all other members of the community, whether it is with one’s colleagues or with those in authority (Rom. 12:10, 1 John 4:21, 1 Pet. 2:17, Heb. 13:16-17).
- Discrimination/Harassment. In valuing the rights of all individuals and their contributions (I Cor.10:24), we acknowledge all forms of racial and gender discrimination to be violation of God’s laws (Acts 10:34). The King’s is committed to providing a learning and working environment that is free of discrimination. In keeping with this commitment, unlawful harassment, including sexual harassment, is strictly prohibited.
- Dating and Marriage. The King’s expects the highest standard of moral purity to be maintained by members of its community regarding both dating and marriage. God’s Word does not condone either pre- or extra-marital sexual activity (I Thess. 4).
- The King’s Standards of Conduct states the means for achieving the kind of lifestyle expected of trustees, administrators, faculty, and students. Traditionally, a code of conduct is used to enforce behavior by publishing a list of rules with consequences. The University has stated the King’s Standards of Conduct in a way that reflects the grace of God. It is included in official publications and is part of the Affirmation Statement that all members of the TKU community agree to live by with their signatures.

## Representative Misconduct

Disciplinary regulations at TKU give students general notice of prohibited conduct but should be read broadly. They are not designed to define misconduct in exhaustive terms. Consequently, the following kinds of misconduct do not comprise an exhaustive list but are representative of misconduct that violates the Code and supplies sufficient grounds for discipline. Misconduct not listed here, including conduct prohibited elsewhere in this TKU Catalog, may also result in discipline. Discipline includes but is not limited to removal, suspension, or expulsion.

- Academic dishonesty, such as cheating, plagiarism, or knowingly furnishing false information to the University.
- Forgery, alteration, or misuse of University documents, records, or identification.
- Obstruction or disruption of instructional, counseling, administrative, or other authorized University activities.
- Assault or battery, abuse, or any threat of force or violence or hazing directed toward any person on University owned property, or University sponsored or supervised functions, or conduct which threatens or endangers the health or safety of any person.

- Theft of or willful damage to University property or theft of or willful damage to property of a member of the University community, such as visitors, students, or employees of the University on University property or at an authorized University activity.
- Unauthorized entry onto or use of University facilities.
- Violation of University rules or regulations including University policies concerning student organization, use of University facilities, or the time, place, and manner of student expression.
- Willful failure to comply with direction or blatant disrespect and/or disregard of University officials, including faculty and staff action in the performance of their duties.
- Use, possession, or distribution of alcoholic beverages, narcotics, or controlled substances on campus (except as expressly permitted by law) or presence on University property or at a University authorized event while under the influence thereof.
- Disorderly, lewd, indecent, obscene or sexually immoral conduct, expression, or language on University owned or controlled property or at University sponsored or supervised functions.
- Verbal abuse in any way that causes defamation of character assassination.
- Possession or use of any item used to threaten bodily harm to any person on University property or at a University function.
- Misrepresentation of oneself or an organization to be an agent of the University.
- Conduct that is in violation of federal, state, or local laws or ordinances while on University premises or at University sponsored activities.
- Abuse of computer facilities or use of computers for anything other than authorized course related work.
- Failure to return school properties such as equipment, books, teaching materials, and any such things that had been loaned for the purpose of teaching or other use after receiving three notices of such failure to return such items.
- Intentionally initiating or causing to be initiated any false report, warning, or threat of fire, explosion, or other emergency on University premises or at University-sponsored activities.
- Intentionally or recklessly misusing or damaging fire safety or other safety equipment.
- Violating the Drug-Free Campus Policy.
- Violating the Sexual Harassment Policy.

Violations in any of the above ways with regard to one's use of the internet, social media, and electronic communication.

### Jurisdiction

The TKU Code of Student Conduct applies to all students from the time they accept admission to TKU through the date of their graduation. This includes, but is not limited to:

- New students at Orientation;
- Persons not currently enrolled but who are still seeking a degree from TKU;
- Any person enrolled in a course offered by TKU;
- Any graduated student if TKU determines that his or her degree or receipt of credit may have involved misconduct while he or she was working toward the degree (degree revocation may be invoked).



## Non-Academic Discipline

Attendance at TKU is a privilege, not a right. Consequently, enrollment at TKU does not guarantee continuance. TKU has established behavioral guidelines that are consistent with its overall purpose and philosophy as established by the Board of Trustees. Infractions of school policy, either on or off campus, may result in penalties and jeopardize your enrollment at TKU. All non-academic discipline is handled by the Department of Student Development in consultation with the Vice President for Student Development.

### Penalties

Student Development is responsible to adjudicate non-academic disciplinary cases within the University. If a student is determined to be in violation of University policy, the Vice President for Student Development will impose a penalty deemed appropriate to the offense and in the best interests of both the student and the campus community. The Vice President's decision is final in cases resulting in an oral or written reprimand. Students may appeal other penalties.

**Oral Reprimand:** An oral reprimand is the least severe penalty that may be imposed for behavioral infractions. A record of an oral reprimand is placed in the student's file and removed upon graduation or transfer if no further disciplinary action is taken.

**Written Reprimand:** A letter of reprimand is a final warning that any further behavioral problems will result in a more severe penalty. A letter of reprimand will state the nature of the problem, the warning given, and a description of the next disciplinary step. A letter of reprimand becomes a permanent part of the student's record.

**Official Letter of Reprimand:** In some cases, the Vice President for Student Development may issue an official letter of reprimand. This disciplinary letter is an official warning that any further behavior problems may result in dismissal. The letter states the nature of the problem, previous disciplinary action, and a description of the next disciplinary step. A copy is kept in the student's file.

**Scholarship Forfeiture:** Institutional scholarships may be canceled or reduced.

**Suspension:** The Vice President for Enrollment Management may suspend a student from access to the campus for a specified period, from attending classes for one to three days, or from attending the next semester.

**Dismissal:** Dismissal is the most severe discipline TKU will administer to a student. All dismissal decisions are reviewed by the President's Executive Team. Dismissal will include one or more of the following penalties.

- Total loss of academic credit for all courses taken during the semester current at the time the cause for dismissal occurred, regardless of when the offense occurred during the trimester.
- Prohibition from campus for a minimum full semester to an indefinite amount of time, unless specific permission is granted by the Administration.
- The imposition of prerequisites that must be met before readmission will be considered.
- Loss of any institutional scholarship.
- Possible loss of other financial aid.

- If necessary, enforced departure from the campus within 24 hours.

Regardless of the time in the semester, a dismissal is a total loss of academic credit for that semester. Dismissed students will receive a prorated refund of tuition. Students who are dismissed from the University must leave within 24 hours and may not return to the campus until authorized to do so by the Administration. The Administration will work with the student to ensure that they fully understand the implications of dismissal.

- Students who have been dismissed for bad conduct may reapply after six months through normal admissions procedures, providing they have met prerequisites that may have been imposed at the time of dismissal.
- Those who have been dismissed for academic reasons may apply for readmission after two semesters. However, readmission is still subject to administrative review.
- The Administration has the right and responsibility to exercise the means of discipline deemed appropriate according to individual cases.

TKU will refund tuition to dismissed students according to the tuition refund policy current at the time of dismissal. TKU is not obligated to readmit a dismissed student. However, a dismissed student may apply for readmission by following normal admission procedures after two complete semesters have elapsed from the effective date of dismissal. Dismissed students must have complied with any prerequisites imposed at the time of dismissal to be considered for readmission.

Cases of dismissal are automatically reviewed by the President's Executive Team at TKU. This task is not a part of the appeal process, but an internal process designed to ensure consistency in the application of policy and to determine if there are new lessons to learn from the cases.

### Appeals of Non-Academic Discipline

Students may appeal disciplinary action other than an oral or written reprimand. Appeals must be received by the Vice President for Student Development within two business days of the imposition of the penalty at issue. The Vice President will convene a Discipline Appeals Committee (DAC) within two workdays to hear the appeal. The following guidelines apply.

- The DAC will be composed of three members of the faculty, excluding the applicable Dean or Vice President.
- The DAC will provide the student written notice of the time and place of the hearing.
- The Dean or Vice President will present the charges and the rationale behind the penalty.
- The student will present his or her case and answer any questions asked by the DAC.
- The DAC will deliberate in executive session to determine if the imposed discipline is fair and consistent with stated policies.
- The DAC will recommend a course of action to the President whose decision will be final.

### Student Grievance Process

A grievance is a just or supposed basis for complaint arising out of any alleged unauthorized or unjustified act or decision made by a member of the TKU community that in any way adversely affects the status, rights, or privileges of a student. An aggrieved student may complain to the administration to correct the problem. The burden of proof is on the individual who submits a complaint. The grievance process is not the correct means for appealing disciplinary actions.

## Step 1 - Informal Action

Seek resolution first through direct, informal communication with the responsible person (Matthew 18:15). Discussion between those involved is encouraged at all stages but is essential in the early stages of resolution. If the complaint cannot be resolved informally, formal action may be taken.

## Step 2 - Formal Action

The following procedure is used to resolve a formal complaint.

1. State the grievance in writing (write a complaint) within 60 days of the alleged event and submit the complaint to the Executive Director of Student Development. No special form is needed, but the complaint must include:
  - The date you submitted the complaint;
  - A description of the grievance that includes all relevant information such as date(s) when the problem was evident, evidence substantiating the grievance, and witnesses; and
  - A proposed resolution, that is, what you want to happen to resolve the grievance.
2. The Executive Director of Student Development has two working days from the date of receipt to forward the grievance to the administrator who will serve as mediator to resolve the matter. Care will be taken to ensure that the mediator has the expertise necessary to resolve the grievance.
3. The mediator has two working days from the date of receipt to:
  - Send to the student an acknowledgement that briefly summarizes the grievance and informs the student that a resolution will be sent within ten working days, and
  - Forward to the President a copy of the grievance and acknowledgement.
4. The mediator has ten working days from the date of receipt to:
  - Investigate the alleged basis for the complaint;
  - Investigate previous efforts taken to resolve the grievance;
  - Investigate any contingencies and take such action that may help resolve the grievance;
  - Send to the aggrieved student a formal response (a statement describing what was or will be done to resolve the grievance); and
  - Forward to the President a copy of the formal response.
5. If the student is satisfied with the formal response, the grievance is resolved.
6. If the student is not satisfied with the formal response, a request for a hearing may be made to the Grievance Committee, which:
  - Shall be given a copy of the case to date;
  - Shall schedule a hearing date and time within seven working days of the request and notify all concerned (but not necessarily invite them to attend);
  - May invite the student and any witnesses to attend the hearing—the student does not have a right to attend;
  - Shall conduct the hearing as informally as possible, while reviewing and evaluating the case;
  - Shall keep its deliberations confidential; and
  - Shall, by majority vote, recommend to the President a course of action to finally resolve the grievance.
7. The President will issue a decision, which shall be final, in writing to the student within three working days of the hearing.

8. The Office of Student Development will maintain the official record of the complaint upon its resolution.

If a complaint is not settled at the institutional level, the student may contact the Texas Higher Education Coordinating Board, 1200 E. Anderson Lane, Austin, TX 78752, P.O. Box 12788, Austin, TX 78711-2788, (512) 427-6101; or an individual may contact the Bureau for Private Postsecondary Education for review of a complaint. The Bureau may be contacted at 2535 Capital Oaks Drive, Suite 400, Sacramento, CA 95833, (916) 431-6924, fax (916) 263-1897; or TRACS, in writing via email at [info@tracs.org](mailto:info@tracs.org) or by mail at Transnational Association of Christian Colleges and Schools, Box 328, Forest, VA 24551; ABHE, in writing via email at [abhe.org](mailto:abhe.org) or by mail at Association for Biblical Higher Education, 5850 T. G. Lee Blvd., Suite 130, Orlando, FL 32822.

## ACADEMIC AFFAIRS

### Grading

#### AC-121 Grading System

##### AC-121.1 Grading Scale

Grades are recorded by letter and grade point according to the scale listed below. Only courses completed with a C- level grade or above will count towards the completion of a degree program. In the doctoral program, only courses that are a B or above will count towards completion of the degree. Courses in which a grade below a C- (or below a B in doctoral courses) is earned are recorded on the student's transcript and are included in the determination of the grade point average (GPA).

Grade	Scores	GPA
A	93+	4.00
A-	90-92	3.66
B+	88-89	3.33
B	83-87	3.00
B-	80-82	2.66
C+	78-79	2.33
C	73-77	2.00
C-	70-72	1.66
D+	68-69	1.33
D	63-67	1.00
D-	60-62	.66
F	59 or less	.00
P	Pass	
DR	Drop	
W	Withdraw	
WP	Withdraw Passing	
WF	Withdraw Failing	.00
IN	Incomplete	
CR	Credit	
NC	No Credit	
T	Transfer	
AU	Audit	

##### AC-121.2 Withdrawals

After the designated time on the academic calendar for dropping a course in the Add/Drop week, withdrawals are noted with one of the following designations: "W" (Withdrawal), "WP" (Withdraw Passing), "WF" (Withdraw Failing). "W" and "WP" are not calculated in the term or cumulative grade point average. However, a "WF" is calculated as an "F" in determining the term and cumulative grade point average. "W", "WP", and "WF" are considered attempted hours.

### *AC-121.3 Incomplete Policy*

A student may petition for a grade of Incomplete in a course when he or she is unable to complete all the assignments before the end of the semester due to unforeseen, extraordinary, and/or debilitating circumstances. The Incomplete ("IN") grade is intended for use only in circumstances beyond the student's control that prevent the student from being able to complete their coursework. An Incomplete is not a remedy for improving a grade, poor planning, or a busy schedule. Documentation of circumstances will be required to review the incomplete request.

To qualify for an Incomplete, the student must have demonstrated clear and substantial participation in the coursework and a passing grade at the point in time of the Incomplete request. Students who have not participated in any coursework or show minimal participation in the course will not be considered for an incomplete. The instructor of the course is responsible for determining the eligibility of a student for an incomplete based on their participation.

Additionally, Incomplete requests may only be submitted after the last day to withdraw from the course. These dates are determined by the modality of the course:

- For 15-week courses, Incomplete requests may only be submitted after the beginning of Week 12.
- For 10-week courses, Incomplete requests may be submitted after the beginning of Week 8.
- For 7-week courses, Incomplete requests may only be submitted after the beginning of Week 5.

If these conditions are met, the student may submit an Incomplete Grade Contract form. This form must be submitted prior to the final day of the course. If granted, a student may have an additional 6 weeks to complete the remaining assignments for the course. Additional time beyond the 6-week limit may be allowed at the discretion of the student's Dean.

Once the Incomplete grade of "IN" has been assigned, the student must complete and submit all outstanding requirements for the course as determined by the instructor within the 6-week timeframe. It is the student's responsibility to work with the instructor to ensure these requirements are met. A student will receive the grade earned based on the work submitted at the end of the deadline for submitting work.

A grade of Incomplete may impact a student's qualification for financial aid. Therefore, the student should contact the TKU Student Financial Services Office immediately upon receiving an "IN." If the emergency or significant event results in multiple courses being affected, then the student must obtain approval from each professor.

If granted, students should prioritize completing their incomplete coursework over any new courses that they are enrolled in. Students who receive two or more incompletes in a semester will not be permitted to begin courses for a future term until the incomplete courses have been completed.

### *AC-121.4 Official Grades*

Official grades from each professor are due on specific dates established by the Office of Registrar. After receiving the grades, the Office of the Registrar records the mid-term/final grades and publishes them through the student portal.

### *AC-121.5 Grade Changes*

Grades reported by the professor are considered permanent and final. Under specific circumstances, a change of grade may be requested to correct a clerical or procedural error or to change an Incomplete to the earned grade. In cases of error, the student must contact the course professor and communicate the clerical or procedural error. The professor will complete a Grade Change Form and submit it to the Office of the Registrar. It should be noted that corrections of clerical or procedural error are distinct from student-initiated appeals of a correctly submitted grade. For grade appeals, see policy AC-101 Academic Appeals and Personal Grievance Policy. Any changes to grades must occur by the end of the subsequent semester.

### **AC-101 Academic Appeals and Personal Grievances**

TKU has an established process for resolving student academic concerns and complaints.

#### *PROCEDURE*

1. Academic Dishonesty Sanction Appeal: A student may appeal the finding of academic dishonesty within 30 days of the sanction by filing an Academic Dishonesty Sanction Appeal through the Office of the Registrar. The appropriate dean will provide a copy of the appeal to the instructor involved. After informing the instructor, the dean shall bring the appeal before the Dean's Council to review the student's appeal and render a decision.

2. Academic Suspension Appeal: Students who have been suspended have the right to appeal if they conclude they have extenuating circumstances that would warrant a reconsideration of the suspension decision. Students may submit an appeal to the Academic Standing Committee to appeal their suspension. See AC-157 Academic Standing for more information.

3. Grade Appeal: A student may appeal the final grade for a course within 30 days of the posting of final grades. First, the student must have a discussion with the faculty member awarding the grade. If the student is not satisfied with this initial discussion, he/she may file a Change of Grade Appeal through the Office of the Registrar. The dean will provide a copy of the appeal and the supporting documentation to the instructor involved. If, after receiving the student's appeal, the faculty member agrees that the grade should be changed, he/she will notify the Registrar in writing of the change. If the faculty member maintains that the grade is correct, the dean will submit the appeal to the Deans Council for review and a final decision. If a grade change is necessary, the Registrar's office will update the student record.

Notes:

- If a student is appealing a Financial Aid Suspension, procedures can be found in FA-126 Financial Aid Satisfactory Academic Progress.
- If a student has a personal grievance and would like to submit an official complaint, procedures can be found in the Student Development section of the catalog under "Student Grievance Procedure."
- See also AC-128 Academic Integrity Standard and AC-121.15 Grade Changes for other relevant policy information.

## AC-114 Course Repeat Policy

Only courses completed with a C- or higher-level grade (B or higher-level grade for doctoral programs) count towards program completion. Only courses wherein the student receives a grade that does not count towards program completion may be repeated. In such cases the student will complete all the requirements of the repeated course. Both grades remain on the student's transcript, but only the repeated effort(s) is calculated into the GPA. Both courses count as attempted hours, but only the second will be counted as completed for calculating quantitative satisfactory academic progress ratio.

If a course is repeated more than once, only the first attempt is deleted from the student's GPA. All further repeats are used in computing the student's cumulative grade point average. The grade from the last attempt will determine credit earned to satisfy degree requirements.

Certain courses may be repeated multiple times to satisfy degree requirements. The following courses may be repeated to count toward degree completion (see individual programs requirements for max number allowed by program):

Course ID	Course Name
BIBM 1000	Ministry Seminar/NO CREDIT
BIBM 1100	Ministry Seminar
BIBM 2101	Practicum Prep
BIBM 3201	Junior Ministry Practicum
BIBM 3301	Junior Ministry Practicum
BIBM 4301	Senior Ministry Practicum
BIBM 5111	Spiritual Formation II: Practices of Formation in Group
BIBM 6110	Spiritual Formation III: Practices of Formation in Group
BIBM6111	Spiritual Formation IV: Practices of Formation in Group
BIBM 6112	Spiritual Formation in Groups
BIBC 5311	Counseling Practicum
MEDA 3201	Media Ministry Practicum
MGIM 1103	Group Piano Lessons I
MGIM 1104	Group Piano Lessons II
MGIM 1105	Group Guitar Lessons I
MGIM 1106	Group Guitar Lessons II
MPEW 1101	TKU Ensemble Worship
MPEW 2102	Concert Choir
MPEW 2103	Band Labs
MPEW 2104	Worship Choir
MPEW 3101	The King's Worship Ensemble
MPEW 3102	Acapella Choir
MPEW 3103	Platform Worship Band



## AC-112 Student Classification

Student classification is based upon the number of semester hours of academic credit earned and is updated at the end of each term.

### Undergraduate

- Freshman: Student has earned 29 semester hours or less.
- Sophomore: Student has earned 59 semester hours or less, but more than 29 semester hours.
- Junior: Student has earned 89 semester hours or less, but more than 59 semester hours.
- Senior: Student has earned more than 89 semester hours.

### Graduate

- First Year: Student has earned 24 semester hours or less.
- Second Year: Student has earned 25 - 48 semester hours.
- Third Year: Student has earned 49 - 78 semester hours.

## AC - 157 Academic Standing

### *GPA Requirement*

Academic standing is evaluated at the end of every term, including summer. Students are required to maintain the minimum cumulative GPA that is required for graduation in their declared program (i.e., a satisfactory GPA) to remain in Academic Good Standing. The satisfactory GPA minimums for TKU programs are:

- Undergraduate: 2.0
- All graduate programs except MMFT: 2.0
- Master of Arts in Marriage and Family Therapy: 3.0
- Doctoral: 3.0

### *Academic Warning*

Undergraduate and graduate students in Academic Good Standing whose cumulative GPA falls below the minimum satisfactory GPA for their degree program will be placed on Academic Warning. Students on Academic Warning must earn the minimum satisfactory GPA of their respective program for the next subsequent term in which they are enrolled. If a student takes an enrollment absence after being placed on Academic Warning, a student will remain on Academic Warning when they re-enroll after their leave. Students who are on Academic Warning are subject to complete an academic plan set forth by the Student Success Center. If, while on Academic Warning, a student's term GPA again falls below the minimum satisfactory GPA for their degree program, or if a student does not fulfill their academic plan, the student will be subject to Academic Suspension. Undergraduate students are limited to 13 hours in fall and spring and 7 hours in summer while on Academic Warning. Graduate students are limited to 9 hours in fall and spring and 7 hours in summer.

If a doctoral student's final grade in any course is a B- or lower, the student will be placed on Academic Warning for the subsequent term and must retake the course. If a student receives a second grade in the repeated course or in another course that is a B- or below, the student will be dismissed from the program. If the student wishes to appeal the dismissal, they can file an appeal (see requirements below).

If a student who was on Academic Warning does not meet the criteria for Academic Good Standing at the next semester review but has shown significant improvement in his or her semester performance, he or she will continue on Academic Warning. Significant improvement is generally defined as a student earning a minimum satisfactory term GPA for their program. If a student continues on Academic Warning, the student will be subject to credit hour limits and the conditions specified in their academic plan.

**Academic Standing is separate from Financial Aid Satisfactory Academic Progress requirements.** A student who is receiving federal financial aid is subject to both the Academic Standing requirements and the Financial Aid Satisfactory Academic Progress requirements. If a student meets the Academic Good Standing requirements but doesn't maintain satisfactory academic progress according to federal guidelines, they may lose their eligibility for receiving aid until satisfactory academic progress is achieved. See FA-126 Financial Aid Satisfactory Academic Progress for more information.

### *Academic Suspension*

Students who fail to meet Academic Good Standing at the end of the term after being placed on Academic Warning will be suspended from the university. Suspended students are withdrawn from the university and prohibited from enrolling in courses. Students who have been suspended have the right to appeal if they conclude they have significant information that would warrant a reconsideration of the suspension decision. Students may submit an appeal to the Academic Standing Committee to appeal their suspension (see procedure below).

If the appeal is approved, students will return to the university on an Academic Probation plan as approved by the Academic Standing Committee. The student must complete the terms of the Academic Probation plan each semester until Academic Good Standing is achieved. If the student does not meet the terms of the Academic Probation plan, they will be subject to suspension. If the appeal is denied, the student must wait one calendar year from the date of suspension to re-appeal. If the second appeal is approved, the student must reapply for admission.

An appeal must be submitted and approved to re-enroll at the university. If the suspension results in an enrollment absence of one semester or more, the student will be subject to readmission to the university. If a student returns in a new catalog year, the student may be subject to changes in his or her degree audit.

To appeal, a student must submit the following documents:

- Academic Appeal form from the Registrar's Office
- Personal statement: Students must provide a detailed description of the extenuating circumstances (such as personal illness or injury, illness or death of immediate family, financial obligations which require changes in employment that conflict with class schedules) that occurred during the semester in which the student failed to meet the minimum satisfactory GPA for their respective degree program. All personal statements must include the following required details:
  - Explain the unique and extenuating circumstances that prevented the student from meeting minimum satisfactory GPA standards.
  - Clearly indicate how those circumstances have been resolved.

- o Describe the specific plan/strategies to improve academic performance to ensure the student will improve their GPA.

Supporting documentation

- Appeals must include documentation to support the existence of the circumstances described in the personal statement or evidence that the circumstances have been resolved.

Academic Suspension Appeals received without the requirements listed above are considered incomplete and will not be eligible for review. The Academic Standing Committee will review the submitted appeal and render a decision via the Registrar's Office.

## **Registration and Enrollment**

### **AC-105 Academic Semesters**

The King's University operates on a traditional semester calendar. There are two semesters in the academic year, which occur from August to May. During the academic year, each semester is fifteen weeks in length with an additional week for examinations. TKU also offers summer sessions that vary in length and run in between the spring and fall semester. Calendars are published in the catalog and on the website.

### **AC-140 Continuous Enrollment**

Students admitted to TKU are expected to maintain continuous enrollment during the regular two semesters of the academic year until their program is completed. This means they must be enrolled in at least one (1) course for the Fall and Spring semesters each academic year. Failure to maintain continuous enrollment voids the admission status and may require students to begin repaying within a short time Title IV educational loan funding they have obtained.

### **AC-139 Concurrent Enrollment**

Concurrent enrollment refers to taking courses at another university or community college (online, web-based, or traditional classroom) while also enrolled in classes at TKU. Students enrolled in a term with a full-time status (12 hours for Undergraduate and 9 hours for Graduate) desiring to take courses at other schools which will count towards their program at TKU must submit a Petition for Concurrent Studies. Students enrolled less than full-time are not required to submit a petition. The following criteria must be met for approval to be considered:

- The student must meet with his or her academic advisor to obtain permission
- The student is not in their first or last enrollment semester at TKU
- The student has a cumulative GPA of 2.25 or higher

A student cannot receive federal financial aid from more than one institution at a time. If a student is concurrently enrolled, they will not receive aid from TKU for the courses at the other institution. The student will be responsible for all costs incurred at the other institution.

## AC-102 Academic Credit Limits

The institution has established typical academic credit limits to guide graduate and undergraduate students in advising and course enrollment, and in some circumstances, students may request to exceed the typical semester credit limit.

### *Undergraduate Course Load*

The normal course load for a full-time undergraduate student is 15 semester hours. The minimum load to be considered full-time is 12 hours per semester. The maximum load in any semester without prior administrative permission is 18 semester hours. Work registered in a previous semester but deferred by an incomplete status is not considered current enrollment.

**Full time load:** fall, spring or summer terms/semesters, 12 or more hours.

**Three-Quarter Time:** fall, spring or summer terms/semesters, 9-11 hours.

**Half Time:** fall spring or summer terms/semesters, 6-8 hours.

**Less than Part Time:** fall, spring or summer terms/semesters, 1-5 hours.

### *Graduate Course Load*

The normal course load for a full-time graduate student is 9 semester hours. The minimum load to be considered full-time is 9 hours per semester. The maximum load in any semester without prior administrative permission is 12 semester hours. Work registered in a previous semester but deferred by an incomplete status is not considered current enrollment.

**Full time load:** fall, spring or summer terms/semesters, 9 or more hours.

**Three-Quarter Time:** fall, spring or summer terms/semesters, 7-8 hours.

**Half Time:** fall spring or summer terms/semesters, 5-6 hours.

**Less than Part Time:** fall, spring or summer terms/semesters, 1-4 hours.

### *Doctoral Course Load*

A Doctor of Ministry student will be considered full-time if he/she enrolls in 8-12 hours per academic year, including the summer semester. This means that in two of the three semesters, the student must be enrolled in four credit hours (a three-hour course and a one-hour research/project course). Thus, most students will graduate in three years, while some may take four years to graduate.

**Full time load:** fall, spring or summer terms/semesters, 4 or more hours.

**Three-Quarter Time:** fall, spring or summer terms/semesters, 3 hours.

**Half Time:** fall spring or summer terms/semesters, 2 hours.

**Less than Part Time:** fall, spring or summer terms/semesters, 1 hour.

Students who want to exceed the credit limit should consult with their advisor and discuss whether such a large course load could be successfully completed given the student's current circumstances. Once a student has consulted with his or her advisor, the student should complete the Petition for Policy Exception Form and submit it to the Registrar's Office. The Registrar will forward the form to the Academic Office for consideration and final approval.

## AC-110 Auditing a Course

Students may audit many of the courses within the curriculum with the prior approval of the instructor. To audit a class means the student has permission to attend the course for personal enrichment without fulfilling the academic requirements. Thus, courses taken as audits or for noncredit do not count toward program requirements. There is an expectation on the part of the institution that students allowed to audit courses will fulfill the normal attendance requirements. Credit students are always given priority when class size is an issue. There is no provision for a student to withdraw from an audited course, and no refunds are issued for audit fees. The audit privilege is not allowed in all courses.

## AC-118 Dropping, Adding, and Withdrawing from Courses

Course changes may occur at any time during designated periods of the term. After registration has closed, the student may initiate withdrawal from a course by use of the Add/Withdrawal form in consultation with his/her advisor. Courses from which a student withdraws are subject to the school's refund policy.

The academic calendar allows for a designated period through the first week of each semester in which courses may be dropped without being recorded on the student's transcript. The academic calendar also allows for a designated period in which courses may be withdrawn from and automatically receive a "W" (Withdrawal). After that date, courses are recorded as "WP" (Withdraw Passing) or "WF" (Withdraw Failing). Failure to attend a course without officially processing an Add/Withdrawal Form will result in a grade of "F" on the student's academic transcript. A "W" and "WP" are not calculated in the term or cumulative grade point average, but a "WF" is calculated as an "F" in determining both the term and cumulative grade point average.

Students may change their schedules after they have registered for the semester but should notify their Academic Advisor of these changes.

### *Procedures*

1. Dropping and adding courses may impact a student's financial aid and/or student account. Students should contact the Financial Services office regarding tuition charges changes to their financial aid prior to dropping and adding courses.
2. Students may drop or add courses on the student portal through the end of the first week of each 15-week term. After that, a student must submit an add/drop form to the registrar's office to add an online session 2 course or to withdraw from a course.
3. Failure to attend a course without officially processing the drop will result in a grade of "F" on the student's academic transcript.

## AC-109 Attendance

### *AC-109.1 On-Ground Courses*

The minimum attendance requirement is 75% of seat/contact time. If a student exceeds absences above 25% the faculty will give an automatic grade of "WF." For a regular on-ground class, a student who misses more than four weeks (more than seven classes for courses that meet twice per week or more than three classes for block classes that meet once per week) will receive an "WF" for the course. Attendance, personal preparation, and attentiveness are essential to learning and thus impact final grades at The King's University. The higher the attendance percentage, the higher the attendance

grade awarded at the end of the course. Missing more than fifteen (15) minutes at the beginning or end of a class period is considered one absence. Three instances of tardiness of fifteen minutes or less equal one absence. The tardy student is responsible for notifying the professor of his/her presence in writing at the end of class. Students who wish to depart early should clear it with the professor prior to class. If a student's final attendance percentage falls below 75%, the student will automatically receive a WF, regardless of the reason(s) for absence.

### *AC-109.2 Module Courses*

Modules are considered semester long classes which begin at the same time as regular on-ground classes. This means modules open at the same time as regular on-ground classes and attendance is formally recorded at the beginning of the semester. Therefore, students must complete an academic activity assigned by the instructor on the online platform to demonstrate that the student has officially "attended" class, and that financial aid, if applicable, can be disbursed. Modules will require "pre-work" and "post-work" at the discretion of the instructor. Pre-work includes but is not limited to reading assignments, book critiques, online interactive sessions, or other assignments. Pre-work assignments help students satisfy required academic "contact hours" and prepare students to engage course materials. For a module class, a student who misses more than 25% of the on-ground contact hours will receive an "WF" for the course.

### *AC-109.3 Participation in Online Courses*

Students must complete an academic activity assigned by the instructor on Blackboard to demonstrate attendance during the first week of the course so that financial aid may be disbursed. Students who fail to attend an online session 2 course may be subject to adjustment of their financial aid. For an online class, attendance is measured by regular and active participation in the online assignments and activities. The instructor will explain his or her participation requirements in the course syllabus.

### *AC-147 No Shows*

A student who does not attend a class the first week of the semester or online session 2 will be classified as a "no show" student and will be administratively withdrawn from that class at the end of add/drop week. Please see attendance policy for attendance requirements. Upon withdrawal of a "no show" student, all charges for classes will be removed and financial aid will be removed.

### *AC-145 Leave of Absence*

A student may need to take a semester or more off from school. These reasons may include financial challenges, family issues, personal issues, health, etc. TKU calls this a "leave of absence" and allows such a break in enrollment for one academic semester before the student will be subject to readmission procedures. By filing a temporary leave of absence, a student can return to the university without penalty. If the student does not return to TKU by the end of the leave of absence period, the student will be considered as having withdrawn from the university.

Students who do not register for courses in a subsequent term and do not have a temporary leave of absence are considered "inactive" and may be considered as having withdrawn from the university.

### *Criteria*

- Meeting with student's academic advisor
- The maximum approved leave is one academic semester.

Students who do not return at the end of the approved leave or students who drop all their courses without being granted official leave of absence will be required to apply for readmission. If readmitted, the student will reenter the university under the current catalog. This means that students will be required to complete the program requirements and curriculum of the latest catalog if they are different from when the student first began.

### *Financial Aid*

While on leave of absence, the University reports enrollment status to lenders and loan service entities as “not attending” (students are advised to contact their lender(s) for repayment information and grace period expiration). Also, students who request a leave of absence during a term of enrollment may be subject to a reduction of financial aid funds due to Department of Education policy.

### *Incomplete Work*

Students on leave may complete coursework for which an Incomplete grade was reported in the prior term and are expected to comply with the one-semester time limit for resolving incompletes. If the coursework is not completed within that timeframe, the student will receive failing grades for the Incomplete courses.

### *Deadline*

Students should apply for a leave of absence before the semester begins. If a student wishes to withdraw during the semester, regular refund policies shall apply, and the leave of absence will be considered to have begun at the beginning of the subsequent semester. The withdrawal policy will dictate how the grade is documented on the transcript.

A student may not take a leave of absence to attend another college. Regulations state that a student must withdraw from their current school so as not to be dual-enrolled. If you plan to take classes elsewhere, a student must fill out an Official University Withdrawal Form rather than a Leave of Absence Form.

## **AC-154 Withdrawal from the Institution**

Students wishing to withdraw from the school must complete an Official University Withdrawal Form, obtain the required signatures, and submit it to the Office of the Registrar. Courses must be officially dropped, or a grade of F will be entered on the academic transcript. Failure to properly withdraw may result in the student being ineligible for a refund and not being allowed to re-enroll in the future.

## **AC-155 Dismissal**

The institution reserves the right to dismiss any student failing to maintain Academic Good Standing requirements towards his/her program, who violates academic honesty standards or the school’s lifestyle policy, and/or fails to meet his/her financial obligations.

## **AC-107 Advising**

Academic advisement is intended to assist students in program selection and planning, course selection, and registration. Each semester students, along with their faculty advisor, should review their progress and degree audits, which are available in each student’s portal, and course selection for the next term.

*Procedures:*

1. Students will meet with their assigned advisors each semester prior to registering for classes for the next semester. Once a course schedule has been agreed upon, the advisor will unlock the student's portal and the student will register for classes.
2. It is the student's responsibility to register for classes during the registration period. If they register late, fees will apply.

### AC-148 Policy Exception

Students may petition to have stated policies modified in a given situation due to extenuating circumstances. The student must submit a Petition for Policy Exception online form to the Office of the Registrar for submission to the Academic Office.

### AC-132 Transcript Requests and Services

#### *AC-132.1 Official Transcripts*

Official transcripts will be released by the Office of the Registrar upon request. A student's account must be cleared of all holds before the request can be processed. Requests for transcripts should be made using the secure National Student Clearinghouse link available on the Registrar's page of the Web site or via the student portal. TKU will only accept requests through the National Student Clearinghouse. There is a \$5 fee plus a small online processing fee for eTranscripts for each official transcript requested via the National Student Clearinghouse. Transcripts requested to be sent via mail will not incur the additional fee. TKU will not accept transcript requests via fax or telephone due to the inability to authenticate a student's identity.

The following individuals and agencies may be provided with a student's transcript without the written consent of the student: (1) Faculty and administrative officers of the issuing institution who have a legitimate need and interest in the student's educational welfare. (2) Parent(s) or legal guardian(s) of the student provided the parent or guardian can establish the student's dependency as defined by the Internal Revenue Code of 1954, Section 152. (3) Appropriate federal and state agencies.

The institution is not obligated to provide students with copies of transcripts or source documents from other institutions unless state laws dictate otherwise.

Students can legally be denied transcript services for indebtedness to the institution or failure to complete Financial Aid Exit Counseling. All financial obligations must be cleared before transcripts are released. Specific questions as to the account balance should be directed to the Financial Services Office of TKU.

#### *AC-132.2 Unofficial Transcripts*

In-process (unofficial) transcripts for active students are available free on the portal. Official Transcripts for students who have graduated or withdrawn are available for a charge from the registrar's office via the National Student Clearinghouse.



## Degree Requirements

### AC-142 Credit Hour Policy

The King's University operates under a semester credit hour system of approximately fifteen (15) weeks each semester or its equivalent. In the event of the standard 15 week semester, TKU adds one additional week for examinations. A class hour in a face-to-face class is defined as fifty (50) minutes. The University's credit hour policy is guided by the following principles:

- Determination of the amount of student learning that occurs needs to focus on student achievement of learning outcomes rather than the amount of seat time or assigned work;
- Differences between students' pace of learning, particularly between traditional and adult learners, means that different students may produce equivalent amounts of work over different lengths of time;
- Assignments of greater amounts of work do not necessarily result in increased learning.

The credit hour is the basic unit of measurement for college credit. A credit hour is an amount of work measured by verifiable student achievement of learning outcomes of significant depth and breadth to reasonably approximate not less than the 37.5 hours of student work (including 12.5 hours of class time) per unit of semester credit traditionally expected in a fifteen-week face-to-face academic setting. An equivalent expectation of student achievement of learning outcomes shall be established for non-traditional forms of education. TKU will determine assignment of credit hours by considering both the amount of work a typical student is expected to complete within a specified amount of academically engaged time, and on the basis of documented student learning aligned to that amount of academically engaged time for a typical student. While the amount of work (the average amount of time a student will engage in the learning activities to achieve the stated learning outcomes) provides a baseline for assigning credit hours, the focus must be on students' achievements of learning outcomes. For non-traditional course, achievement of equivalent outcomes, not equivalent volume of work, is the primary concern.

### AC-150 Program Length and Cost

The King's University develops programs appropriate to the institution's mission and objectives and ensures that program lengths are comparable to accredited institutions of higher education. Program-specific fees and tuition are published and appropriate for the program length and objectives. According to TKU's assessment plan, all program reviews include a comparability study of similar university programs, and tuition and fees, as well as program length, and are assessed in accordance with these standards.

### AC-111 Catalog Year

Students admitted to the school are subject to the catalog under which they are matriculated, i.e., the catalog in current use at the time of their initial enrollment. The academic catalog is the university's official source of information related to academic programs. Courses, programs, and policies that determine progress towards completion of degree are described in the academic catalog.

Students who interrupt their studies without an approved Leave of Absence must reapply for admission and are subject to the catalog in use at the time of reenrollment. This includes the responsibility to meet any changes in the program they are pursuing.

During the academic year(s) for which this catalog is designated, changes may occur in curriculum, faculty, or other important areas covered in this publication. Appropriate notice will be provided to interested parties. However, all provisions herein contained are subject to change without notice and do not constitute a contract or offer to contract with any person.

### AC-151 Student Responsibility

It is the student's responsibility to ensure that all prerequisite courses and requirements have been fulfilled before enrolling in a course. Failure to do so may result in the student being dropped from the course with potential financial and credit lost to the student.

It is the student's responsibility to know and understand academic policies related to his or her program. The student should be familiar with the information in the academic catalog and the student handbook. Both are updated regularly.

While the school provides advisement services to its students through faculty advisors, the final responsibility rests with the student for fulfilling all the requirements for graduation, including those identified in official program audits. Students are encouraged to visit with the Registrar the year before graduation to confirm the accuracy of their program audit and their plans for fulfilling graduation requirements. This shall include requirements resulting from program modifications affecting course offerings as may be adopted by the faculty.

### AC-131 Transfer of Credit

The King's University (TKU) welcomes students who have completed academic work at other institutions and will accept courses which are comparable to, or which meet the objectives of the TKU curriculum. All students must complete at least one year of residency at TKU. This means that a transfer student must complete at least 30 hours of coursework, or 25% of their degree program at TKU unless otherwise specified by the degree program. Similarly, graduate students may transfer up to sixty-seven percent (67%) of the required credits for their respective graduate degree program. Once this limit has been reached, no other transfer credits may be awarded.

#### *AC-131.1 Course Transfer Criteria*

- Only official transcripts received in a sealed envelope or as a secure eTranscripts from the sending institution will be considered for evaluating transfer credits.
- Only courses that are college level will be considered for transfer. College level is defined as credits earned post-high school or earned via enrollment at a post-secondary institution while attending high school (ie. Dual enrollment).
- Only grades of C- and above are eligible for transfer credit. Grades of D+, D, and D- will not be accepted.
- Courses marked as Pass/Fail will be considered for transfer so long as the grade of P is equivalent to a grade of a C- or above.
- Developmental/Remedial courses are not eligible for transfer credit.
- Courses are only eligible for transfer if they are accredited by schools recognized by the Council for Higher Education Accreditation (CHEA) and are similar in nature, content, and credit hours to the courses offered at TKU.

- Transfer courses will be posted at the same level they were taken at a previous institution. For example, undergraduate courses will not be used to satisfy graduate requirements and vice versa.
- Courses taken on the quarter system will be converted to semester hours by multiplying the number of quarter units by 0.67. (ex. A 4 quarter hour course multiplied by 0.67 equals 2.68. This would satisfy the requirement for a 3-credit semester course).
- Grades for transfer courses are not calculated into the student's GPA at TKU.
- Only courses that apply to the degree program chosen will be transferred into the university and may be removed should the student change programs.
- Graduating students are not allowed to transfer hours taken at another institution if the hours are taken during their final semester at The King's University.

*AC-131.2 Additional Criteria for Undergraduate Studies*

Credit earned through CLEP or AP coursework is transferable provided an official transcript is received by the Office of the Registrar from The College Board.

TKU participates in the Advanced Placement (AP) Program of The College Board. Credit will be awarded for the AP tests listed in the following chart. No credit will be awarded for AP tests that are not listed. Letter grades are not given in any course for which credit is granted. These credits may be used to satisfy degree requirements, but do not apply to the 25-percent-credit-hour residency requirement.

Subject	Exam Title	AP Score	TKU Course Equivalent	Credit Hours
<b>ARTS</b>	Art History	3	Humanities Elective	3
	Music Theory	3	Humanities Elective	3
	Studio Art: 2-D Design	3	Humanities Elective	3
	Studio Art: 3-D Design	3	Humanities Elective	3
	Studio Art: Drawing	3	Humanities Elective	3
<b>ENGLISH</b>	English Language and Composition	3	ENGL 1301	3
	English Literature and Composition	3	ENGL 1302	3
<b>HISTORY</b>	European History	3	History Elective	3
	American History	3	History Elective	3
	World History	3	History Elective	3
<b>SOCIAL SCIENCE</b>	Comparative Government and Politics	3	Humanities Elective	3
	Human Geography	3	Humanities Elective	3
	Macroeconomics	3	Humanities Elective	3
	Microeconomics	3	Humanities Elective	3
	Psychology	3	Behavioral Science Elective	3
	U.S. Government and Politics	3	Humanities Elective	3
<b>MATH</b>	Calculus AB	3	Math Elective	3

	Calculus BC	3	Math Elective	3
	Statistics	3	Math Elective	3
<b>SCIENCES</b>	Biology	4	Science Elective	4
	Chemistry	4	Science Elective	4
	Environmental Science	4	Science Elective	4
	Physics C: Electricity and Magnetism	4	Science Elective	4
	Physics C: Mechanics	4	Science Elective	4
	Physics 1: Algebra-Based	4	Science Elective	4
	Physics 2: Algebra-Based	4	Science Elective	4
<b>WORLD LANGUAGES</b>	Language and Culture*	3	Humanities Elective	3

**\*Includes Chinese, French, German, Italian, Japanese, Latin, and Spanish.**

TKU participates in the CLEP tests of The College Board. Credit will be awarded for the CLEP tests listed in the following chart. No credit will be awarded for CLEP tests that are not listed. Letter grades are not given in any course for which credit is granted. These credits may be used to satisfy degree requirements, but do not apply to the 25-percent-credit-hour residency requirement.

Course	CLEP Exam	Scaled Score
ENGL 1301 English Composition I	English Language and Composition	50
ENGL 1302 English Composition II	English Literature and Composition	50
History Elective	American History I or II	50
	Western Civilization I or II	
	United States History	
	European History	
	World History: Modern	
Humanities Elective	African American Studies	50
	American Government	
	American Literature	
	Analyzing and Interpreting Literature	
	Art History	
	Chinese Language and Culture	
	English Literature	
	French Language and Culture	
German Language and Culture		

	Government and Politics: United States Government and Politics: Comparative Humanities Human Geography Italian Language and Culture Latin Economics: Microeconomics Economics: Macroeconomics Japanese Language and Culture Social Sciences and History Spanish Language and Culture Spanish Literature and Culture	
Math Elective	Calculus College Algebra College Mathematics Pre-Calculus Statistics	50
Behavioral Science Elective	Introduction to Educational Psychology Introductory Psychology Introductory Sociology	50
Science Elective	Biology Chemistry Environmental Science Natural Science Physics	50
SOCI 3301 Human Development	Human Growth and Development	50

Prior Learning Assessment (PLA) credits may be awarded based on prior experience. This includes dual credit, military courses, or an academic portfolio. PLA credits may be used to satisfy degree requirements, but do not apply to the 25-percent-credit-hour residency requirement.

- Dual credit and courses taken through the military will be considered with the same criteria as other courses and only with an official transcript.
- PLA credits are not transferrable from other schools but can be taken at TKU through UNIV 3601 Portfolio Development for up to 30 credits.
- See AC-149 Prior Learning Assessment for more information.
- The International Baccalaureate (IB) program is recognized through transcript evaluation for the determination for college credit.

### *AC-131.3 Additional Criteria for Graduate Studies*

Additional criteria for graduate programs only:

- Non-seminary related courses are not normally considered for transfer credit.
- Students enrolling in the Master of Arts in Marriage and Family Therapy degree may only transfer in up to 12 credits from another program.

#### *AC-131.4 Transfer Credit from Unaccredited Institutions*

The King's University has established articulation agreements with a number of unaccredited institutions for the purpose of transferring credits to TKU. These articulation agreements are eligible to transfer a limited number of credits from an unaccredited institution based on pre-established equivalency tables. For a current listing of the institutions, please contact the Registrar's Office.

In addition to established articulation agreements, transfer of credit up to twelve (12) undergraduate lower-level (1000-2000) semester hours may be awarded as elective credit, subject to the degree requirements, from approved non-accredited institutions in which TKU does not have a preexisting articulation agreement. To be eligible for transfer, students must contact the Office of the Registrar and submit a petition for each class to be approved for transfer.

#### **AC-149 Prior Learning Assessment**

Undergraduate students of TKU have the option of seeking experiential learning credit based on the demonstration and documentation of competencies learned from years of practical ministry or marketplace experiences. Students who wish to earn experiential credit are required to complete UNIV3601 Portfolio Development. This course provides the background, tools, and guidance needed to successfully submit a portfolio.

#### *Procedures*

1. The student enrolls in UNIV3601 Portfolio Development course (6 credit hours) for elective credit.
2. Upon completion of UNIV3601, a student submits a PLA portfolio documenting experiential learning for one or more TKU courses and is awarded a grade for course work. These courses fall under one of two areas:
  - a. TKU Equivalent Courses: major courses, practicum courses, and electives.
  - b. Open Portfolio Electives: these are courses created as open electives based upon the acceptance of satisfactory petitions.
3. The UNIV3601 Portfolio Development course must be completed at minimum one semester prior to degree completion.
4. The student may not submit a portfolio to earn credit for a course which he or she has previously failed at The King's University or another post-secondary institution.
5. The maximum amount of credit a student may earn through PLA is thirty (30) semester hours.
6. Courses that are eligible for CLEP credit according to the current academic catalog are not eligible for Portfolio Development credit.
7. Credit hours earned through PLA do not apply to the minimum TKU credit requirements for a degree program. (see AC-131 Transfer of Credit Policy)
8. The portfolio is the property of the student, and after evaluation and notification, the student may retrieve his or her portfolio.
9. The portfolio evaluation results may not be appealed.
10. The portfolio course may only be completed once and may not be repeated.

## AC-115 Course Substitution

A student may request to substitute a required TKU course with another TKU course in order to support achievement of the student's degree program. Typically, this entails sufficient, comparable content for required courses or a clear rationale for substitution of required electives. On rare occasions, substitutions may occur when a required course is no longer offered in the curriculum and the student has consulted with his/her advisor to select an unrelated course to fulfill the degree requirements. Typically, lower-level courses do not substitute for upper-level courses (e.g., a 1000-level typically does not substitute for a 4000-level course). To request a course substitution, students must complete a *Petition for Course Substitution* available on the student portal.

## AC-127 Directed Studies

A directed study is a catalog course offering available to eligible students in a non-classroom setting with the consent of the instructor, academic advisor, and respective dean of the graduate or undergraduate schools. Eligible students include associate students, juniors and seniors in a bachelor's program, and graduate students. Students may take no more than two courses or seven (7) hours in directed studies. Directed studies may not be used to complete TKU Core Curriculum requirements or to re-take courses for credit. Exceptions to these requirements must be approved by the respective undergraduate or graduate dean. To request a directed study, students must complete a *Petition for Directed Study* available on the student portal.

## AC-126 Independent Studies

Independent studies are for-credit academic experiences available to students outside the regular schedule of course offerings, which must be approved by the respective undergraduate or graduate dean prior to the student's enrollment.

### *Undergraduate*

A student who has completed at least eighteen (18) semester hours in their major with a minimum 3.0 GPA may petition to pursue an independent study or research project in his or her major area, with the approval of the advisor, instructor, and the dean of the respective graduate or undergraduate school. Students may take no more than two courses or six (6) semester hours in independent studies or research projects.

### *Graduate*

A graduate student who has completed at least eighteen (18) semester hours and has maintained a minimum GPA of 3.3 (B+) may petition to pursue an independent study or research project in a specialized area with the approval of the student's advisor, a supervising professor, and the graduate studies dean. The student will submit a 300-word abstract for the proposed project that states the reason for the project, lists the resources to be studied and researched, and outlines the specific topics that will be addressed in the project. In addition, the student must secure the approval of a professor who will supervise the independent study. Only full-time TKU professors may oversee Independent Studies and only when the independent study involves research within the professor's area of study and expertise. Students may take no more than two courses or six (6) semester hours in independent studies or research projects. Independent studies count toward the limit of six (6) semester hours of directed studies in a student's graduate degree program.

To request an independent study, students must submit a *Petition for Independent Study* for the appropriate level. These forms are available on the student portal.

### AC-141 Course Requirements

Course requirements must be fulfilled during the time parameters established by the course syllabus. Written work or assigned reading prepared to meet the requirements of one course may not be submitted to meet the requirements of another course. All assignments are due on the dates established by the course professor and the course calendar. Assignments turned in after the scheduled due date will be penalized according to the professor's course policy.

### AC-152 Style Guides

Each academic department at TKU determines the style guide that students will use when writing papers and preparing written work for courses in those departments. Students in the undergraduate counseling program will use the APA (American Psychological Association) Style Guide. Students in all other undergraduate programs will use the latest edition of Turabian's Manual of Style. Students in the graduate biblical and theological studies programs (MDIV, MPT, MDIV/MJS, MPT/MJS) may use Turabian or the Society of Biblical Literature (SBL) Style Guide. Students in the Marriage and Family Therapy program will use the APA Style Guide. Students in the Doctor of Ministry program will use Turabian, A Manual for Writers. Messianic Jewish students will use the Society of Biblical Literature (SBL) Style Guide.

### AC-119 Final Exams

All final examinations must be taken in accordance with the published final exam schedule. Early final exams are not allowed, and late exams are given only when extenuating circumstances are present. A request for a late examination must be approved by the professor in order to make up a final exam.

### AC-116 Program Change

Any student enrolled in an undergraduate or graduate program who desires to change programs must first consult with their advisor and then submit a *Petition for Program Change* to the Office of the Registrar. This form is available on the student portal.

### AC-130 Second Degrees

#### *Undergraduate Students*

Students who have completed a bachelor's degree at TKU may receive a second bachelor's degree at TKU provided they complete all requirements for the second degree and a minimum of 30 semester hours of work beyond the requirements for the first degree.

#### *Graduate Students*

Students who would like to obtain a second master's degree at TKU must complete a minimum of 50% of the second degree at TKU without any course substitutions in either the first or second master's degree.

### AC-146 Minors

In addition to a declared program, a student who is interested in other fields of study may optionally select a minor from any other program that offers a minor. Minors include 15 additional credits from another field of study.



comprised of at least 6 hours of credit from upper division courses (3000-4000 level) that are distinctive to the minor and completed at TKU. Minors can only be added to programs that have sufficient elective space to allow for the completion of the minor without exceeding the total number of credit hours to complete the program.

### AC-153 Time Limits for Programs

TKU does not provide maximum time limits for the completion of undergraduate and graduate programs. The normal time of completion of the DMin shall be not less than three years nor more than six years. The institution encourages students to complete their programs of study in a timely manner. Students receiving financial assistance for their studies and who intend to take longer than the published program length should contact the financial aid office to learn of consequences to their financial aid.

### AC-128 Academic Integrity Standard

#### *TKU Statement on Plagiarism\**

The King's University is a Spirit-filled Christian learning community of students and faculty. When students join the TKU family, they are expected to complete and submit their academic work with integrity. This requires humility about one's abilities and a respect for the ideas of others.

Because academic learning is itself an act of Christian worship (Romans 12:1-2), plagiarism and all other forms of academic dishonesty will not be permitted on the TKU campus. Students have a responsibility to always encourage fellow students towards academic honesty and to avoid scenarios that compromise it. Faculty also have a responsibility to educate students about refraining from academic dishonesty—in particular, plagiarism. Faculty should teach what plagiarism is, how to avoid it, and what the consequences of plagiarism are.

Instructors are encouraged to check for evidence of plagiarism in their assessment of student work. Instructors should use the plagiarism screening feature in the LMS when evaluating student work. If evidence is suspected or discovered, that faculty member should meet with the respective student, review the evidence with the student, make a reasoned judgment, apply the appropriate consequences, and report the incident to the appropriate program dean and the Chief Academic Officer.

All TKU students have a personal responsibility to understand and avoid plagiarism. For example, TKU students should refuse to allow fellow students "to borrow" their work and instead encourage fellow students to do their own work. TKU students should not complete assignments for fellow students. If a student helps another plagiarize in these or other ways, all parties are equally guilty of academic dishonesty.

#### *What is Plagiarism?*

To plagiarize is to present someone else's work—words, phrases, ideas, lines of thought, research, or structure—as one's own. This occurs when sources are not cited properly, or when permission is not obtained from the original author to use his or her work. By not acknowledging the sources used in one's work, one is wrongfully taking material that is not his or her own. Plagiarism is thus a form of dishonesty and theft and violates the legal rights of original authors.

Another person's "work" can take many forms: printed or electronic copies of computer programs, musical compositions, drawings, paintings, oral presentations, papers, essays, articles or chapters, statistical data, tables or figures, etc. In short, if any information that can be considered the intellectual property of another is used without acknowledging the original source properly, such usage is plagiarism.

One can also commit plagiarism by submitting for credit one's own work from other courses or other works one has created without prior authorization or proper citation.

*\*This statement is adapted from multiple sources, but largely attributed to the published statements of Vanguard University and Oral Roberts University.*

### *Definitions*

Fabrication: Fabrication is the invention or falsifying of any information or citation in academic work.

Cheating: Cheating is using unauthorized material or information in any academic exercise. Projects or papers must be original work by the student submitting the work. Unless otherwise stated by the professor in class, in the course outline, or in the assignment instructions, all assignments, including exam situations, assume individual and unassisted work (no collaboration allowed).

Collusion: Collusion is collaborating with someone to cheat or allowing someone to use your material.

### *Penalties for Academic Dishonesty*

An instructor has full autonomy to evaluate a student's academic performance in a course. If a student commits an academic violation, the instructor may sanction the student. Such sanctions may include: (1) requiring the student to rewrite a paper/assignment or to retake a test/examination; (2) adjusting the student's grade -for either an assignment/test or the course; or (3) giving the student a failing grade for the course. Faculty must file instances of academic dishonesty with the appropriate dean and the Chief Academic Officer.

The penalty that the University will impose on a student for the first Academic Dishonesty violation is placement on academic integrity probation after the first offense. The penalties that the University may impose on a student for multiple or egregious academic integrity violations are:

- Probation: continued participation in an academic program predicated upon the student satisfying certain requirements as specified in a written notice of probation. Probation is for a designated period of time and includes the probability of more severe disciplinary penalties if the student does not comply with the specified requirement or is found to be committing academic integrity violations during the probationary period. The student must request termination of the probation in writing. This status may be assigned by the appropriate program dean and notification of the Chief Academic Officer.
- Suspension: temporary dismissal from an academic program or from the University for a specified time, after which the student is eligible to continue the program or return to the University. Conditions for continuance or readmission may be specified. This action may be taken by the Chief Academic Officer after recommendation from the program dean and Executive Dean for Academics.

- Expulsion: permanent dismissal either from an academic program or from the University. This action may be taken by the Deans Council after the recommendation of the program dean, Executive Dean for Academics, and the Chief Academic Officer.
- Denial or revocation of degree(s).

### AC-158 Artificial Intelligence (AI) Integration

The King's University is committed to fostering a Spirit-filled Christian learning community that upholds the values of academic integrity and ethical conduct. With the increased availability of artificial intelligence (AI) tools, the integration of artificial intelligence (AI) tools into academic activities should reflect the university's core principles and values.

#### *Academic Integrity and AI:*

1. Students and faculty at The King's University are expected to approach the integration of AI into academic work with the same integrity and respect for original ideas as they do for traditional academic tasks. Just as plagiarism is not tolerated, any form of unethical AI use, including unauthorized copying of AI-generated content, will not be permitted in the TKU classroom.
2. The use of AI tools for academic purposes must be accompanied by proper citation and acknowledgment of their sources. Students are responsible for understanding the proper usage of AI-generated content and ensuring that its integration adheres to academic standards and guidelines.

#### *Faculty Role and Autonomy in AI Integration:*

1. Faculty members are encouraged to explore and integrate AI technologies that align with the goals of their courses. Each faculty member is empowered to determine how AI will be used in their classes, considering the unique needs and learning objectives of their students and classes.
2. If a faculty member determines to use AI in their classroom, that faculty member should educate students about the responsible use of AI tools and technology in their respective disciplines. This includes explaining AI-generated content, its implications, and how to incorporate it ethically into academic work.

#### *Student Responsibility:*

1. All students at The King's University have a personal responsibility to understand the ethical implications of using AI in their academic work. They must avoid unethical practices such as submitting AI-generated content without proper citation, as well as assisting others in doing so.
2. Students are encouraged to support and promote a culture of ethical AI usage by discouraging their peers from engaging in unethical AI practices. Just as students should not share their academic work with others, they should also refrain from sharing AI-generated content that could be used unethically.

The use of AI tools for academic purposes must be accompanied by proper citation and acknowledgment of their sources. Students are responsible for understanding the proper usage of AI-generated content and ensuring that its integration adheres to academic standards and guidelines.

### **Preventing and Addressing Ethical AI Usage:**

1. Faculty members are encouraged to utilize AI plagiarism detection tools available in the Learning Management System (LMS) to identify potential instances of unethical AI use. Suspected cases of AI-generated plagiarism should be approached with the same diligence as traditional plagiarism cases.
2. If evidence of unethical AI usage is suspected or discovered, the faculty member should meet with the student involved. A discussion should be held to review the evidence, make a reasoned judgment, apply appropriate consequences, and report the incident to the program dean and the Executive Dean of Academic Affairs.

## **Graduation**

### **AC-125 Graduation**

The King's University confers degrees at the end of each academic semester: Fall, Spring, and Summer. However, there is only one commencement ceremony at the end of the Spring semester. Students expecting to graduate must submit their Application for Graduation to the Office of the Registrar by the submission deadlines outlined in the Graduation Information Packet. To graduate, the student must demonstrate that all requirements for the completion of their program will be fulfilled by the time of graduation. Students who will complete their coursework in the summer may request to walk in the commencement ceremony in May should they fulfill certain requirements. If a student receives a non-satisfactory grade in a course required for degree completion, their degree will not be conferred and the student will need to reapply for graduation once the outstanding requirements have been completed. In this situation, a student may not walk in the commencement ceremony a second time. Students must meet the minimum cumulative GPA requirement specified by their program of study in order to graduate.

#### *Procedures*

1. Students expecting to graduate should first meet with their advisor to verify completion of all graduation requirements.
2. Students must submit their *Application for Graduation* to the Office of the Registrar by the submission deadlines outlined in the Graduation Information Packet. Failure to apply for graduation by the established deadline will result in a late fee and may cause a delay in issuing a diploma, honors, or other graduation recognition.
3. All account balances and all holds with the financial services office must be cleared one week prior to final exams. If the holds are not cleared, the student may not be able to participate in the graduation ceremonies. Final transcripts and diplomas may not be released until all financial holds have been released.
4. After final grades have been posted, the registrar's office will confer the degrees of students who have been cleared for graduation shortly after the end of term.
5. Students may petition to participate in the May graduation ceremony if they will be able to complete their final six hours during the summer semester following the May graduation for which they are petitioning. Students will receive their diploma and final transcript upon completion of their outstanding credits and when all requirements for the degree have been completed.
6. Diplomas are ordered after every conferral period.
7. See AC-104 for information on academic honors at graduation.

## AC-104 Academic Honors

### *AC 104.1 Dean's and President's Lists*

After each semester, academic honor lists will be published based on the grade point average achieved for full-time students for that specific term.

The President's List recognizes undergraduate students carrying at least 12 hours in a semester who have earned a term GPA of 4.0 with a minimum cumulative GPA of 3.30. The President's List recognizes graduate students carrying at least 9 hours in a semester who have earned a term GPA of 4.0, with a minimum cumulative GPA of 3.30.

The Dean's List recognizes undergraduate students carrying at least 12 credit hours in a semester who have earned a Term GPA of 3.5 or higher and a cumulative GPA of 3.30. The Dean's List recognizes graduate students carrying at least 9 credit hours in a semester who have earned a term GPA of 3.7 or higher, with no grade below a B, while also having a minimum cumulative GPA of 3.30.

### *AC 104.2 Graduating with Academic Honors*

Students are awarded academic honors at graduation based on GPA requirements.

Undergraduate students fulfilling all degree requirements and earning a grade point average of 3.9 or above will graduate summa cum laude. Students completing their program with a 3.7 to 3.89 will graduate magna cum laude. Those completing the program with a grade point average of 3.5 to 3.69 will be graduated cum laude.

Graduate students completing all degree requirements with a 4.0 grade point average are graduated "With High Honors." Those achieving a grade point average of 3.80 to 3.99 are graduated "With Honors."

Doctoral students may receive the honor of passing "with distinction". This honor is awarded at the discretion of the oral defense committee.

### *Procedures*

1. Upon receipt and posting of the final grades for the last term attended, the final GPA is recorded.
2. Honors cords are distributed based on the student's GPA at the time of commencement.
3. Any grade adjustments upward that may earn more advanced honors than were publicly announced or any grade adjustments downward that might officially remove honors from the student will be so noted on the permanent transcript.

## AC-143 Posthumous Degrees

In the event of a student's untimely death, TKU may award degrees posthumously based on the following criteria:

1. The student was actively enrolled or on an approved leave of absence at the time of death.
2. The student was in good academic and disciplinary standing.
3. The student had substantially completed the requirements for the degree to be awarded.

Decisions regarding the definition of a substantial amount of work toward the degree and the awarding of a posthumous degree will be at the discretion of the faculty and as set forth below.

1. For undergraduate candidates,
  - a. all coursework and other degree requirements would have been fulfilled during the semester in which the student passed away, or
  - b. within one additional semester of attendance at TKU.
2. For master's degree candidates in programs without a thesis requirement, all coursework and other degree prerequisites would have been fulfilled by the semester in which the student passed away, or within one additional semester of attendance at TKU. Additionally, for master's degree candidates in degree programs with a thesis requirement, the Dean of relevant school shall consult with appropriate members of the school and decide that the thesis was substantially completed, i.e., that a full draft exists, and that the student could have defended the thesis during the semester in which the student passed away or within one additional semester.
3. For doctoral degree candidates, all coursework and other degree requirements would have been fulfilled in the semester in which the student passed away or within one additional semester. Additionally, the Dean of relevant school shall consult with appropriate members of the school and decide that the project was substantially completed, i.e., that a full draft exists, and that the student could have defended the project during the semester in which the student passed away or within one additional semester. The Dean of the relevant school shall consult with appropriate members of the school and administration to determine whether the requirements of the doctoral degree were substantially completed.

### *Certificate of Achievement*

In cases where students do not meet the above criteria, the university may consider a Certificate of Achievement be awarded to honor the student's progress toward the degree and accomplishments as a student in good standing at TKU.

### Required Documentation

1. Requests for a posthumous degree must be accompanied by a death certificate or other proof of death.
2. Additional documentation may be requested.

### Approval Process

1. A formal written request for a posthumous degree should be submitted to the Office of the Registrar by a family member, legal representative, or by a representative of TKU, including faculty and staff.
2. The request will be reviewed and approved by the department faculty and Dean's Council. Additionally, this degree would be included in the list of degree conferrals presented to the Faculty Senate and the Board of Trustees for approval.
3. Upon approval, TKU will award the degree at the next Commencement ceremony or present it to the student's family in an appropriate setting. Diplomas for posthumous degrees will be identical to other degrees awarded in the same Degree Programs.

### AC-144 Diploma Replacement

The Office of the Registrar will provide, upon written request, a replacement diploma or certificate if the original has been lost, damaged, or destroyed, or to reflect a legal name change. The replacement

diploma or certificate will carry the signatures of the officials in office at the time of reissue and will display the following statement on its face:

Degree [certificate] awarded at The King's University on [DATE].  
Upon request of the awardee, this diploma [certificate] was reissued on [DATE].

For awards conferred under The King's College and Seminary, the replacement diploma or certificate will display the following statement on its face:

Degree [certificate] awarded at The King's College and Seminary on [DATE]. Upon request of the awardee, this diploma [certificate] was reissued on [DATE]. This institution officially became The King's University in 2010.

If the student's legal name has changed since the time the original diploma was issued and a request is made to reflect the new legal name, that information will also be noted on the diploma itself.

The cost for a replacement diploma is \$25. Requests are normally processed within 10 business days. To request a replacement diploma, submit a diploma replacement form to the Office of the Registrar and pay the fee through the Student Financial Services department. The King's University will not reissue replacement diplomas for institutions in which TKU is the custodian of the records (i.e. The King's Institute or The International School of Theology).

## **Student Rights and Security**

### **AC-120 FERPA and Student Education Records**

#### *AC-120.1 Annual Notice to Students*

TKU publishes a notification of students' rights under FERPA annually in the academic catalog and on the website.

#### *AC-120.2 Access to Education Records*

Students have the right to inspect and review education records within 45 days of the day the university receives a request for access. Students should submit to the registrar written requests that identify the record(s) they wish to inspect. The university official will make arrangements for access and notify the student of the time and place where the records may be inspected. Students have a right to access their records with an explanation and an interpretation of the record. TKU is not required to provide a copy of a student's record, except when failure to provide a copy of the record would effectively prevent the student from inspecting and reviewing the record. TKU must authenticate the identity of the student before disclosing education records to the student. When a record contains information about more than one student, the student may inspect and review only the records that relate to him/her. Information which students may have waived their right to see (i.e., external references) will be excluded from their review.

#### *AC-120.3 Challenging the Contents of Education Records*

Students have the right to request the amendment of the student's education records that the student believes are inaccurate, misleading, or otherwise in violation of the student's rights under FERPA.

Students may ask TKU to amend a record that they believe is inaccurate or misleading. They should write the university official responsible for the record; clearly identifying the part of the record they want changed and specify what is inaccurate or misleading. The university official will decide within a reasonable period of time whether corrective action will be taken consistent with the student's request for amendment. The student will then be notified of the decision and the educational record will be amended.

If the record is not amended pursuant to the student's request, TKU will inform the student of its decision and of the student's right to request a formal hearing. The student must request a hearing in writing, listing the specific information in question and the reasons for the challenge. Once the request has been received, the university will inform the student within a reasonable period of time of the date, time, and place of the hearing with sufficient advance notice. Students will be afforded a full and fair opportunity to present evidence relevant to the reasons for the challenge and may be assisted or represented by one or more persons of his or her choice, including an attorney, at the student's expense. The hearing will be conducted by a university official who has no direct interest in the outcome of the hearing. The hearing officer will render a decision in writing to the student, noting the reason for the decision and summarizing the evidence presented. This decision is final and may not be appealed. Should the decision of the hearing be in favor of the student, the education record will be amended accordingly. If the decision is not made in favor of the student, the student has the right to place a statement of explanation in the education record commenting on the accuracy of the information in the record. This statement will be released whenever the record in question is disclosed.

#### *AC-120.4 Disclosure of Records*

Students have the right to provide consent to disclosures of personally identifiable information contained with the student's education records, except to the extent that FERPA permits the university to disclose such information without the student's consent. A student must provide written consent through the *Student Information Release Authorization* form in order for TKU to disclose education records to a third party. Third parties may not redisclose the student's information without prior written consent of the student.

Written consent to disclose records is not required in the following cases:

- To school officials with a legitimate education interest. A school official is a person employed by the university in an administrative, supervisory, academic or research, or support staff position (including law enforcement unit personnel and health staff); a person or company with whom the university has asked or contracted to provide institutional services and functions (such as an attorney, auditor, collection agent, contractor, consultant, or volunteer); a person serving on the Board of Trustees; or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.
- To officials of another school, upon request, in which a student seeks or intends to enroll. Such a disclosure must relate to the student's enrollment and transfer, but may include updating and correcting information after the transfer or enrollment is complete.
- To school officials or lending institutions, in connection with financial aid for which the student has applied or which the student has received, if the information is necessary determining eligibility, amount, conditions for the aid or enforcing the terms and conditions of the aid.



- To organizations conducting studies for or on behalf of educational institutions.
- To accrediting organizations.
- To parents of dependent student if the student is a verified dependent for tax purposes under Internal Revenue Code 1986, Section 152.
- To parents of students under the age of 21 who have violated university policies related to alcohol or controlled substances.
- To provide the final results of disciplinary proceedings against a student who is an alleged perpetrator of a violent crime (18 U.S.C. § 16) or non-forcible sex offense, if the university finds that the student committed a violation of the university's rules or policies. The university may also disclose information to a victim of an alleged crime of violence or a non-forcible sex offense regardless of whether the violation was proven under the university's rules or policies.
- To persons whose knowledge is necessary to protect the health and safety of the student or other individuals. This requires the university to determine that there is an articulable and significant threat to the health and safety of a student or other individuals.
- To comply with a lawfully issued subpoena or court order.
- Information the university has designated as directory information, unless a hold has been placed upon release of the information by the student.

If the student wishes to withhold disclosure of directory information, the student must complete *Opt Out of Directory Information* form through the registrar's office.

Parents of students may view a student's education record if the student is still a dependent as defined by the IRS for financial purposes. If the student is not a dependent, parents must obtain written consent from the student through the *Student Information Release Authorization* form.

#### *AC-120.5 Records of Requests and Disclosures*

TKU maintains records of requests for, and disclosures of certain personally identifiable information. This includes those who have requested access but have been denied access by TKU. These records of disclosures are considered part of the student's education records and must be maintained as long as the education record is retained by the institution.

TKU is not required to maintain records of disclosure in the following instances:

- Requests made by students for their own records.
- Disclosures made with the written consent of the student.
- Disclosures made to school officials under approved circumstances.
- Disclosures made to a party seeking directory information.
- Disclosures made in compliance with a subpoena or court order issued for a law enforcement purpose that includes an order that the subject of the subpoena not be notified.

#### *Definitions*

**Student:** An individual who has enrolled in and attended courses at TKU.

**Education records:** any record pertaining to a student in handwriting, print, tapes, film, electronic or other medium that is maintained by TKU or an agent of the school. An education record must be personally identifiable to a student (directly related to a student and from which a student can be identified). Education records do *not* include: (1) private records of instructional, supervisory,

administrative, and certain educational personnel which are in the sole possession of the maker thereof, and are not accessible or revealed to any other individual; (2) records created and maintained by TKU campus security; (3) an employment record of an individual, whose employment is not contingent on the fact that he or she is a student, provided the record is used only in relation to the individual's employment; (3) records made or maintained by a physician, psychiatrist, psychologist, or other recognized professional or paraprofessional, if the records are used only for the treatment of a student and made available only to those persons providing the treatment; (4) alumni records which contain information about a student after he or she is no longer enrolled at the institution and which do not relate to the person as a student.

**Directory information:** Information contained in an education record of a student that would not generally be considered harmful or an invasion of privacy if disclosed. The King's University designates the following as Directory Information:

- name
- address
- email address
- telephone number
- photograph
- date of birth
- major field of study
- dates of attendance
- current enrollment status (undergraduate or graduate, full-time/part-time)
- receipt of non-receipt of a degree
- previous institutions attended
- awards and honors
- past and present participation in officially recognized sports and activities
- weight and height of members of athletic teams

Directory information *cannot* include race, gender, SSN, grades, GPA, country of citizenship, or religion.

**Personally identifiable information:** Information obtained from or contained in an Education Record that can be used to identify a Student to whom the record relates or another Student. It specifically includes information determined by the University to be:

- Linked or linkable to a specific Student such that it would allow a reasonable person in the University community who does not have personal knowledge of the relevant circumstances, to identify the Student with reasonable certainty; or
- Requested by a person who the University reasonably believes knows the identity of the Student to whom the Education Record relates.

**School Official:** those members of an institution who act in the educational interest within the limitations of their "need to know." These may include faculty, administration, clerical and professional employees and other persons who manage student education record information including student employees, volunteers, site directors, or agents.

### *Notification of Rights under FERPA for Postsecondary Institutions*

The Family Educational Rights and Privacy Act (FERPA) affords eligible students certain rights with respect to their education records. (An “eligible student” under FERPA is a student who is 18 years of age or older or who attends a postsecondary institution at any age.) These rights include:

1. The right to inspect and review the student's education records within 45 days after the day The King's University (TKU) receives a request for access. A student should submit to the registrar a written request that identifies the record(s) the student wishes to inspect. The school official will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the school official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.
2. The right to request the amendment of the student's education records that the student believes is inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA. A student who wishes to ask TKU to amend a record should write the registrar, clearly identify the part of the record the student wants changed, and specify why it should be changed. If TKU decides not to amend the record as requested, TKU will notify the student in writing of the decision and the student's right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.
3. The right to provide written consent before TKU discloses personally identifiable information (PII) from the student's education records, except to the extent that FERPA authorizes disclosure without consent. TKU discloses education records without a student's prior written consent under the FERPA exception for disclosure to school officials with legitimate educational interests. A school official typically includes a person employed by TKU in an administrative, supervisory, academic, research, or support staff position (including law enforcement unit personnel and health staff); a person serving on the board of trustees; or a student serving on an official committee, such as a disciplinary or grievance committee. A school official also may include a volunteer or contractor outside of TKU who performs an institutional service of function for which the school would otherwise use its own employees and who is under the direct control of the school with respect to the use and maintenance of PII from education records, such as an attorney, auditor, or collection agent or a student volunteering to assist another school official in performing his or her tasks. A school official typically has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibilities for TKU.
4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by TKU to comply with the requirements of FERPA. The name and address of the office that administers FERPA is:
5. Family Policy Compliance Office  
U.S. Department of Education  
400 Maryland Avenue, SW  
Washington, DC 20202

The King's University designates the following as Directory Information:

- Name
- Address
- email address

- telephone number
- photograph
- date of birth
- major field of study
- dates of attendance
- current enrollment status (undergraduate or graduate, full-time/part-time)
- receipt of non-receipt of a degree
- previous institutions attended
- awards and honors
- past and present participation in officially recognized sports and activities
- weight and height of members of athletic teams

Directory information *cannot* include race, gender, SSN, grades, GPA, country of citizenship, or religion.

FERPA permits the disclosure of PII from students' education records, without consent of the student, if the disclosure meets certain conditions found in § 99.31 of the FERPA regulations. Except for disclosures to school officials, disclosures related to some judicial orders or lawfully issued subpoenas, disclosures of directory information, and disclosures to the student, § 99.32 of FERPA regulations requires the institution to record the disclosure. Eligible students have a right to inspect and review the record of disclosures. A postsecondary institution may disclose PII from the education records without obtaining prior written consent of the student –

- To other school officials, including teachers, within TKU whom the school has determined to have legitimate educational interests. This includes contractors, consultants, volunteers, or other parties to whom the school has outsourced institutional services or functions, provided that the conditions listed in § 99.31(a)(1)(i)(B)(1) - (a)(1)(i)(B)(3) are met. (§ 99.31(a)(1))
- To officials of another school where the student seeks or intends to enroll, or where the student is already enrolled if the disclosure is for purposes related to the student's enrollment or transfer, subject to the requirements of § 99.34. (§ 99.31(a)(2))
- To authorized representatives of the U. S. Comptroller General, the U.S. Attorney General, the U.S. Secretary of Education, or State and local educational authorities, such as a State postsecondary authority that is responsible for supervising the university's State-supported education programs. Disclosures under this provision may be made, subject to the requirements of §99.35, in connection with an audit or evaluation of Federal- or State-supported education programs, or for the enforcement of or compliance with Federal legal requirements that relate to those programs. These entities may make further disclosures of PII to outside entities that are designated by them as their authorized representatives to conduct any audit, evaluation, or enforcement or compliance activity on their behalf. (§§ 99.31(a)(3) and 99.35)
- In connection with financial aid for which the student has applied or which the student has received, if the information is necessary to determine eligibility for the aid, determine the amount of the aid, determine the conditions of the aid, or enforce the terms and conditions of the aid. (§ 99.31(a)(4))
- To organizations conducting studies for, or on behalf of, the school, in order to: (a) develop, validate, or administer predictive tests; (b) administer student aid programs; or (c) improve instruction. (§ 99.31(a)(6))
- To accrediting organizations to carry out their accrediting functions. (§ 99.31(a)(7))

- To parents of an eligible student if the student is a dependent for IRS tax purposes. (§ 99.31(a)(8))
- To comply with a judicial order or lawfully issued subpoena. (§ 99.31(a)(9))
- To appropriate officials in connection with a health or safety emergency, subject to § 99.36. (§ 99.31(a)(10))
- Information the school has designated as “directory information” under § 99.37. (§ 99.31(a)(11))
- To a victim of an alleged perpetrator of a crime of violence or a non-forcible sex offense, subject to the requirements of § 99.39. The disclosure may only include the final results of the disciplinary proceeding with respect to that alleged crime or offense, regardless of the finding. (§ 99.31(a)(13))
- To the general public, the final results of a disciplinary proceeding, subject to the requirements of § 99.39, if the school determines the student is an alleged perpetrator of a crime of violence or non-forcible sex offense and the student has committed a violation of the school’s rules or policies with respect to the allegation made against him or her. (§ 99.31(a)(14))
- To parents of a student regarding the student’s violation of any Federal, State, or local law, or of any rule or policy of the school, governing the use or possession of alcohol or a controlled substance if the school determines the student committed a disciplinary violation and the student is under the age of 21. (§99.31(a)(15))

#### AC-117 Disabilities Statement

The King’s University will make reasonable accommodations for students with documented disabilities as defined in Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990. Students requesting accommodations must first register with the Student Success Center to verify their eligibility. After documentation review, the Associate Director of Student Success will provide eligible students with accommodation letters for their professors. Students must obtain a new letter every semester and meet with each relevant professor prior to any accommodations being implemented. These meetings should occur during the first three weeks of the semester (except for unusual circumstances), and at least one week before any testing accommodations. Please note that professors are not allowed to provide classroom accommodations to a student until appropriate verification from the Associate Director of Student Success has been provided.

## **The King's Library**

Recognizing that the library is a significant focal point of academic life and is an integral part of the educational training process, TKU is always in the process of advancing and improving upon access to its numerous library holdings. These holdings provide direct access to resources for students taking classes on-ground in North Texas.

In addition to these resources through TKU Library, students are able to avail themselves through local networks of libraries, whether through established relationships by The King's Library or through their own local public libraries. In Texas, for example, students as members of participating public libraries in the program have access to a wealth of materials through the state of Texas's TexShare program. Many other states, too, provide such access to physical resources. Check with your local public library.

Augmenting such physical resources are TKU's electronic offerings through two different vendors: Ebsco and ProQuest. Ebsco gives TKU full-text access to ATLA's Religion database and to their own Psychology and Behavioral Sciences database. Ebsco also gives access to TKU's collection of eBooks that numbers over 200,000 titles. These span a large range of subjects.

ProQuest gives full-text access to two databases. ProQuest Religion is their subject-specific database containing access to 150 peer-reviewed journal titles. ProQuest Research Library is their generic "work horse" database containing access to 4,000 full-text journal titles in every conceivable subject area. This wealth of these and other resources available serves to show that TKU is in a good position to continue serving the research needs of its growing and expanding community.

## **Campus Store**

The TKU Campus Store exists to serve and provide resources to our students, faculty, and staff in excellence while enhancing the student experience through community building efforts. This is accomplished by providing a convenient source for school supplies and merchandise, in addition to hosting literary events throughout the academic year.

Through our partnership with E-Campus, students can quickly and easily obtain textbooks in a variety of formats - buy or rent hard copies and buy or rent digital copies. The end of semester buyback program is an added benefit not offered by most other textbook retailers. In addition, any financial aid funds can be directly utilized during the ordering process.

## **Student Success Center**

The Office of Student Success (SSC) aims to provide academic guidance, support, and care by assisting in the development of constructive learning for students as they become active and confident learners. Our office seeks to empower and foster an environment of success by utilizing campus-wide resources; by establishing academic goals, strategies, and skills; and by providing peer tutoring to further student success.

The SSC promotes learning by offering services in the following areas:

- Individual and group tutoring
- Academic coaching and study skills training
- Disability accommodations
- On-ground and online math and writing tutoring
- Assessments to identify intervention and remediation efforts
- One-on-one tutoring and assignment feedback
- Monitoring students at risk of failing

Students are welcome in the SSC Monday through Friday from 8:30 am to 5:00 pm except for Wednesdays from 11:00 am to 12:30 pm when the center is closed during Chapel. Study cubicles are available anytime the center is open. Private study rooms are limited to a two-hour time slot, and students with accommodations for testing will have priority in reserving the space.

The Student Success Center is located next to the bookstore in the north hallway of the Southlake campus, 2121 E. Southlake Blvd., Southlake, Texas, 76092.

## **ADMINISTRATIVE CONTACTS**

### **Academic Affairs**

817.722.1615

### **Admissions**

817.722.1710

### **Student Development**

817.722.1763

### **Campus Store**

817.722.1617

### **Student Financial Services**

817.722.1730

### **Library**

817.722.1620

### **IT Helpdesk**

817.722.1770

### **Registrar**

817.722.1740

### **Student Success Center**

817.722.1760



## **UNDERGRADUATE ACADEMIC PROGRAM OVERVIEW**

### **Biblical and Ministry Curriculum**

The primary goal of the curriculum at The King's University is to enable students to become effective instruments of Christ, both personally and vocationally. The focus of the curriculum is upon biblical, theological, and the practices of ministry studies. The curriculum offers the opportunity for students to master the content of the Word of God, to understand its truths, to apply those truths, and to learn to convey those truths to others. The systematic study of God's Word allows students to become sensitive to their own spiritual formation and potential before Christ as well as effective in applying the Word to a changing culture.

Ministry skill courses and supervised ministry opportunities provide students with the knowledge, tools, and experience of applying the truths of God to the needs of people. Students learn to share biblical truths through preaching, teaching, witnessing, counseling, caring, and modeling.

### **Biblical Worldview**

In the preparation for ministry, it is necessary for students to obtain an advanced body of knowledge and to develop a high level of analytical and reflective skills that are expected of college graduates. The curriculum is designed to enable students to engage their beliefs and the disciplines necessary to formulate a solid biblical and Christian worldview and mindset for life and ministry. Students should be able to engage their culture informed by their theological beliefs. A worldview from creation through the annals of history which provide a framework for interpreting and integrating the work of God and humanity in light of the teachings of Scripture should be developed by students.

### **Experiential Learning**

A significant design component of the undergraduate degree program for students includes participation in a thorough ministry training program within the ministries of the local church. For students at the Southlake campus, this practical weekly involvement will allow students to experience firsthand the ministry and leadership culture of Gateway Church and expose them to the diverse ministry challenges found in a dynamic, healthy, growing church. At the same time, TKU understands and respects the commitment of resident and online students to their local churches. Thus, students may also fulfill their experiential learning requirements at their local church or appropriate ministry.

Experience-based learning courses provide students with the opportunity to integrate what they learn in the classroom with practical experience. They give students further opportunity for supervised ministry training in field settings so that they attain higher proficiency as reflective practitioners.

Experiential learning at TKU happens through two primary venues. First, practicums are integrated into the degree programs during the student's junior year. Sophomores will participate in a practicum prep course designed to prepare students for the experience as well as facilitate discovery of appropriate practicum choices. Practicums typically are 4 to 6 hours per week spread over 1 to 2 days during the entire 15-week semester. Meeting times can be flexible depending on student schedules and ministry events. Secondly, the student will complete an internship during the senior year. This internship will be supervised by a faculty mentor and take place in the field context relevant to the student's major.

## Undergraduate Concentrations

TKU offers several concentrations within various undergraduate, graduate, and doctoral programs. Of these concentrations, some are limited to specific degree programs while others can be applied to one of many programs, so long as the requirements have been met.

At the undergraduate level, the following programs have concentrations that can only be used in their respective degrees:

### Bachelor of Biblical Counseling Concentrations:

- Church and Community Care
- Pre-Professional Counseling

### Bachelor of Ministry Leadership Concentrations:

- Christian Formation and Discipleship
- Global Ministry
- Ministry Administration
- Next Generation Ministry
- Pastoral Ministry

The following are concentrations that are not limited to specific degree programs, but can be applied to any of those listed below:

### Land of the Bible Concentration (Undergraduate):

The concentration for Land of the Bible (LOB) can be included in the Bachelor of Biblical and Theological Studies, Bachelor of Biblical and Messianic Jewish Studies, and the Bachelor of General Christian Studies. The LOB concentration is composed of the following courses. 3 of the following 4 courses (total of 9 hours) must be completed to satisfy the requirements of the concentration, with one of those courses being one of the study trips:

- BIBH 3326 Geography of Israel Study Trip
- BIBH 3328 Geography of Jordan Study Trip
- BIBH 4301 Biblical Archaeology and Apologetics
- BIBH 3329 The Land of Israel

See base program information for how the concentration will apply to the degree.

## **ACADEMIC PROGRAMS | UNDERGRADUATE**

To fulfill its stated mission of providing training for three specific constituencies—those seeking training for vocational ministry, those seeking foundational biblical ministry training to enhance another vocational calling, and those seeking personal spiritual enrichment—The King’s University offers a flexible selection of programs to meet individual needs.

The University offers a variety of programs. TKU’s two Associate degree programs are Associate of Ministry Leadership degree and Associate of Worship Leadership degree. The University also offers four-year Baccalaureate Degrees: Bachelor of Biblical and Theological Studies, Bachelor of Biblical and Messianic Jewish Studies, Bachelor of Biblical Counseling, Bachelor of General Christian Studies, Bachelor of Media Arts, Bachelor of Ministry Leadership and Bachelor of Worship Leadership.

## Undergraduate | Associate Degrees

### ASSOCIATE OF MINISTRY LEADERSHIP

The Associate of Ministry Leadership (AML) degree is a two-year program providing foundational training for a variety of ministry opportunities and allowing the student the opportunity to engage a broader educational component for formulating a biblical and Christian worldview. This degree program is particularly helpful to those students who have been called to a secular vocation, but who desire to obtain a biblical and theological foundation in a Spirit-filled environment before commencing their specialized vocational training.

This program is also a stepping-stone for those students preparing for vocational ministry and striving to obtain the baccalaureate degree. All the courses in the associate degree program may be applied to the baccalaureate degree.

#### *Program Objectives*

The Associate of Ministry Leadership degree seeks to:

- Provide students with the opportunity for spiritual enrichment within a Spirit-filled ethos;
- Provide students with a basic foundational understanding of Scripture;
- Provide students an understanding of the basic doctrines and teachings of the Church;
- Assist students in developing a Christian worldview and lifestyle;
- Provide exposure to the practices of ministry; and
- Develop a commitment for lifelong development and ministry.

#### *Program Learning Outcomes*

Upon completion of the AML degree, students will be able to:

- Demonstrate a fundamental knowledge of the content and teachings of Scripture;
- Articulate an understanding of basic Christian doctrines from a Pentecostal perspective;
- Evidence a knowledge of Christian tradition and practices;
- Demonstrate a basic knowledge of the fundamentals and practices of ministry;
- Articulate a basic Christian worldview and lifestyle;
- Evidence growth and development in spiritual discipline; and
- Demonstrate a commitment to lifelong enrichment.

#### *Graduation Requirements*

To graduate with the Associate of Ministry Leadership degree, the student must:

- Complete a total of 65 semester hours of course work;
- Complete the courses in each discipline as required in the program;
- Earn a minimum cumulative grade point average of 2.0;
- Make application for the degree and fulfill financial obligations to the school.

*Degree Completion Plan*

<b>CORE: 35 HOURS</b>		<b>CREDIT HOURS</b>
<b>Christian Foundations: 18 hours</b>		
BIBM 1301	Spirit Formed Life	3
BIBH 1301	Pentecostal and Charismatic Movements	3
BIBL 1300	Introduction to Bible	3
BIBT 1304	Christian Worldview	3
BIBL 2302	Life of Jesus	3
BIBT 2303	To the Jew First	3
<b>General Education: 17 hours</b>		
UNIV 1101	Student Success Strategies	1
ENGL 1301	English Composition I	3
COMS 2303	Public Speaking and Interpersonal Communication	3
	History Elective	3
	Behavioral Science Elective	3
	Science Elective	4
<b>MAJOR: 30 HOURS</b>		
BIBL 1305	Old Testament Survey	3
BIBL 1306	New Testament Survey	3
BIBM 3302	Leadership Development	3
BIBL 2301	Biblical Background and Interpretation	3
BIBT 2304	The Blessed Church	3
BIBM 3306	Teaching to Transform Lives	3
BIBC 2301	Biblical Counseling	3
BIBM 2305	Healthy Family Dynamics	3
<b>ELECTIVES: 6 HOURS</b>		
	Open Elective	6
	This course may come from any discipline	
<b>TOTAL REQUIREMENTS:</b>		<b>65</b>

### Sample Course Sequence

YEAR 1		
BIBH 1301	Pentecostal and Charismatic Movements	3
BIBL 1300	Introduction to Bible	3
BIBL 1305	Old Testament Survey	3
BIBL 1306	New Testament Survey	3
BIBM 1301	The Spirit Formed Life	3
BIBT 1304	Christian Worldview	3
ENGL 1301	English Composition I	3
	History Elective	3
	Science Elective	4
	Open Elective	3
UNIV 1101	Student Success Strategies	1
		<b>32 HOURS</b>

YEAR 2		
BIBC 2301	Biblical Counseling	3
BIBL 2301	Biblical Background and Interpretation	3
BIBL 2302	Life of Jesus	3
BIBM 2305	Healthy Family Dynamics	3
BIBM 2310	The Blessed Church	3
BIBM 3302	Leadership Development	3
BIBM 3306	Teaching to Transform Lives	3
BIBT 2303	To the Jew First	3
COMS 2303	Public Speaking and Interpersonal Communication	3
PSYC 1301	Behavioral Science Elective	3
	Open Elective	3
		<b>33 HOURS</b>

## ASSOCIATE OF WORSHIP LEADERSHIP

The Associate of Worship Leadership (AWL) degree is a two-year program providing foundational training for a variety of music and arts-related ministry opportunities. Student-musicians are engaged in a broad and rigorous educational environment for sharpening one's music skills while formulating a biblical and Christian worldview. This degree program is helpful to those students called to a secular vocation, but who desire to obtain a biblical and theological foundation in a Spirit-filled environment before commencing their specialized vocational training. This program also prepares students for obtaining a baccalaureate degree in theology. Courses in the Associate of Worship Leadership degree program may be applied to a TKU baccalaureate degree.

### *Program Objectives*

The Associate of Worship Leadership degree seeks:

- Equip biblically based and Spirit-empowered students in ministry leadership;
- Teach Scripture and history as it relates to worship theology;
- Provide students with the musical understanding and skill sets needed to serve in the local church;
- Train students in relevant media technologies.

### *Program Learning Outcomes*

A graduate of the AWL degree will be able to:

- Demonstrate biblically based and Spirit-empowered leadership in a worship context;
- Apply sound doctrine and historical context to worship ministry;
- Apply strong musicianship from a primary and secondary instrument to help lead worship in a modern worship context;
- Employ relevant media technologies for use in worship ministry.

### *Graduation Requirements*

To graduate with the Associate of Worship Leadership degree, the student must:

- Complete a total of 64 semester hours of course work;
- Complete the courses in each discipline as required in the program;
- Earn a minimum cumulative GPA of 2.0; and
- Make application for the degree and fulfill financial obligations to the school.

Degree Completion Plan

CORE: 31 HOURS		CREDIT HOURS
<b>Christian Foundation: 9 hours</b>		
BIBM 1301	Spirit Formed Life	3
BIBL 1300	Introduction to Bible	3
BIBT 1304	Christian Worldview	3
<b>General Education: 20 hours</b>		
UNIV 1101	Student Success Strategies	1
ENGL 1301	English Composition I	3
ENGL 1302	English Composition II	3
COMS 2303	Public Speaking and Interpersonal Communication	3
	Behavioral Science Elective	3
	Science Elective	4
PHIL 2301	Christian Ethics	3
<b>Experiential Learning: 2 hours</b>		
MPEW 2103	Band Labs	1
1 hour of the following		
MPEW 2103	Band Labs	1
MPEW 2104	Worship Choir	1
MPEW 3101	The King's Worship Ensemble	1
MPEW 3103	Platform Worship Band	1
MAJOR: 33 HOURS		
<b>Worship Leadership: 10 hours</b>		
BIBW 1301	The Spirit-Formed Worshiper	3
BIBW 2301	Worship Leadership I	3
MUSH 2301 OR	History of Music and Worship I OR	3
MUSH 2302	History of Music and Worship II	3
MUSW 2102	Songwriting	1
<b>Music and Technology: 9 hours</b>		
MUST 1301	Music Theory I	3
MUST 1302	Music Theory II	3
MEDA 1304	AV & Lighting	3
<b>4 hours from the following for primary focus (all in the same instrument) and 4 hours from the following for secondary focus (all same instrument):</b>		
MGVM 1103	Group Vocal Lessons I	1
MGVM 1104	Group Vocal Lessons II	1



MGIM 1103	Group Piano Lessons I	1
MGIM 1104	Group Piano Lessons II	1
MGIM 1105	Group Guitar Lessons I	1
MGIM 1106	Group Guitar Lessons II	1
MPVM 1111	Applied Music Lesson – Voice I	1
MPVM 1112	Applied Music Lesson – Voice II	1
MPVM 2111	Applied Music Lesson – Voice III	1
MPVM 2112	Applied Music Lesson – Voice IV	1
MPIM 1121	Applied Music Lesson – Piano I	1
MPIM 1122	Applied Music Lesson – Piano II	1
MPIM 2111	Applied Music Lesson – Piano III	1
MPIM 2112	Applied Music Lesson – Piano IV	1
MPIM 1113	Applied Music Lesson – Guitar I	1
MPIM 1114	Applied Music Lesson – Guitar II	1
MPIM 2113	Applied Music Lesson – Guitar III	1
MPIM 2114	Applied Music Lesson – Guitar IV	1
MPIM 1115	Applied Music Lesson – Drums I	1
MPIM 1116	Applied Music Lesson – Drums II	1
MPIM 2115	Applied Music Lesson – Drums III	1
MPIM 2116	Applied Music Lesson – Drums IV	1
MPIM 1117	Applied Music Lesson – Bass I	1
MPIM 1118	Applied Music Lesson – Bass II	1
MPIM 2117	Applied Music Lesson – Bass III	1
MPIM 2118	Applied Music Lesson – Bass IV	1

**Electives: 6 HOURS**

Open Electives	6
These courses may come from any discipline	

**TOTAL REQUIREMENTS 64**

### Sample Course Sequence

YEAR 1		
BIBL 1300	Introduction to Bible	3
BIBT 1304	Christian Worldview	3
BIBW 1301	The Spirit-Formed Worshiper	3
ENGL 1301	English Composition I	3
ENGL 1302	English Composition II	3
MEDA 1304	AV & Lighting	3
MUST 1301	Music Theory I	3
MUST 1302	Music Theory II	3
PSYC/SOCI	Behavioral Science Elective	3
UNIV 1101	Student Success Strategies	1
	Primary Lessons I & II	2
	Secondary Lessons I & II	2
		<b>32 HOURS</b>

YEAR 2		
BIBM 1301	The Spirit Formed Life	3
MUSH 2301	History of Music and Worship I OR	3
OR	History of Music and Worship II	
MUSH 2302		
BIBW 2301	Worship Leadership I	3
COMS 2303	Public Speaking and Interpersonal Communication	3
MPEW 2103	Band Labs	1
MUSW 2102	Songwriting	1
PHIL 2301	Christian Ethics	3
	Ensemble	1
	Science Elective	4
	Primary Lessons III & IV	2
	Secondary Lessons III & IV	2
	Open Electives (2)	6
		<b>32 HOURS</b>

## UNDERGRADUATE | BACCALAUREATE DEGREES

The Baccalaureate Degree is a four-year degree program providing students with professional vocational training for ministry on a University level. The degree offers a thorough and solid grounding in Bible, doctrine, and the practices of ministry within a strong Spirit-filled ethos and local church. With a focused educational component, the curriculum enables students to formulate a biblical worldview and biblical mindset for life ministry. The bachelor's degree programs allow the student to focus upon major area of studies, which will best prepare them for the ministry to which God has called them. Moreover, the major provides the student with the foundational professional training necessary for vocational ministry or for entrance into a vigorous professional masters program.

### Bachelor's Degree Objectives

The bachelor's degree program seeks to:

- Provide a foundation for advanced academic and professional endeavors;
- Affirm the call to Christian vocational ministry;
- Provide direction for personal spiritual growth and development;
- Assist in developing a Christian worldview and lifestyle;
- Provide a biblical, theological foundation for ministry with a Charismatic dimension;
- Provide the basic knowledge, understanding, and skills for ministry;
- Encourage students to participate actively in the life and ministry of the church; and
- Build study, thinking, and communion skills for academic and ministry success.

### General Ed and Core Curriculum Objectives

- Provide a common introduction to Christian thought, worldview, and lifestyle from a Spirit-formed perspective, and informed by the Jewish roots of the faith;
- Provide a biblical, theological foundation for ministry with a Spirit-empowered dimension;
- Provide the commonly accepted components of General Education in dialog with the Renewal Christian tradition;
- Equip students with essential learning skills necessary for academic and ministry success;
- Develop an appreciation for kingdom service through supervised learning experiences.

### General Ed and Core Curriculum Learning Outcomes

Upon completion of the bachelor's degree, students will be able to:

- Demonstrate a foundational knowledge of Scripture and the doctrines of the Church from the perspective of the Pentecostal and renewal Christian traditions and informed by the Jewish roots of the faith;
- Display a growing knowledge of the humanities, math, and the sciences, along with an increased maturity in reasoning skills;
- Demonstrate an appreciation for God's creative design, redemptive purposes, and renewing activity in the broad arena of creation;
- Respond to cultural and spiritual questions from a biblically based worldview;
- Identify, evaluate, and employ sources of credible information in their learning experiences;
- Exhibit Christ-like character through Spirit-empowered life and service and
- Communicate with clarity and conviction in a variety of written and oral contexts.

## BACHELOR OF BIBLICAL AND THEOLOGICAL STUDIES

### *Program Objectives*

This degree seeks to:

- Provide in-depth and comprehensive coverage of the contents of the Bible;
- Provide instruction in sound principles of exegesis;
- Present the various tools and methodologies available in the hermeneutical and exegetical tasks;
- Examine the broad range of issues involved in interpreting the Bible;
- Explore various theological responses to issues raised by the biblical text; and
- Offer elementary instruction in Hebrew and Greek.

### *Program Learning Outcomes*

In addition to achieving success with the General Ed and Core Curriculum learning outcomes, upon completing this degree, students will be able to:

- Utilize sound hermeneutical principles and lexical aids in the interpretation of Scripture;
- Demonstrate a basic knowledge of background issues and primary themes of the Old and New Testaments;
- Assess various foundational understandings of Christian theology, with an emphasis on Spirit-empowered and Messianic Jewish distinctives;
- Articulate an essential knowledge of the history, traditions, and practices of the Church;
- Exemplify the application of biblical and theological principles to life and ministry.

### *Graduation Requirements*

To graduate with the Bachelor of Biblical and Theological Studies degree the student must:

- Complete the minimum number of semester hours of course work required for the degree;
- Complete the courses in the degree program and the declared concentration;
- Earn a minimum cumulative grade point average of 2.0;
- Satisfy the supervised practicum requirements;
- Make application for the degree and fulfill financial obligations to the school.

*Degree Completion Plan*

<b>CORE: 55 HOURS</b>		<b>CREDIT HOURS</b>
<b>Christian Foundations: 18 hours</b>		
BIBM 1301	Spirit Formed Life	3
BIBH 1301	Pentecostal and Charismatic Movements	3
BIBL 1300	Introduction to Bible	3
BIBT 1304	Christian Worldview	3
BIBL 2302	Life of Jesus	3
BIBT 2303	To the Jew First	3
<b>General Education: 32 hours</b>		
UNIV 1101	Student Success Strategies	1
ENGL 1301	English Composition I	3
ENGL 1302	English Composition II	3
COMS 2303	Public Speaking and Interpersonal Communication	3
	History Elective	3
	Math Elective	3
	Behavioral Science Elective	3
	Humanities Elective	3
	Science Elective	4
PHIL 2301	Christian Ethics	3
PHIL 3305	Philosophy and Christian Thought	3
<b>Experiential Learning: 5 hours</b>		
BIBM 2101	Practicum Prep	1
BIBM 3201	Junior Ministry Practicum	2
BIBM 3201	Junior Ministry Practicum	2
<b>MAJOR: 69 HOURS</b>		
<b>Major courses: 51 hours</b>		
BIBL 1305	Old Testament Survey	3
BIBL 1306	New Testament Survey	3
BIBL 2301	Biblical Background and Interpretation	3
BIBL 2305 OR	Book of Romans OR	3
BIBL 4306	Galatians in Jewish Context	
BIBL 2306 OR	Book of Hebrews OR	3
BIBL 2315	Revelation	
BIBT 2305	Systematic Theology I	3

BIBT 2306	Systematic Theology II	3
BIBL 2304	Acts of the Apostles	3
BIBT 2304	The Blessed Church	3
BIBM 3306	Teaching to Transform Lives	3
APOL 3304	Introduction to Apologetics	3
BIBH 3301	Church History	3
BGRK 3301 OR	Greek I OR	3
BHEB 3301	Hebrew I	
BGRK 3302 OR	Greek II OR	3
BHEB 3302	Hebrew II	
BIBL 4312	Advanced Hermeneutics	3
BIBM 4302	Senior Capstone Project	3
BIBM 4303	Senior Internship	3
<b>Electives: 18 hours</b>		
	Elective from the Torah: BIBL 2328	3
	Elective from the Prophets or Writings: BIBL 3306, BIBL 3307	3
	Theological or Historical Electives (Courses with ID including BIBT or BIBH)	6
	Open Elective This course may come from any discipline	6
<b>TOTAL REQUIREMENTS:</b>		<b>124</b>

*Concentration Options*

<b>LAND OF THE BIBLE: 9 HOURS</b>		
<b>Select three of four courses:</b>		
BIBH 3326	Geography of Israel Study Trip	3
BIBH 3328	Geography of Jordan Study Trip	3
BIBH 3329	The Land of Israel	3
BIBH 4301	Biblical Archaeology and Apologetics	3

To satisfy the requirements for the Land of the Bible (LOB) concentration within the Bachelor of Biblical and Theological Studies, 3 out of 4 of the LOB courses will take the place of 6 hours of Theological or Historical electives and 3 hours of an open elective in the general BBTS degree completion plan.

### Sample Course Sequence

YEAR 1		
BIBH 1301	Pentecostal and Charismatic Movements	3
BIBL 1300	Introduction to Bible	3
BIBL 2301	Biblical Background and Interpretation	3
BIBM 1301	Spirit Formed Life	3
BIBT 1304	Christian Worldview	3
BIBT 2303	To the Jew First	3
ENGL 1301	English Composition I	3
ENGL 1302	English Composition II	3
UNIV 1101	Student Success Strategies	1
	Behavioral Science Elective	3
	History Elective	3
		<b>31 HOURS</b>

YEAR 2		
APOL 3304	Introduction to Apologetics	3
BIBL 1305	Old Testament Survey	3
BIBL 1306	New Testament Survey	3
BIBL 2302	Life of Jesus	3
BIBM 2101	Practicum Prep	1
BIBT 2305	Systematic Theology I	3
BIBT 2306	Systematic Theology II	3
COMS 2303	Public Speaking and Interpersonal Communication	3
PHIL 2301	Christian Ethics	3
	Math Elective	3
	Science Elective	4
		<b>32 HOURS</b>

**YEAR 3**

BGRK 3301	Greek I OR	3
BHEB 3301	Hebrew I	
BGRK 3302	Greek II OR	3
BHEB 3302	Hebrew II	
BIBL 2304	Acts of the Apostles	3
BIBM 3201	Junior Ministry Practicum	4
	Book of Hebrews OR Revelation	3
BIBM 3306	Teaching to Transform Lives	3
	Elective from the Torah	3
	Theological or Historical Elective	3
	Humanities Elective	3
	Elective from the Prophets or Writings	3
		<b>31 HOURS</b>

**YEAR 4**

BIBH 3301	Church History	3
BIBL 4312	Advanced Hermeneutics	3
BIBM 4302	Senior Capstone Project	3
BIBM 4303	Senior Internship	3
BIBT 2304	The Blessed Church	3
PHIL 3305	Philosophy and Christian Thought	3
	Open Elective	3
	Theological or Historical Elective	3
	Book of Romans OR Galatians in Jewish Context	3
	Open Elective	3
		<b>30 HOURS</b>



## BACHELOR OF BIBLICAL AND MESSIANIC JEWISH STUDIES

### *Program Objectives*

This concentration seeks to:

- Provide an in-depth and broad coverage of the contents of the Bible;
- Provide a knowledge of Messianic Jewish history, theology and practice;
- Provide instruction in principles of exegesis;
- Present various tools and methodologies available for hermeneutics and exegesis;
- Examine the broad range of issues involved in interpreting the Scriptures;
- Explore various theological responses to issues raised by the biblical text;
- Offer a foundation in Hebrew and Greek; and
- Develop practical ministry skills through supervised Messianic Jewish ministry experiences.

### *Program Learning Outcomes*

In addition to achieving success with the General Ed and Core Curriculum learning outcomes, upon completing this degree, students will be able to:

- Utilize sound hermeneutical principles and lexical aids in the interpretation of Scripture;
- Demonstrate a knowledge of the socio-historical background of the Bible and its canonical narrative;
- Delineate a knowledge of the heritage and traditions of the Synagogue and the Church;
- Articulate a knowledge of Messianic Jewish history, theology, and practice;
- Assess various understandings of Christian theology, especially as they relate to Messianic Jewish and Spirit-empowered perspectives;
- Apply Biblical and theological principles to Messianic Jewish life and ministry.

### *Graduation Requirements:*

To graduate with the Bachelor of Biblical and Messianic Jewish Studies degree the student must:

- Complete the minimum number of semester hours of course work required for the degree;
- Complete the courses in the degree program and the declared concentration;
- Earn a minimum cumulative grade point average of 2.0;
- Satisfy the supervised practicum requirements;
- Make application for the degree and fulfill financial obligations to the school.

*Degree Completion Plan*

<b>CORE: 55 HOURS</b>		<b>CREDIT HOURS</b>
<b>Christian Foundations: 18 hours</b>		
BIBM 1301	Spirit Formed Life	3
BIBH 1301	Pentecostal and Charismatic Movements	3
BIBL 1300	Introduction to Bible	3
BIBT 1304	Christian Worldview	3
BIBL 2302	Life of Jesus	3
BIBT 2303	To the Jew First	3
<b>General Education: 32 hours</b>		
UNIV 1101	Student Success Strategies	1
ENGL 1301	English Composition I	3
ENGL 1302	English Composition II	3
COMS 2303	Public Speaking and Interpersonal Communication	3
	History Elective	3
	Math Elective	3
	Behavioral Science Elective	3
	Humanities Elective	3
	Science Elective	4
PHIL 2301	Christian Ethics	3
PHIL 3305	Philosophy and Christian Thought	3
<b>Experiential Learning: 5 hours</b>		
BIBM 2101	Practicum Prep	1
BIBM 3201	Junior Ministry Practicum	2
BIBM 3201	Junior Ministry Practicum	2
<b>MAJOR: 69 HOURS</b>		
<b>Major Courses: 63 hours</b>		
BIBL 1305	Old Testament Survey	3
BIBL 1306	New Testament Survey	3
BIBL 2328	Introduction to the Torah	3
BIBL 3306 OR	Studies in the Prophets OR	3
BIBL 3307	Studies in the Writings	3
BIBL 2325	The New Testament and Second Temple Judaism	3
BIBL 2326	The Jewish Festivals in Messianic Context OR	3
BIBL 2327	Jewish Customs and Ceremonies	3
BIBH 2302	History of Messianic Judaism	3

BIBT 2310	The Shape of Messianic Jewish Theology	3
APOL 3306	Messianic Apologetics	3
BIBH 3322	History of the Jewish People OR	3
BIBH 3326	Geography of Israel Study Trip	
BIBH 3301	Church History	3
BIBH 3323	Antisemitism and the Holocaust OR	3
BIBH 3327	The New Antisemitism	
BIBL 4302	Matthew in Jewish Context OR	3
BIBL 4303	John in Jewish Context	
BIBL 4310	Luke-Acts in Jewish Context	3
BIBL 4307	Romans in Jewish Context OR	3
BIBL 4306	Galatians in Jewish Context	
BIBT 4310	Jesus, Paul, and Torah	3
BIBL 4325	Jewish Ethics	3
BHEB 3301	Hebrew I	3
BHEB 3302	Hebrew II	3
BIBM 4302	Senior Capstone Project	3
BIBM 4303	Senior Internship	3
<b>Electives: 6 hours</b>		
	Open Electives	6
	These courses may come from any discipline	
<b>TOTAL REQUIREMENTS:</b>		<b>124</b>

### *Concentration Options*

<b>LAND OF THE BIBLE: 9 HOURS</b>		
<b>Select three of four courses:</b>		
BIBH 3326	Geography of Israel Study Trip	3
BIBH 3328	Geography of Jordan Study Trip	3
BIBH 3329	The Land of Israel	3
BIBH 4301	Biblical Archaeology and Apologetics	3

To satisfy the requirements for the Land of the Bible (LOB) concentration within the Bachelor of Biblical and Messianic Jewish Studies, 3 out of 4 of the LOB courses will take the place of 6 hours of open electives with the Geography of Israel Study trip as a required course within the major.

### Sample Course Sequence

YEAR 1		
BIBH 1301	Pentecostal and Charismatic Movements	3
BIBL 1300	Introduction to Bible	3
BIBL 2325	The New Testament and Second Temple Judaism	3
BIBM 1301	Spirit Formed Life	3
BIBT 1304	Christian Worldview	3
BIBT 2303	To the Jew First	3
ENGL 1301	English Composition I	3
ENGL 1302	English Composition II	3
UNIV 1101	Student Success Strategies	1
	Behavioral Science Elective	3
	History Elective	3
		<b>31 HOURS</b>

YEAR 2		
APOL 3306	Messianic Apologetics	3
BIBL 1305	Old Testament Survey	3
BIBL 1306	New Testament Survey	3
BIBL 2302	Life of Jesus	3
BIBL 2326	The Jewish Festivals in Messianic Context OR	3
BIBL 2327	Jewish Customs and Ceremonies	
BIBM 2101	Practicum Prep	1
BIBT 2310	The Shape of Messianic Jewish Theology	3
COMS 2303	Public Speaking and Interpersonal Communication	3
PHIL 2301	Christian Ethics	3
	Math Elective	3
	Science Elective	4
		<b>32 HOURS</b>

**YEAR 3**

BIBL 4310	Luke-Acts in Jewish Context	3
BIBM 3201	Junior Ministry Practicum	2
BIBM 3201	Junior Ministry Practicum	2
BIBL 2328	Introduction to the Torah	3
BIBH 3322	History of the Jewish People OR	3
BIBH 3326	Geography of Israel Study Trip	3
BHEB 3301	Hebrew I	3
BHEB 3302	Hebrew II	3
BIBL 3306	Studies in the Prophets OR	3
BIBL 3307	Studies in the Writings	3
BIBH 3323	Antisemitism and the Holocaust OR	3
BIBH 3327	The New Antisemitism	3
	Humanities Elective	3

**28 HOURS****YEAR 4**

BIBH 3301	Church History	3
BIBL 4307	Romans in Jewish Context OR	3
BIBL 4306	Galatians in Jewish Context	3
BIBM 4302	Senior Capstone Project	3
BIBM 4304	Senior Internship	3
BIBT 4310	Jesus, Paul, and Torah	3
BIBT 4325	Jewish Ethics	3
PHIL 3305	Philosophy and Christian Thought	3
BIBH 2302	History of Messianic Judaism	3
	Open Elective (2)	6

**30 HOURS**

## BACHELOR OF BIBLICAL COUNSELING

### *Program Objectives*

This degree seeks to:

- Provide a solid biblical and theological foundation for the practice of biblical counseling;
- Develop the personal and professional life of the student;
- Provide basic knowledge and skills necessary for effective Christian counseling;
- Integrate basic psychological theories with Scripture; and
- This is a pre-professional program which seeks to prepare, equip, and empower students for Christian counseling in the local church, or for graduate studies in counseling or Divinity.

### *Program Learning Outcomes*

In addition to achieving success with the General Ed and Core Curriculum learning outcomes, upon completing this degree, students will be able to:

- Apply a solid knowledge of Scripture with proper hermeneutical skills;
- Demonstrate an understanding of the nature and theology of biblical counseling;
- Identify the qualifying factors in a calling toward biblical counseling;
- Explain how to equip the local church ministry in biblical counseling;
- Develop a professional stance on the integration of biblical truth and psychological theory; and
- Integrate a personal theology of psycho-spiritual growth.

### *Accelerated Track for Master of Arts in Marriage and Family Therapy*

The Accelerated Track will allow students to take three graduate-level courses from the MMFT program to satisfy three undergraduate courses in the BBC-PPC degree and complete the first semester of the MMFT. When the BBC team approves a student into the Accelerated Track, the team will consider the student's degree audit to determine which three remaining undergraduate courses the student will satisfy with the MMFT courses. *Please note that students will have to pay the graduate tuition rate for graduate courses.*

To be authorized for the accelerated track, the student must meet the following criteria:

- Be in the first semester of the junior year (juniors have earned a minimum of 60 hours) of the Bachelor of Biblical Counseling with a concentration in Pre-Professional Counseling
- Be available to take the graduate courses when offered - evenings and Fridays
- Have a minimum 3.5 GPA
- Have read the policy for the accelerated track as outlined in the Academic Catalog

Students are restricted from taking any additional MMFT classes beyond the approved dual credits until they have completed their bachelor's degree.

### *Graduation Requirements*

To graduate with the Bachelor of Biblical Counseling degree the student must:

- Complete the minimum number of semester hours of course work required for the degree;
- Complete the courses in the degree program and the declared concentration;
- Earn a minimum cumulative GPA of 2.0;
- Satisfy the supervised practicum requirements;

- Make application for the degree and fulfill financial obligations to the school.

### *Degree Completion Plan*

<b>CORE COURSES: 55 HOURS</b>		<b>CREDIT HOURS</b>
<b>Christian Foundations: 18 hours</b>		
BIBM 1301	Spirit Formed Life	3
BIBH 1301	Pentecostal and Charismatic Movements	3
BIBL 1300	Introduction to Bible	3
BIBT 1304	Christian Worldview	3
BIBL 2302	Life of Jesus	3
BIBT 2303	To the Jew First	3
<b>General Education: 32 hours</b>		
UNIV 1101	Student Success Strategies	1
ENGL 1301	English Composition I	3
ENGL 1302	English Composition II	3
COMS 2303	Public Speaking and Interpersonal Communication	3
	History Elective	3
	Math Elective	3
	Behavioral Science Elective	3
	Humanities Elective	3
	Science Elective	4
PHIL 2301	Christian Ethics	3
PHIL 3305	Philosophy and Christian Thought	3
<b>Experiential Learning: 5 hours</b>		
BIBM 2101	Practicum Prep	1
BIBM 3201	Junior Ministry Practicum	2
BIBM 3201	Junior Ministry Practicum	2
<b>MAJOR: 69 HOURS</b>		
<b>Major courses: 54 hours</b>		
BIBL 1305	Old Testament Survey	3
BIBL 1306	New Testament Survey	3
BIBM 1302	Spirit Formed Ministry	3
BIBM 3302	Leadership Development	3
BIBL 2301	Biblical Background and Interpretation	3
BIBM 2305	Healthy Family Dynamics	3
BIBC 2301	Biblical Counseling	3

BIBC 3305	Counseling Skills	3
SOCI 3301	Human Development	3
BIBM 3314	Health and Wellness/Life Coaching	3
BIBC 3301	Counseling Theory	3
BIBC 4302	Substance Abuse and Addiction	3
BIBC 4305	Group Counseling	3
BIBC 4301	Crisis Counseling	3
BIBC 4310	Counseling Children and Adolescents	3
PSYC 4305	Personality Development	3
BIBM 4302	Senior Capstone Project	3
BIBM 4303	Senior Internship	3
<b>Electives: 6 hours</b>		
	Open Electives	3
	These courses may come from any discipline	
	Elective from any BIBC/BIBL/BIBT course not already required in program	3
<b>Concentration: 9 hours (Classes may only be taken from one concentration)</b>		
Church and Community Care Concentration:		
BIBT 2304	The Blessed Church	3
BIBM 2304	Pastoral Ministry	3
BIBC 3304	Counseling in the Church	3
Pre-Professional Counseling Concentration:		
BIBC 3315	Marriage and Family Therapy	3
BIBC 3306	Neuropsychology	3
BIBC 4303	Research Methods and Statistics	3
<b>TOTAL REQUIREMENTS:</b>		<b>124</b>



### Sample Course Sequence

YEAR 1		
BIBH 1301	Pentecostal and Charismatic Movements	3
BIBL 1300	Introduction to Bible	3
BIBM 1301	Spirit Formed Life	3
BIBT 1304	Christian Worldview	3
ENGL 1301	English Composition I	3
ENGL 1302	English Composition II	3
UNIV 1101	Student Success Strategies	1
	Math Elective	3
	Behavioral Science Elective	3
	History Elective	3
	Science Elective	4
		<b>32 HOURS</b>

YEAR 2		
BIBC 2301	Biblical Counseling	3
BIBL 1305	Old Testament Survey	3
BIBL 1306	New Testament Survey	3
BIBL 2301	Biblical Background and Interpretation	3
BIBM 1302	Spirit Formed Ministry	3
BIBM 2101	Practicum Prep	1
BIBM 2305	Healthy Family Dynamics	3
BIBM 3302	Leadership Development	3
BIBT 2303	To the Jew First	3
COMS 2303	Public Speaking and Interpersonal Communication	3
SOCI 3301	Human Development	3
		<b>31 HOURS</b>

**YEAR 3**

BIBM 3201	Junior Ministry Practicum	2
BIBM 3201	Junior Ministry Practicum	2
PHIL 3305	Philosophy and Christian Thought	3
PHIL 2301	Christian Ethics	3
BIBC 3301	Counseling Theory	3
BIBC 3305	Counseling Skills	3
BIBC 4302	Substance Abuse and Addiction	3
BIBM 3314	Health and Wellness/Life Coaching	3
	Humanities Elective	3
	BIBC/BIBL/BIBT Elective	3
BIBL 2302	Life of Jesus	3

**31 HOURS****YEAR 4**

BIBC 4301	Crisis Counseling	3
BIBC 4305	Group Counseling	3
BIBC 4310	Counseling Children and Adolescents	3
BIBM 4302	Senior Capstone Project	3
BIBM 4303	Senior Internship	3
BIBT 2304 OR BIBC 3315	The Blessed Church OR Marriage and Family Counseling	3
BIBM 2304 OR BIBC 3306	Pastoral Ministry OR Neuropsychology	3
BIBC 3304 OR BIBC 4303	Counseling in the Church OR Research Methods and Statistics	3
PSYC 4305	Personality Development	3

**30 HOURS**

## BACHELOR OF GENERAL CHRISTIAN STUDIES

### *Program Objectives*

This degree seeks to:

- Provide a general ministry and biblical studies discipline;
- Provide a solid biblical foundation for the general practices of ministry;
- Provide a theological foundation for general ministry with a Charismatic distinctive;
- Provide a basic understanding of the Christian message and how to communicate it;
- Develop a compassion for ministry to hurting and lost humanity; and
- Gain an understanding and appreciation for the Church and its ministries.

### *Program Learning Outcomes*

In addition to achieving success with the General Ed and Core Curriculum learning outcomes, upon completing this degree, students will be able to:

- Evidence a biblical and theological knowledge;
- Articulate a biblical philosophy of life and ministry that evidences a charismatic dimension;
- Demonstrate the basic functional skills for successful Christian living and ministry.

### *Graduation Requirements*

To graduate with the Bachelor of General Christian Studies degree the student must:

- Complete the minimum number of semester hours of course work required for the degree;
- Complete the courses in the degree program and the declared concentration;
- Earn a minimum cumulative grade point average of 2.0;
- Satisfy the supervised practicum requirements;
- Make application for the degree and fulfill financial obligations to the school.

*Degree Completion Plan*

<b>CORE: 55 HOURS</b>		<b>CREDIT HOURS</b>
<b>Christian Foundations: 18 hours</b>		
BIBM 1301	Spirit Formed Life	3
BIBH 1301	Pentecostal and Charismatic Movements	3
BIBL 1300	Introduction to Bible	3
BIBT 1304	Christian Worldview	3
BIBL 2302	Life of Jesus	3
BIBT 2303	To the Jew First	3
<b>General Education: 32 hours</b>		
UNIV 1101	Student Success Strategies	1
ENGL 1301	English Composition I	3
ENGL 1302	English Composition II	3
COMS 2303	Public Speaking and Interpersonal Communication	3
	History Elective	3
	Math Elective	3
	Behavioral Science Elective	3
	Humanities Elective	3
	Science Elective	4
PHIL 2301	Christian Ethics	3
PHIL 3305	Philosophy and Christian Thought	3
<b>Experiential Learning: 5 hours</b>		
BIBM 2101	Practicum Prep	1
BIBM 3201	Junior Ministry Practicum	2
BIBM 3201	Junior Ministry Practicum	2
<b>MAJOR: 69 HOURS</b>		
<b>Major Courses: 15 hours</b>		
BIBL 1305	Old Testament Survey	3
BIBL 1306	New Testament Survey	3
BIBL 2301	Biblical Background and Interpretation	3
BIBM 3302	Leadership Development	3
BIBM 4302	Senior Capstone Project	3
<b>ELECTIVES: 54 hours</b>		
	Open Electives	54
	These courses may come from any discipline	
<b>TOTAL REQUIREMENTS:</b>		<b>124</b>

### Concentration Options

#### LAND OF THE BIBLE: 9 HOURS

##### Select three of four courses:

BIBH 3326	Geography of Israel Study Trip	3
BIBH 3328	Geography of Jordan Study Trip	3
BIBH 3329	The Land of Israel	3
BIBH 4301	Biblical Archaeology and Apologetics	3

To satisfy the requirements for the Land of the Bible (LOB) concentration within the Bachelor of Biblical and Messianic Jewish Studies, 3 out of 4 of the LOB courses will take the place of 9 hours of open electives.

### Sample Course Sequence

#### YEAR 1

BIBH 1301	Pentecostal and Charismatic Movements	3
BIBL 1300	Introduction to Bible	3
BIBM 1301	Spirit Formed Life	3
BIBT 1304	Christian Worldview	3
ENGL 1301	English Composition I	3
ENGL 1302	English Composition II	3
UNIV 1101	Student Success Strategies	1
	Math Elective	3
	Behavioral Science Elective	3
	History Elective	3
	Science Elective	4

**32 HOURS**

**YEAR 2**

BIBL 1305	Old Testament Survey	3
BIBL 1306	New Testament Survey	3
BIBL 2302	Life of Jesus	3
BIBM 2101	Practicum Prep	1
BIBT 2303	To the Jew First	3
	Humanities Elective	3
	BIBL/BIBT/BGRK/BHEB elective	6
	Open Electives	6
		<b>31 HOURS</b>

**YEAR 3**

BIBL 2301	Biblical Background and Interpretation	3
BIBM 3302	Leadership Development	3
BIBM 3201	Junior Ministry Practicum	2
BIBM 3201	Junior Ministry Practicum	2
PHIL 2301	Christian Ethics	3
	Open electives	18
		<b>31 HOURS</b>

**YEAR 4**

PHIL 3305	Philosophy and Christian Thought	3
BIBM 4302	Senior Capstone Project	3
	BIBL/BIBT/BGRK/BHEB elective	3
	Open electives	21
		<b>30 HOURS</b>

## BACHELOR OF MEDIA ARTS

### *Program Objectives*

The Bachelor of Media Arts program combines theory and practice to:

- To lead students to understand the centrality of worship and how encountering God inspires effective storytelling;
- Equip students with skills to communicate effectively across multiple-media platforms;
- Prepare students for leadership positions in digital media settings in ministry, non-profit and marketplace industries;
- Equip students with skills to leverage emerging media technologies.

### *Program Learning Outcomes*

In addition to achieving success with the General Ed and Core Curriculum learning outcomes, upon completing this degree, students will be able to:

- Explain the fundamentals of communication theory and storytelling as reflected through the Christian worldview;
- Demonstrate skills that facilitate live events using production tools locally and globally;
- Demonstrate competency in delivering content through current and emerging multiple-media platforms locally and globally;
- Critically assess mediated content and its impact on society, and;
- Apply business and leadership principles for effective, viable, and sustainable media organizations.

### *Graduation Requirements*

To graduate with the Bachelor of Media Arts degree the student must:

- Complete the minimum number of semester hours of course work required for the degree;
- Complete the courses in the degree program and the declared concentration;
- Earn a minimum cumulative grade point average of 2.0;
- Satisfy the supervised practicum requirements;
- Make application for the degree and fulfill financial obligations to the school.

*Degree Completion Plan*

<b>CORE: 58 HOURS</b>		<b>CREDIT HOURS</b>
<b>Christian Foundations: 18 hours</b>		
BIBM 1301	Spirit Formed Life	3
BIBT 1301	Pentecostal and Charismatic Movements	3
BIBL 1300	Introduction to Bible	3
BIBT 1304	Christian Worldview	3
BIBL 2302	Life of Jesus	3
BIBT 2303	To the Jew First	3
<b>General Education: 32 hours</b>		
UNIV 1101	Student Success Strategies	1
ENGL 1301	English Composition I	3
ENGL 1302	English Composition II	3
COMS 2303	Public Speaking and Interpersonal Communication	3
	History Elective	3
	Math Elective	3
	Behavioral Science Elective	3
	Humanities Elective	3
	Science Elective	4
PHIL 2301	Christian Ethics	3
PHIL 3305	Philosophy and Christian Thought	3
<b>Experiential Learning: 5 hours</b>		
BIBM 2101	Practicum Prep	1
MEDA 3201	Media Ministry Practicum	2
MEDA 3201	Media Ministry Practicum	2
<b>MAJOR: 72 HOURS</b>		
<b>Major courses: 60 hours</b>		
BIBM 3302	Leadership Development	3
MUSH 2301 OR	History of Music and Worship I OR	3
MUSH 2302	History of Music and Worship II	3
MEDA 1303	Media and Society	3
MEDA 1304	AV & Lighting	3
MEDA 2303	Visual Communication	3
MEDA 2304	Media Writing	3
MEDA 3301	Media Law and Ethics	3
MEDA 3303	Redemptive Film	3



MEDA 3304	Web Development and Social Media	3
MEDA 3310	Live Production	3
MEDA 3311	Media Entrepreneurial Leadership	3
MEDA 3312	Videography* (see note below) OR	3
MEDA 3309	Advanced Film & Television Concepts	
MEDA 3313	Script and Screenwriting	3
MEDA 4303	Producing Broadcast Television* (see note below) OR	3
MEDA 4311	Advanced Video Editing	
MEDA 4304	Senior Media Internship	3
MEDA 4305	Senior Media Capstone Project	3
MEDA 4308	Religion, Race and Gender in American Media	3
MEDA 4310	Video Editing	3
	Biblical Studies Elective (any non-required BIBL course)	3
	Open Elective	3
	This course may come from any discipline	

**Media Electives: 12 hours**

Choose any 4 of the following courses:

BMIS 3302	Intercultural Communication	3
MEDA 3308	Acting for Stage and Screen	3
MEDA 3309	Advanced Film & Television Concepts	3
MEDA 4306	Culture, Communication & Technology	3
MEDA 4309	TV, Video and Film Theory	3
MEDA 4311	Advanced Video Editing	3

**TOTAL REQUIREMENTS: 127**

*\*Indicates that the courses are on-ground only. Online students must take the alternative option to complete degree requirements.*

### Sample Course Sequence

YEAR 1		
BIBH 1301	Pentecostal and Charismatic Movements	3
BIBL 1300	Introduction to the Bible	3
BIBM 1301	The Spirit Formed Life	3
BIBT 1304	Christian Worldview	3
ENGL 1301	English Composition I	3
ENGL 1302	English Composition II	3
MEDA 1303	Media & Society	3
MEDA 1304	AV & Lighting	3
NSCI 1401	Science Elective	4
PSYC/SOCI	Behavioral Science	3
UNIV 1101	Student Success Strategies	1
		<b>32 HOURS</b>

YEAR 2		
BIBM 2101	Practicum Prep	1
MUSH 2301 OR MUSH 2302	History of Music and Worship I OR History of Music and Worship II	3
BIBT 2303	To the Jew First	3
COM 2303	Public Speaking and Interpersonal Communication	3
MEDA 2303	Visual Communication	3
MEDA 2304	Media Writing	3
PHIL 2301	Christian Ethics	3
	Media Elective	3
	Humanities Elective	3
	Media Elective	3
		<b>28 HOURS</b>

**YEAR 3**

BIBL 2302	Life of Jesus	3
BIBM 3302	Leadership Development	3
MEDA 3201	Media Ministry Practicum (2)	4
MEDA 3301	Media Law & Ethics	3
MEDA 3304	Web Development and Social Media	3
MEDA 3310	Live Production	3
MEDA 3312	Videography	3
MEDA 4310	Video Editing	3
	History Elective	3
	Math Elective	3
	Media Elective	3
		<b>34 HOURS</b>

**YEAR 4**

MEDA 3303	Redemptive Film	3
MEDA 3311	Media Entrepreneurial Leadership	3
MEDA 3313	Script and Screenwriting	3
MEDA 4303	Producing Broadcast Television	3
MEDA 4304	Senior Media Internship	3
MEDA 4305	Senior Media Capstone	3
MEDA 4308	Religion, Race and Gender in American Television	3
PHIL 3305	Philosophy and Christian Thought	3
	Open Elective	3
	Media Elective	3
	BIBL Elective	3
		<b>33 HOURS</b>

## BACHELOR OF MINISTRY LEADERSHIP

### *Program Objectives*

This degree seeks to:

- Develop biblical and theological competence in the Charismatic tradition.
- Develop healthy leaders for Spirit-empowered Christian ministry.
- Nurture compassion for ministering to people in the church and in the world.
- Provide a solid understanding of the gospel and how to communicate it in a diverse and ever-changing culture.
- Provide opportunities for students to learn ministry experientially in healthy environments.

### *Program Learning Outcomes*

In addition to achieving success with the General Ed and Core Curriculum learning outcomes, upon completing this degree, students will be able to:

- Respond to contemporary challenges from a faithful biblical and theological perspective.
- Effectively communicate the gospel and spiritually equipping messages in various formats.
- Implement effective plans and practices for his/her spiritual growth.
- Lead people in spiritual growth.
- Provide organizational ministry leadership in his/her context.
- Articulate a biblical philosophy of ministry that emerges from a Charismatic Theology.

### *Graduation Requirements*

To graduate with the Bachelor of Ministry Leadership degree the student must:

- Complete the minimum number of semester hours of course work required for the degree;
- Complete the courses in the degree program and the declared concentration;
- Earn a minimum cumulative GPA of 2.0;
- Satisfy the supervised practicum requirements;
- Make application for the degree and fulfill financial obligations to the school.

*Degree Completion Plan*

<b>CORE: 55 HOURS</b>		<b>CREDIT HOURS</b>
<b>Christian Foundations: 18 hours</b>		
BIBM 1301	Spirit Formed Life	3
BIBH 1301	Pentecostal and Charismatic Movements	3
BIBL1300	Introduction to Bible	3
BIBT 1304	Christian Worldview	3
BIBL 2302	Life of Jesus	3
BIBT 2303	To the Jew First	3
<b>General Education: 32 hours</b>		
UNIV 1101	Student Success Strategies	1
ENGL 1301	English Composition I	3
ENGL 1302	English Composition II	3
COMS 2303	Public Speaking and Interpersonal Communication	3
	History Elective	3
	Math Elective	3
	Behavioral Science Elective	3
	Humanities Elective	3
	Science Elective	4
PHIL 2301	Christian Ethics	3
PHIL 3305	Philosophy and Christian Thought	3
<b>Experiential Learning: 5 hours</b>		
BIBM 2101	Practicum Prep	1
BIBM 3201	Junior Ministry Practicum	2
BIBM 3201	Junior Ministry Practicum	2
<b>MAJOR: 69 HOURS</b>		
<b>Major courses: 45 hours</b>		
BIBL 1305	Old Testament Survey	3
BIBL 1306	New Testament Survey	3
BIBM 1302	Spirit Formed Ministry	3
BIBM 3302	Leadership Development	3
BIBL 2301	Biblical Background and Interpretation	3
BIBT 2305	Systematic Theology I	3
BIBT 2306	Systematic Theology II	3
BIBT 2304	The Blessed Church	3

BIBM 3306	Teaching to Transform Lives	3
APOL 3304	Introduction to Apologetics	3
BIBM 3303	Ministry and Administrative Skills	3
BIBM 2305	Healthy Family Dynamics	3
	BIBH elective	3
BIBM 4302	Senior Capstone Project	3
BIBM 4303	Senior Internship	3
<b>Electives: 6 hours</b>		
	Biblical Studies (BIBL/BGRK/BHEB) electives	6
<b>Concentration Courses: 18 hours (see below for concentration options)</b>		
<b>TOTAL REQUIREMENTS:</b>		<b>124</b>

### Concentrations

Students can choose from a number of concentrations within the BML. The concentrations include Pastoral Ministry, Ministry Administration, Christian Formation and Discipleship, Next Generation Ministry, and a track for a general BML degree without a declared concentration. Students may choose one of the following concentrations and take the courses listed within:

<b>CONCENTRATIONS: 18 HOURS</b>		<b>CREDIT HOURS</b>
<b>No Concentration - General BML Program</b>		
	Courses with BIBM course ID not already required	12
	Courses with BIBC/APOL/PHIL/BMIS course ID not already required	6
<b>Pastoral Ministry Concentration</b>		
BIBM 2304	Pastoral Ministry	3
BIBC 3304	Counseling in the Church	3
BIBM 2303	Sermon Preparation	3
MUSH 2301 OR	History of Music and Worship I OR	3
MUSH 2302	History of Music and Worship II	
BMIS 1301	Introduction to Missions	3
	BIBM/BMIS/APOL Elective	3
<b>Ministry Administration Concentration</b>		
BIBM 3322	Managing Non-Profits	3
BIBM 3328	Introduction to Non-Profit Finance	3
BIBM 3329	Introduction to Personnel Management	3
BIBM 4304	Leading Team Ministry	3
	BIBM/BMIS/APOL Electives	6

**Christian Formation and Discipleship Concentration**

BIBM 3314	Health and Wellness/Life Coaching	3
BIBC 3304	Counseling in the Church	3
BIBM 2304	Pastoral Ministry	3
BIBM 3326	Developing Curriculum for Discipleship	3
BIBM 3327	Spiritual Formation in the Local Church	3
	BIBM/BMIS/APOL Elective	3

**Next Generation Ministry Concentration**

BIBM 2303	Sermon Preparation	3
BIBC 4310	Counseling Children and Adolescents	3
SOCI 3301	Human Development	3
BIBM 3314	Health and Wellness/Life Coaching	3
BIBM 3330	Models of Next Generation Ministry	3
BIBM 4306	Contemporary Issues in Next Generation Ministry	3

**Global Ministry Concentration**

BIBT 3305	World Religions	3
BMIS 2302	Anthropology for Intercultural Witness	3
BMIS 3302	Intercultural Communication	3
BMIS 3303	Biblical Theology of Missions	3
BMIS 4301	Leading Missions Ministry	3
BMIS 4302	Contemporary Issues in Global Ministry	3

**TOTAL REQUIREMENTS:** 18

### Sample Course Sequence

YEAR 1		
BIBH 1301	Pentecostal and Charismatic Movements	3
BIBL 1300	Introduction to Bible	3
BIBM 1301	Spirit Formed Life	3
BIBT 1304	Christian Worldview	3
ENGL 1301	English Composition I	3
ENGL 1302	English Composition II	3
UNIV 1101	Student Success Strategies	1
	Math Elective	3
	Behavioral Science Elective	3
	History Elective	3
	Science Elective	4
		<b>32 HOURS</b>

YEAR 2		
BIBL 1305	Old Testament Survey	3
BIBL 1306	New Testament Survey	3
BIBL 2301	Biblical Background and Interpretation	3
BIBM 1302	Spirit Formed Ministry	3
BIBM 2101	Practicum Prep	1
BIBT 2303	To the Jew First	3
BIBT 2305	Systematic Theology I	3
BIBT 2306	Systematic Theology II	3
COMS 2303	Public Speaking and Interpersonal Communication	3
	Humanities Elective	3
	Concentration Course	3
		<b>31 HOURS</b>



**YEAR 3**

BIBL 2302	Life of Jesus	3
BIBM 2305	Healthy Family Dynamics	3
BIBM 3201	Junior Ministry Practicum	2
BIBM 3201	Junior Ministry Practicum	2
BIBM 3302	Leadership Development	3
BIBM 3303	Ministry and Administrative Skills	3
PHIL 2301	Christian Ethics	3
PHIL 3305	Philosophy and Christian Thought	3
	Concentration Courses	9

**31 HOURS****YEAR 4**

APOL 3304	Introduction to Apologetics	3
BIBM 3306	Teaching to Transform Lives	3
BIBM 4302	Senior Capstone Project	3
BIBM 4303	Senior Internship	3
	BIBH elective	3
	BIBL/BGRK/BHEB elective	6
	Concentration Courses	6

**32 HOURS**

## BACHELOR OF WORSHIP LEADERSHIP

The Bachelor of Worship Leadership (BWL) degree is a four-year program providing foundational training for a variety of music and arts-related ministry opportunities. Student-musicians are engaged in a broad and rigorous educational environment for sharpening one's music skills while formulating a biblical and Christian worldview. This degree program focuses on developing both pastoral skills while developing musical skills. This program is designed for students called to serve in worship for the church or synagogue. This program also prepares students for obtaining a masters degree in worship or theology.

### *Program Objectives*

The Bachelor of Worship Leadership degree seeks:

- Equip biblical based and Spirit-empowered students in pastoral leadership;
- Teach Scripture and history as it relates to worship theology;
- Provide students with the musical understanding and skill sets needed to serve in the local church;
- Train students in relevant music, media, and administrative technologies.

### *Program Learning Outcomes*

In addition to achieving success with the General Ed and Core Curriculum learning outcomes, upon completing this degree, students will be able to:

- Demonstrate biblically based and Spirit-empowered pastoral leadership;
- Apply sound doctrine and historical context to worship ministry;
- Apply strong musicianship and musical communication skills from a primary and secondary instrument to direct a worship service;
- Employ relevant music, media, and administrative technologies for use in worship ministry;
- Design a healthy worship ministry administration to facilitate the operations and service planning of a worship department.

### *Graduation Requirements*

To graduate with the Bachelor of Worship Leadership degree, the student must:

- Complete a total of 129 semester hours of course work;
- Complete the courses in each discipline and selected concentration as required in the program;
- Earn a minimum cumulative GPA of 2.0;
- Make application for the degree and fulfill financial obligations to the school.

*Degree Completion Plan*

CORE: 55 HOURS		CREDIT HOURS
<b>Christian Foundations: 18 hours</b>		
BIBM 1301	Spirit Formed Life	3
BIBH 1301	Pentecostal and Charismatic Movements	3
BIBL 2302	Life of Jesus	3
BIBL 1300	Introduction to Bible	3
BIBT 1304	Christian Worldview	3
BIBT 2303	To the Jew First	3
<b>General Education: 32 hours</b>		
UNIV 1101	Student Success Strategies	1
ENGL 1301	English Composition I	3
ENGL 1302	English Composition II	3
COMS 2303	Public Speaking and Interpersonal Communication	3
	History Elective	3
	Math Elective	3
	Behavioral Science Elective	3
MUSH 2301	History of Music and Worship I	3
	Science Elective	4
PHIL 2301	Christian Ethics	3
PHIL 3305	Philosophy and Christian Thought	3
<b>Experiential Learning and Ensembles: 5 hours</b>		
MPEW 2103	Band Labs	1
MPEW 3103	Platform Worship Band	1
MPEW 3104	Worship Ministry Practicum I	1
MPEW 3105	Worship Ministry Practicum II	1
Pick 1 hour from the following:		
MPEW 2103	Band Labs	1
MPEW 2104	Worship Choir	1
MPEW 3101	The King's Worship Ensemble	1
MPEW 3103	Platform Worship Band	1
MAJOR: 74 HOURS		
<b>Bible/Theology: 12 hours</b>		
BIBL 1305	Old Testament Survey	3
BIBL 1306	New Testament Survey	3

BIBL 2301	Biblical Background and Interpretation	3
MUSH 2302	History of Music and Worship II	3

**Worship Leadership: 10 hours**

BIBW 1301	The Spirit-Formed Worshiper	3
BIBW 2301	Worship Leadership I	3
BIBW 3301	Worship Leadership II	3
MUSW 2102	Songwriting	1

**Music and Technology: 21 hours**

MUST 1301	Music Theory I	3
MUST 1302	Music Theory II	3
MEDA 1304	AV & Lighting	3
MUSB 3302	Audio and Music Technologies	3
MEDA 3310	Live Production	3
MUSW 4302	Senior Worship Capstone Project	3
MUSW 4301	Senior Worship Internship	3

**Music Instruction: 10 hours**

6 hours of the following for primary focus (all same instrument), and 4 hours from the following for secondary focus (all same instrument):

MGVM 1103	Group Vocal Lessons I	1
MGVM 1104	Group Vocal Lessons II	1
MGIM 1103	Group Piano Lessons I	1
MGIM 1104	Group Piano Lessons II	1
MGIM 1105	Group Guitar Lessons I	1
MGIM 1106	Group Guitar Lessons II	1
MPVM 1111	Applied Music Lesson - Voice I	1
MPVM 1112	Applied Music Lesson - Voice II	1
MPVM 2111	Applied Music Lesson - Voice III	1
MPVM 2112	Applied Music Lesson - Voice IV	1
MPVM 3111	Applied Music Lesson - Voice V	1
MPVM 3112	Applied Music Lesson - Voice VI	1
MPIM 1121	Applied Music Lesson - Piano I	1
MPIM 1122	Applied Music Lesson - Piano II	1
MPIM 2111	Applied Music Lesson - Piano III	1
MPIM 2112	Applied Music Lesson - Piano IV	1
MPIM 3111	Applied Music Lesson - Piano V	1
MPIM 3112	Applied Music Lesson - Piano VI	1

MPIM 1113	Applied Music Lesson - Guitar I	1
MPIM 1114	Applied Music Lesson - Guitar II	1
MPIM 2113	Applied Music Lesson - Guitar III	1
MPIM 2114	Applied Music Lesson - Guitar IV	1
MPIM 3113	Applied Music Lesson - Guitar V	1
MPIM 3114	Applied Music Lesson - Guitar VI	1
MPIM 1115	Applied Music Lesson - Drums I	1
MPIM 1116	Applied Music Lesson - Drums II	1
MPIM 2115	Applied Music Lesson - Drums III	1
MPIM 2116	Applied Music Lesson - Drums IV	1
MPIM 3115	Applied Music Lesson - Drums V	1
MPIM 3116	Applied Music Lesson - Drums VI	1
MPIM 1117	Applied Music Lesson - Bass I	1
MPIM 1118	Applied Music Lesson - Bass II	1
MPIM 2117	Applied Music Lesson - Bass III	1
MPIM 2118	Applied Music Lesson - Bass IV	1
MPIM 3117	Applied Music Lesson - Bass V	1
MPIM 3118	Applied Music Lesson - Bass VI	1
<b>Electives: 21 hours</b>		
	Open Electives	21
	These courses may come from any discipline	
<b>TOTAL REQUIREMENTS:</b>		<b>129</b>

## Sample Course Sequence

<b>YEAR 1</b>		
BIBL 1300	Introduction to the Bible	3
BIBT 1304	Christian Worldview	3
BIBM 1301	The Spirit-Formed Life	3
BIBW 1301	The Spirit-Formed Worshiper	3
ENGL 1301	English Composition I	3
ENGL 1302	English Composition II	3
MEDA 1304	AV & Lighting	3
MUST 1301	Music Theory I	3
MUST 1302	Music Theory II	3
UNIV 1101	Student Success Strategies	1
	Primary Lessons I & II	2
	Secondary Lessons I & II	2
		<b>32 HOURS</b>

<b>YEAR 2</b>		
BIBH 1301	Pentecostal and Charismatic Movements	3
BIBL 1305	Old Testament Survey	3
BIBL 1306	New Testament Survey	3
BIBL 2301	Biblical Background and Interpretation	3
BIBW 2301	Worship Leadership I	3
MEDA 3310	Live Production	3
MPEW 2103	Band Labs	1
MUSW 2102	Songwriting	1
	Behavioral Science Elective	3
	Science Elective	4
	Ensemble	1
	Primary Lessons III & IV	2
	Secondary Lessons III & IV	2
		<b>32 HOURS</b>

**YEAR 3**

BIBL 2302	Life of Jesus	3
BIBT 2304	To the Jew First	3
MUSH 2301	History of Music and Worship I	3
BIBW 3301	Worship Leadership II	3
COMS 2303	Public Speaking & Interpersonal Communication	3
MPEW 3104	Worship Ministry Practicum I	1
MPEW 3105	Worship Ministry Practicum II	1
MUSB 3302	Audio and Music Technologies	3
	Math Elective	3
	History Elective	3
	Open Electives (2)	6
	Primary Lessons V & VI	2
		<b>34 HOURS</b>

**YEAR 4**

BIBM 3302	Leadership Development	3
MUSH 2302	History of Music and Worship II	3
MUSW 4301	Senior Worship Internship	3
MUSW 4302	Senior Worship Capstone Project	3
PHIL 2301	Christian Ethics	3
PHIL 3305	Philosophy and Christian Thought	3
	Ensemble	1
	Humanities Elective	3
	Open Elective (3)	9
		<b>31 HOURS</b>

## Undergraduate Course Numbers

The King's University uses a system of letter prefixes and Arabic numerals to identify its courses in the academic catalog, course syllabi, and on transcripts. The letters designate the curriculum area or discipline, and the first of the four numbers indicate the relative academic level of the course: 1, freshman level; 2, sophomore level; 3, junior level; and 4, senior level. The second digit specifies the number of hours of credit assigned to the course. The last two digits indicate course sequence.

APOL	Apologetics
BGRK	Biblical Greek
BHEB	Hebrew
BIBC	Counseling
BIBH	Church/Jewish History
BIBL	Biblical Studies
BIBM	Christian/Jewish Ministry
BIBT	Theology
BIBW	Biblical Worship
BMIS	Missions
COMS	Communication
ENGL	English
HIST	History
MATH	Mathematics
MEDA	Media Arts
MGIM	Music Group Instruction Instrumental, Major
MGVM	Music Group Instruction Vocal, Major
MPEI	Music Performance Ensemble Instrumental
MPEV	Music Performance Ensemble Vocal
MPEW	Music Performance Ensemble Worship
MPIM	Music Private Instruction Instrumental, Major
MPVM	Music Private Instruction Vocal, Major
MUSB	Music Business
MUSC	Music Composition
MUSH	Music History
MUST	Music Theory
MUSW	Music Worship
NSCI	Natural Science
PHIL	Philosophy
PSYC	Psychology
SOCI	Sociology
UNIV	University Courses



## Undergraduate Course Descriptions

### APOLOGETICS

#### **APOL 3306 Messianic Apologetics**

*Formerly APOL3305, APOL4321 Messianic Apologetics, BIBL4322 Messianic Prophecy*

A study of how to convey the story of Israel's Messiah to Jewish people and answer common objections to Jesus with love, respect, and honor. *3 Semester Hours*

#### **APOL 3304 Introduction to Apologetics**

*Formerly APOL3301 Cultural Apologetics*

An examination of the contemporary task of defending and commending the Christian faith. Students are introduced to the cultural context of apologetics today, the nature and objective of apologetics, and ways (tactics) for engaging in apologetics so as to win the friend, not just the argument. *3 Semester Hours*

#### **APOL 3307 Oxford Apologetics: The Writing of C.S. Lewis**

This course examines the life and work of C. S. Lewis and J.R.R. Tolkien. This class will give special attention to the Inklings' contributions to the study of reason, myth and imagination by examining their writings and exploring the city of Oxford. Our exploration into these men, their writings and the context of the Oxford culture will enable us to better understand their profound contribution in the fields of theology and apologetics. *3 Semester Hours*

### BIBLICAL GREEK

#### **BGRK 3301 Greek I**

*Formerly BGRK4301, BIB212 New Testament Greek I, BIB213 New Testament Greek II*

An introduction to the basic vocabulary and grammar of New Testament Greek, providing a foundation for developing skills needed to translate the Greek New Testament. *3 Semester Hours*

#### **BGRK 3302 Greek II**

*Formerly BGRK4302, BIB213 New Testament Greek II*

A continuation of the basic vocabulary and grammar of New Testament Greek I (BGRK4301). *3 Semester Hours*

Prerequisite: BGRK3301

#### **BGRK 4303 Greek Exegesis**

*Formerly BIB316 Greek Reading*

An opportunity for students who have completed the first year of New Testament Greek to develop a greater fluency and accuracy in reading extended biblical passages. *3 Semester Hours*

Prerequisite: BGRK3301, BGRK3302

## HEBREW

### **BHEB 3301 Hebrew I**

*Formerly BHEB4301 Hebrew I, BIB221 Biblical Hebrew I, BIB222 Biblical Hebrew II*

A study of the basic vocabulary, grammar and syntax of biblical Hebrew. *3 Semester Hours*

### **BHEB 3302 Hebrew II**

*Formerly BHEB4302 Hebrew II, BIB222 Biblical Hebrew II*

The second semester of first year biblical Hebrew. *3 Semester Hours*

Prerequisite: BHEB3301

### **BHEB 4303 Hebrew Exegesis**

*Formerly BHEB4303 Hebrew Reading*

Readings in the Hebrew Scriptures to develop translation skills. *3 Semester Hours*

Prerequisite: BHEB3301, BHEB3302

## COUNSELING

### **BIBC 2301 Biblical Counseling**

*Formerly MIN342*

An exploration of biblical counseling, its theology, and its practical applications. *3 Semester Hours*

### **BIBC 3301 Counseling Theory**

A broad overview of various counseling theories and techniques prominent in contemporary practice today. *3 Semester Hours*

### **BIBC 3304 Counseling in the Church**

An overview of lay counseling in the church and the provision of responsible soul care. *3 Semester Hours*

### **BIBC 3305 Counseling Skills**

An introduction to biblically-based counseling skills and techniques. *3 Semester Hours*

### **BIBC 3306 Neuropsychology**

An introduction to basic concepts of the organization, structure, and function of the human central nervous system. *3 Semester Hours*

### **BIBC 3315 Marriage and Family Counseling**

*Formerly MIN348*

An introduction to basic counseling skills and intervention techniques for working with married couples and families. *3 Semester Hours*

### **BIBC 4301 Crisis Counseling**

*Formerly MIN345*

An investigation of the techniques essential to effective and biblical crisis intervention. *3 Semester Hours*

**BIBC 4302 Substance Abuse and Addiction**

An overview of substance abuse, addictions, the physical, spiritual, and systemic impact of addiction, and effective treatment methods. *3 Semester Hours*

**BIBC 4303 Research Methods and Statistics**

An introduction to research methods used in psychology and corresponding statistical concepts. *3 Semester Hours*

**BIBC 4305 Group Counseling**

An application of the skills necessary for effective group leadership. *3 Semester Hours*

**BIBC 4310 Counseling Children and Adolescents**

An examination of the developmental processes and needs of children and adolescents. *3 Semester Hours*

**CHRISTIAN/JEWISH HISTORY****BIBH 1301 Pentecostal and Charismatic Movements**

A survey of the origin, growth, and worldwide impact of the Pentecostal and Charismatic movements in the 20th century. *3 Semester Hours*

**BIBH 2302 History of Messianic Judaism**

*Formerly BIBH3321 History of Jewish-Christian Relations, BIBH3324 History of Jewish Faith in Yeshua*  
A survey of Messianic Judaism from the first century CE to the modern era. *3 Semester Hours*

**BIBH 3301 Church History**

A survey of the formation and development of the Christian church beginning with the apostles and patristic fathers, continuing to the reformers, and concluding with present-day global leaders. *3 Semester Hours*

**BIBH 3302 History of Prayer and Revival**

An investigation of the role of prayer as a catalyst for revival and an examination of its potential for contemporary ministry application. *3 Semester Hours*

**BIBH 3303 Historical Theology**

An examination of the development of Christian doctrine from the early Church fathers to the modern era. *3 Semester Hours*

**BIBH 3322 History of the Jewish People**

A survey of Jewish history from the call of Abraham to the modern era. *3 Semester Hours*

**BIBH 3323 Antisemitism and the Holocaust**

*Formerly: BIBH3323 The Holocaust: Realization, Responsibility and Reflection*  
A survey of the history of Antisemitism from antiquity to the Shoah. *3 Semester Hours*

**BIBH 3326 Geography of Israel Study Trip**

A study trip to the land of Israel that explores its geography and biblical archaeological sites .  
*3 Semester Hours*

**BIBH 3327 The New Antisemitism**

*Formerly: BIBM2322 The Struggle Against Classical Anti-Semitism*  
A study of the growing phenomenon of anti-Zionism as a cloaked form of Antisemitism.  
*3 Semester Hours*

**BIBH 3328 Geography of Jordan Study Trip**

A study trip to Jordan that explores its geography and biblical archaeological sites. *3 Semester Hours*

**BIBH 3329 The Land of Israel**

*Formerly BIBH 3320*  
An examination of the land of Israel from a historical and theological perspective. *3 Semester Hours*

**BIBH 4301 Biblical Archaeology and Apologetics**

An examination of the archeological and geographical evidence for the reliability of Scripture.  
*3 Semester Hours*

**BIBLICAL STUDIES****BIBL 1300 Introduction to the Bible**

This introductory course to the Bible deals with two domains of study: (1) Pentecostal/Charismatic doctrine of the Bible (inspiration and authority) and its role in faith and formation; and (2) survey of the narrative of Scripture, genres, canonical history, and version and translation history. *3 Semester Hours*

**BIBL 1305 Old Testament Survey**

*Formerly BIB117 Old Testament Survey I, BIB119 Old Testament Survey II, and BIBL1301 Old Testament Studies*

An introductory survey of the literature, thought, and history of the Hebrew Bible designed to overview the content of each book and its place in the flow of biblical history. The survey includes a general introduction to the books of the Old Testament in regard to the issues of authorship, audience, historical, geographical, and archaeological background. *3 Semester Hours*

**BIBL 1306 New Testament Survey**

*Formerly BIB121 New Testament Survey I, BIB123 New Testament Survey II, and BIBL1302 New Testament Studies*

An introductory survey of the literature, thought, and history of the New Testament designed to overview the content of each book and its place in the flow of biblical history. The survey includes a general introduction to the books of the New Testament in regard to the issues of authorship, audience, historical, geographical, and archaeological background. *3 Semester Hours*

**BIBL 2301 Biblical Background and Interpretation**

*Formerly BIB201 Hermeneutics*

An introductory study of the basic principles of biblical interpretation with emphasis on historical context and literary genre. The key role of the Holy Spirit in biblical interpretation and application is discussed. *3 Semester Hours*

**BIBL 2302 Life of Jesus**

*Formerly BIB302 Life and Teachings of Christ*

A multifaceted examination of the person, life, and teachings of Jesus. An emphasis will be placed on the significance of His incarnation and humanity as a "typical" rabbi of the Second Temple period. This course will also trace the significant events in Jesus' life and their impact on the fulfillment of prophecy.

*3 Semester Hours*

Prerequisite: BIBL 1300

**BIBL 2303 Pauline Literature**

A critical study of the 13 letters attributed to the Apostle Paul. *3 Semester Hours*

**BIBL 2304 Acts of the Apostles**

*Formerly BIB362 The Book of Acts*

A study of the birth and growth of the early Church with attention to the role of the Holy Spirit in the proclamation of the Gospel. *3 Semester Hours*

**BIBL 2305 Book of Romans**

*Formerly BIB368 Book of Romans*

A study of the message of Paul's letter to the Romans with attention given to his teaching on justification by faith and God's promise to Israel. *3 Semester Hours*

**BIBL 2306 Book of Hebrews**

A study of the historical, literary, theological, and practical content of the letter to the Hebrews.

*3 Semester Hours*

**BIBL 2307 Book of John**

A study of the historical, literary, theological, and practical content of the Gospel of John.

*3 Semester Hours*

**BIBL 2308 General Epistles**

A study of the historical, literary, theological, and practical content of James, 1 and 2 Peter, 1, 2 and 3 John, and Jude. *3 Semester Hours*

**BIBL 2309 Book of Mark**

A study of the Gospel of Mark with attention given to its presentation of Jesus as the Son of God. *3 Semester Hours*

**BIBL 2315 Revelation**

An examination of the historical, literary, and eschatological content of the revelation of Jesus to John with attention given to contemporary interpretations of the book. *3 Semester Hours*

**BIBL 2320 Introduction to Judaism**

*Formerly BIBM2321 Introduction to Judaism, MIN447-1*

A survey of the major practices, beliefs, and values of Judaism. 3 Semester Hours

**BIBL 2328 Introduction to the Torah**

*Formerly BIBL2321 Introduction to the Pentateuch, BIB333*

An examination of the geographical, historical, and theological content of the first five books of the Bible. 3 Semester Hours

**BIBL 2322 Book of Psalms**

*Formerly BIB348 The Book of Psalms*

An examination of the book of Psalms, which emphasizes Hebrew poetry and how it compares to other ancient poetic literature. 3 Semester Hours

**BIBL 2323 Book of Genesis**

An examination of the book of Genesis with an emphasis on its narrative character, composition, patriarchal accounts, and New Testament theological perspectives. 3 Semester Hours

**BIBL 2325 The New Testament and Second Temple Judaism**

*Formerly BIBT4321 Eschatology in Messianic Perspective, THE447-6 Eschatology in Messianic Jewish Perspective*

An introduction to the New Testament as Jewish literature through the study of major themes and select passages. 3 Semester Hours

**BIBL 2326 The Jewish Festivals in Messianic Context**

*Formerly BIBL3321 Sacred Days of the Hebrew Calendar, MIN447-5 The Holy Days of the Hebrew Calendar*

A study of the Jewish calendar and its related customs from a Messianic Jewish perspective. 3 Semester Hours

**BIBL 2327 Jewish Customs and Ceremonies**

*Formerly BIBH4321 Women in Classical Judaism, HIS447-3*

A study of Jewish practices and customs in Messianic Jewish life. 3 Semester Hours

**BIBL 3302 Synoptic Gospels**

*Formerly BIB360*

A comparative study of the life of Christ in the first three Gospels with attention to the events and ministry of Jesus' life in historical context. 3 Semester Hours

**BIBL 3303 Ephesians**

A study of Paul's letter to the Ephesians with attention to Paul's understanding of the nature and ministry of the church. 3 Semester Hours

**BIBL 3306 Studies in the Prophets**

*Formerly BIBL4321, BIB447-1 Isaiah and Messiah, BIBM3320 Prophetic Confrontation of Sinful Society*

A historical, literary, and theological study of a book in the Prophets. 3 Semester Hours

**BIBL 3307 Studies in the Writings**

A historical, literary, and theological study of a book in the Writings. 3 Semester Hours

**BIBL 3325 Book of Daniel**

A textual, theological and applicational exposition of the prophecy of Daniel, which is found in the subcategory of the Historical Books in the Writings section of the Hebrew Bible. 3 Semester Hours

**BIBL 4302 Matthew in Jewish Context**

A survey of the Gospel of Matthew in the light of Second Temple Judaism. 3 Semester Hours

**BIBL 4303 John in Jewish Context**

A survey of the Gospel of John in the light of Second Temple Judaism. 3 Semester Hours

**BIBL 4306 Galatians in Jewish Context**

*Formerly BIBL4301 Paul and the Jewish Mission: Romans and Galatians*

A study of Paul's letter to the Galatians in the light of Second Temple Judaism. 3 Semester Hours

**BIBL 4307 Romans in Jewish Context**

*Formerly BIBL4301, BIB447-4, BIBL4301 Paul and the Jewish Mission: Romans and Galatians*

A study of Paul's letter to the Romans in the light of Second Temple Judaism. 3 Semester Hours

**BIBL 4310 Luke-Acts in Jewish Context**

A survey of Luke-Acts in the light of Second Temple Judaism. 3 Semester Hours

**BIBL 4312 Advanced Hermeneutics**

An in-depth study of the principles of interpretation and application of biblical literature, especially focusing on the role of the Holy Spirit and how to move from personal interpretation and application to preaching and teaching. 3 Semester Hours

**BIBL 4325 Jewish Ethics**

*Formerly BIBT3321, THE477-7 Israel's Divine Healer*

An introduction to ethics in classical Judaism. 3 Semester Hours

**BIBL 4326 Survey of Rabbinic Literature**

A survey of Rabbinic literature from the land of Israel. 3 Semester Hours

Prerequisite: BHEB3301, BHEB3302

**CHRISTIAN/JEWISH MINISTRY****BIBM 1000 Ministry Seminar**

*Formerly MIN107 Ministry Colloquium*

A conference experience designed for the professional development of leaders and vocational pastors.

*No Credit*

**BIBM 1100 Ministry Seminar**

*Formerly MIN107 Ministry Colloquium*

A conference experience designed for the professional development of leaders and vocational pastors. Written student assignments will be required for the 1 semester hour credit. *1 Semester Hour*

**BIBM 1301 The Spirit Formed Life**

*Formerly MIN 256 Foundations I, MIN257 Foundations II, MIN258 Foundations III*

An introduction to life in the Spirit and an invitation to transformational spiritual practices leading to a Spirit empowered life in Christ. *3 Semester Hours*

**BIBM 1302 The Spirit Formed Ministry**

*Formerly MIN256 Foundations I, MIN257 Foundations II, MIN258 Foundations III*

An introduction to ministry in the Spirit based upon divine calling, gifting, servant leadership, personal character, and Holy Spirit empowerment for ministry. *3 Semester Hours*

**BIBM 2101 Practicum Prep**

An introduction to an overview of the ministries of Gateway Church and an understanding of the church's practices and culture. The Practicum Prep course is designed to prepare students for future hands-on training in multiple and diverse ministry settings and to bring clarity to the diverseness of ministry. Teaching sites and branch campuses will satisfy this requirement in their approved, designated church contexts. *1 Semester Hour*

**BIBM 2200 Practicum Prep**

An introduction to an overview of the ministries of Gateway Church and an understanding of the church's practices and culture. The Practicum Prep course is designed to prepare students for future hands-on training in multiple and diverse ministry settings and to bring clarity to the diverseness of ministry. Teaching sites and branch campuses will satisfy this requirement in their approved, designated church contexts. *2 Semester Hours*

**BIBM 2303 Sermon Preparation**

*Formerly COM331 Sermon Preparation*

A detailed study of the principles of sermon construction models, styles of preaching, and the art of delivering a sermon. *3 Semester Hours*

Prerequisite: BIBL2301

**BIBM 2304 Pastoral Ministry**

An overview of theological, biblical, and practical foundations for pastoral ministry in the local church. *3 Semester Hours*

**BIBM 2305 Healthy Family Dynamics**

*Formerly MIN234 Spirit-Filled Family*

A biblical examination of the familial roles and their spiritual development within the family structure. *3 Semester Hours*

**BIBM 2323 Introduction to Synagogue Worship**

An introduction to the nature and function of Jewish liturgical prayer. *3 Semester Hours*



**BIBM 3201 Junior Ministry Practicum**

This course is designed to provide students with the opportunity to integrate what they learn in the classroom with practical experience. Practicums will give students further opportunity for supervised mentoring and ministry training in field settings so that they attain higher proficiency as reflective practitioners. *2 Semester Hours*

**BIBM 3301 Junior Ministry Practicum**

This course is designed to provide students with the opportunity to integrate what they learn in the classroom with practical experience. Practicums will give students further opportunity for supervised mentoring and ministry training in field settings so that they attain higher proficiency as reflective practitioners. *3 Semester Hours*

Prerequisite: BIBM2200 or BIBM 2101, depending on degree program year.

**BIBM 3302 Leadership Development**

An exploration of how Christian leaders develop over a lifetime in the context of culture and community. *3 Semester Hours*

**BIBM 3303 Ministry and Administrative Skills**

*Formerly MIN245*

An introduction to core managerial competencies necessary to administer the affairs of a church, ministry or non-profit organization. Skills such as planning, staffing, budgeting, evaluating, and human resource management will be explored as means by which Christian leaders exercise responsible stewardship over the resources entrusted to them. *3 Semester Hours*

**BIBM 3306 Teaching to Transform Lives**

*Formerly CED312 Teaching the Bible*

This course is a motivational and practical experience that prepares students to teach for life change. Students will focus on the crucial integration of theology, methodology, and communication skills essential to maximizing one's gifts and calling as a teacher. The goal of this study is to help students craft effective teaching that demonstrates a high level of competency and an understanding of the various forms of teaching pedagogy, learning styles, and connecting challenges that will result in changed lives. *3 Semester Hours*

Prerequisite: BIBL2301

**BIBM 3314 Health and Wellness/Life Coaching**

An introduction to the orientation and purpose of Christian Life Coaching. *3 Semester Hours*

**BIBM 3321 Biblical Repentance and Forgiveness**

Loving God and loving neighbor set the Judeo-Christian theological context for examining biblical repentance and forgiveness from within these two relational dimensions, providing practical peacemaking tools for personal transformation and ministry applications. *3 Semester Hours*

**BIBM 3319 Messianic Non-Profits**

An examination of how to successfully create, manage, and grow a Messianic Jewish non-profit. *3 Semester Hours*

**BIBM 3322 Managing Non-Profits**

A study of how to successfully create, manage, and grow a non-profit ministry organization. *3 Semester Hours*

**BIBM 3325 Persuasive Preaching: Communicating in an Age of Skepticism**

Christians are called to communicate their faith in a way that shows the power of the Christian Gospel to change people's lives. In an age of skepticism, this course is designed to assist those who are called to preach in the power of the Holy Spirit. The course will provide a roadmap for sermon preparation, address understanding in regard to apologetics, and the two-fold preparation process of maintain a spiritually sensitive heart toward God and developing the craft of biblical preaching. *3 Semester Hours*

**BIBM 3326 Developing Curriculum for Discipleship**

An introduction to the knowledge and skills necessary for developing discipleship curriculum in a local ministry context. Emphasis will be given to developing clear, engaging, developmental, holistic curriculum to aid the formation of Christlikeness. *3 Semester Hours*

Pre-requisites: BIBM 1301 and BIBM 1302

**BIBM 3327 Spiritual Formation in the Local Church**

This course applies previous learning in spiritual formation to the local congregation. Emphasizes the importance of and introduces ways to facilitate spiritual formation in the local church utilizing congregational, group, and one-to-one strategies. *3 Semester Hours*

Pre-requisites: BIBM 1301 and BIBM 1302

**BIBM 3328 Introduction to Non-Profit Finance**

An introduction to financial management for non-profit organizations. Basic instruction regarding understanding true operating cost and non-profit accounting. Students will learn best practices for financial budgeting, planning, and management. *3 Semester Hours*

**BIBM 3329 Introduction to Personnel Management**

This course develops foundational skills and knowledge for managing employees in a non-profit context. Introduces various approaches to human resource management as well as best practices for hiring and performance management. *3 Semester Hours*

**BIBM 3330 Models of Next Generation Ministry**

This course examines prominent models in children's and student ministries. Consideration is given to the driving ministry philosophies and contexts of these models so students can adapt or construct models to their specific ministry context. *3 Semester Hours*

**BIBM 3331 Theology and Pop Culture**

This course focuses on the intersection between Christianity and popular culture in the United States. Students will engage with a variety of forms of popular culture, with a focus on its meaning, value, and influence for the Christian life, as well as how ministry leaders may help others understand and evaluate popular culture. A number of popular culture sources, such as film, television, social media, music, and more will be discussed. *3 Semester Hours*

**BIBM 4301 Senior Ministry Practicum**

This course is designed to provide students with the opportunity to integrate what they learn in the classroom with practical experience. Practicums will give students further opportunity for supervised mentoring and ministry training in field settings so that they attain higher proficiency as reflective practitioners. *3 Semester Hours*

Prerequisite: BIBM3301

**BIBM 4302 Senior Capstone Project**

*Formerly LED449 Senior Integrative Seminar*

A summative and analytic evaluation of a student's accomplishments with an emphasis on the integration of education and ministry at The King's University. Providing opportunity to integrate into one substantive work the student's key learning in Scripture, theology, and practical ministry concepts, and to articulate personal, spiritual, and vocational growth. This course is to be taken during the student's final semester prior to graduation. *3 Semester Hours*

**BIBM 4303 Senior Internship**

A field-based learning experience that is selected and designed in conjunction with the student's faculty advisor. The internship will specific to the student's major and intended ministry vocation. *3 Semester Hours*

**BIBM 4304 Leading Team Ministry**

This course introduces the student to the prominent models and philosophies of team leadership in a ministry context. Topics include team building and motivation, team charters and culture, and team management. *3 Semester Hours*

Pre-requisite: BIBM 3302

**BIBM 4305 Spiritual Warfare**

*Formerly MIN367.40 Spiritual Warfare*

An introduction to the biblical and theological dimensions of human bondage and oppression with practical tools to engage in spiritual warfare prayer and minister freedom in partnership with the Holy Spirit. *3 Semester Hours*

**BIBM 4306 Contemporary Issues in Next Generation Ministry**

This course engages current issues and trends in student and children's student ministries. Issues and trends will be evaluated from a Scriptural foundation enabling students to propose faithful and missional responses in their context. *3 Semester Hours*

**THEOLOGY****BIBT 1301 Biblical Study of the Holy Spirit**

A study of the person and ministry of the Holy Spirit with emphasis given to the fruit, gifts, and empowerment of the Spirit in the community of faith. *3 Semester Hours*

**BIBT 1304 Christian Worldview**

This course is an introduction to the foundational doctrines of Christianity and facilitates the formation of a biblical worldview. Attention is given to the big questions about God, the world, and truth.

*3 Semester Hours*

**BIBT 2303 To the Jew First**

Formerly BMIS4301 To the Jew First, MIN447-8 Successful Jewish Evangelism

An examination of Israel's calling to bless the nations and the calling of the nations to bless Israel.

*3 Semester Hours*

**BIBT 2304 The Blessed Church**

A presentation of biblical qualities that make a local church fruitful regardless of size or location, based upon an examination of the principles, values, and leadership of Gateway Church, one of the most influential churches in North America. *3 Semester Hours*

**BIBT 2305 Systematic Theology I**

Formerly THE231 Bible Doctrine I, THE232 Bible Doctrine II, THE233 Bible Doctrine III, and BIBT2301 Christian Doctrine I

A survey of the foundational beliefs of the Christian Church including Creation, Revelation, the Trinity, and Christology. *3 Semester Hours*

**BIBT 2306 Systematic Theology II**

Formerly THE231 Bible Doctrine I, THE232 Bible Doctrine II, THE233 Bible Doctrine III, and BIBT2302 Christian Doctrine II

A continuation of Systematic Theology I with emphasis on Pneumatology, Ecclesiology, and Eschatology. *3 Semester Hours*

**BIBT 2310 The Shape of Messianic Jewish Theology**

Formerly BIBT3322, THE447-4 Messianic Jewish Theology

An overview of the fundamental shape of Messianic Jewish theology and its relation to traditional Jewish and Christian theologies. *3 Semester Hours*

**BIBT 3302 Christian Unity**

This course examines issues related to the biblical question of unity among followers of Jesus, including the study of various understandings of the Body of Christ which inform how Christian and Messianic believers relate to and cooperate with one another, specific historical contexts related to Christian unity such as the ecumenical movement, and practical efforts at cultivating Christian unity in their formal and informal, as well as regional and local, expressions. *3 Semester Hours*

**BIBT 3305 World Religions**

Formerly THE360 Major Religions of the World

A survey of major world religions and cults with focus on their primary beliefs and practices.

*3 Semester Hours*

### **BIBT 3306 A People Belonging to God**

A survey of our triune God's relational heart as expressed through the biblical covenants and the relational promises, identity, and purposes of a people belonging to God. *3 Semester Hours*

### **BIBT 4301 Sexuality in Today's Christian World**

This course will explore a biblical theology of sexuality and gender with a keen eye on both cultural, ministerial, and church issues. How does one lead in this sexual environment? What does faithfulness look like? And what can be done? *3 Semester Hours*

### **BIBT 4310 Jesus, Paul and Torah**

*Formerly BIBT2321 Torah of Moses, Messiah, and Paul, THE447-1 Torah of Moses and Messiah*  
A study of the Torah in the light of the teachings of Yeshua and Paul. *3 Semester Hours*

## **BIBLICAL WORSHIP**

### **BIBW 1301 The Spirit-Formed Worshiper**

This course is an introduction to a theology of a Spirit-led lifestyle of worship. Students will study what it means to live the worship life outside of the musical platform. *3 Semester Hours*

### **BIBW 2301 Worship Leadership I**

*Formerly MUS362 Principles of Leadership for the Worship Leader, MUSW1301 The Worship Leader as Pastor*

Worship Leadership I is an in-depth study of the pastoral role of the worship leader in training, developing, nurturing and leading local church musicians and artists. *3 Semester Hours*

Prerequisite: BIBW 1301

### **BIBW 3301 Worship Leadership II**

*Formerly MUS380 Worship Design, MUSW2303 The Worship Leader as Architect*

Worship Leadership II is an in-depth examination of the practical details and tools for planning, rehearsing, and leading transformational contemporary worship services in a local church. *3 Semester Hours*

Prerequisite: BIBW 2301

## **INTERCULTURAL STUDIES**

### **BMIS 1301 Introduction to Missions**

*Formerly MIN360 Missions Basics*

An introduction to the biblical, historical, and theological basis for intercultural ministry and missions. Careful study and reflection upon biblical texts and missiological literature is required. *3 Semester Hours*

### **BMIS 1302 Intercultural Engagement and Ministry**

A study of the calling, qualifications, and characteristics of intercultural missionaries with an emphasis on spiritual preparation, cultural adjustment, and intercultural engagement. This course is foundational for the student's understanding and preparation for a life devoted to intercultural ministry and missions.

*3 Semester Hours*

**BMIS 2302 Anthropology for Intercultural Witness**

An investigation into the nature of human beings and culture with a view toward intercultural witness. A consideration of worldview, culture, culture change, and a study of the subsystems of cultures, including social organization, religion, language, etc., prepares the student for Christian witness in the world.

*3 Semester Hours*

**BMIS 3302 Intercultural Communication**

A comprehensive study of communication principles and processes by which the intercultural missionary may engage people from other cultures with the Gospel. Careful study and reflection upon biblical texts and missiological literature is required. *3 Semester Hours*

**BMIS 3303 Biblical Theology of Missions**

An in-depth analysis and study of theological principles from both the Old and New Testaments that are foundational to Christian witness in the world. An emphasis on Missio Dei serves as the basis for intercultural ministry and missions. Careful study and reflection upon biblical texts and missiological literature is required. *3 Semester Hours*

**BMIS 3304 World Religions**

*Cross-listed as BIBT 3305*

An examination of the history, theology, beliefs, and practices of selected world religions. Perspectives of Jesus held by other major world religions are analyzed and contrasted with those of Christianity. Identifying opportunities to authentically communicate Christ while respecting the history, worldview, and cultural values of others is a major emphasis of this course. *3 Semester Hours*

**BMIS 4301 Leading Missions Ministry**

Introduces students to fundamental concepts for leading a missions ministry. Topics include engaging a local church in missions, leading missions trips, and evangelism. *3 Semester Hours.*

**BMIS 4302 Contemporary Issues in Global Ministry**

Introduces students to current issues in global ministry. Emphasis will be given to comprehending the complexity of the issues, appreciating non-Western perspectives, and assessing responses to issues biblically. *3 Semester Hours*

**BMIS 4303 Creative Access in Missions**

An overview of holistic missional practices and strategies based upon non-traditional models including the development and implementation of business as mission, microenterprise, community development, and relief projects, etc. Careful study and reflection upon biblical texts and missiological literature is required. *3 Semester Hours*

**BMIS 4304 Effective Missions Strategies**

An exploration of strategic mission principles that contribute to the expansion of the Christian Church as well as appropriate ways to apply these principles to contemporary intercultural ministry and missions. Careful study and reflection upon biblical texts and missiological literature is required.

*3 Semester Hours*

## COMMUNICATION

### **COMS 2303 Public Speaking and Interpersonal Communication**

An introduction to and application of theoretical principles and strategies for interpersonal, group, and presentational contexts. *3 Semester Hours*

## ENGLISH

### **ENGL 1301 English Composition I**

*Formerly ENG101 English Composition I, ENG102 English Composition II, ENG103 English Composition III*

An introduction to the reading, writing, and analysis of effective written communication through the college essay. *3 Semester Hours*

### **ENGL 1302 English Composition II**

*Formerly ENG101 English Composition I, ENG102 English Composition II, ENG103 English Composition III*

A continuation of ENGL1301 with focus on critical thinking, literary analysis, and composition of well-reasoned argumentative papers. *3 Semester Hours*

## HISTORY

### **HIST 1301 Christianity and Western Culture**

*Formerly HIS281 Christianity and Western Civilization I, HIS282 Christianity and Western Civilization II*

A survey of history and development of Western Civilization from its origins in the ancient Near East to its contemporary expressions in Europe and North America with an emphasis on the influence of Judaism and Christianity in shaping Western thought and culture. *3 Semester Hours*

## MATHEMATICS

### **MATH 1301 College Math**

A foundational introduction to the fundamental concepts in Mathematics for the non-science, mathematics, engineering, and business student. *3 Semester Hours*

## MEDIA

### **MEDA 1303 Media and Society**

This course examines the connections between media and society through the study of various media systems in the United States. The course will review the history and role of professionals and institutions in shaping mass communication. In addition, the course will equip students to understand and discover the redemptive value of media content as well as the challenges media pose to the Christian worldview. This course is required of all media arts majors. *3 Semester Hours*

### **MEDA 1304 AV & Lighting**

*Formerly MEDA 1301 AV & Lighting I*

Introduction to professional audio, video and lighting including concepts, equipment, systems, and operation with an emphasis on the knowledge and skill required for facilitating and capturing live events and worship services. *3 Semester Hours*

### **MEDA 2303 Visual Communication**

This course introduces the basic design principles of creating effective visual imagery across multiple-media platforms. Students will learn theories, aesthetics, and skills of visual communication. Techniques will be introduced to assist the students in creating visual communication projects in a range of media applications. For example, three graphics software programs—*Adobe Illustrator*, *Adobe Photoshop*, and *Adobe InDesign*—will help students create visually effective communicative artifacts. *3 Semester Hours*

### **MEDA 2304 Media Writing**

*Formerly MEDA2301 Media Writing I*

Writing for print, broadcast, and the Web. Includes feature writing, opinion, inspirational writing, and advertising copywriting. Student work will be featured on student blogs as well as submitted for publication to relevant outlets. Course required of all media arts majors. *3 Semester Hours*

### **MEDA 3201 Media Ministry Practicum**

Facilitates student participation in media support for worship, evangelism, and church planting and growth. Students may undertake opportunities with churches, non-profit organizations, or other media organizations involved in Christian ministries. These courses support the underlying philosophy and principles of media support for the core values of worship, evangelism, and church planting and growth. *2 Semester Hours*

Prerequisite: BIBM 2101 Practicum Prep

### **MEDA 3301 Media Law and Ethics**

Reviews the legal responsibility of media practitioners in the areas of libel, copyright, invasion of privacy, and sexual harassment. Includes case studies and biblical principles that demonstrate the distinctions between legal and ethical practices and the relationship between legal rights and First Amendment freedoms. *3 Semester Hours*

### **MEDA 3303 Redemptive Film**

Historical/critical study of religious films for evangelistic and didactic purposes. Examines the work of Oscar Micheaux, Cecil B. DeMille, and others. Also, includes the religious dimensions of the secular film industry. Examines the works of Bergman, Bresson, Dreyer, and current Hollywood directors such as Spielberg, Beresford, and the Kendrick brothers. *3 Semester Hours*

### **MEDA 3304 Web Development and Social Media**

Explores the effectiveness and challenges of communication via the Internet and through social media. Includes technical training in creating and managing content for ministries and small businesses on the Internet and via social media. *3 Semester Hours*



**MEDA 3307 Broadcast Television Field Production**

Single camera information gathering for edited roll-in packages. The course includes best practices for achieving professional-level recording with limited technical resources, such as those experienced in challenging locations. *3 Semester Hours*

Prerequisite: MEDA 3312 Videography

**MEDA 3308 Acting for Stage and Screen**

This course leads students in mastering the techniques for stage acting such as those introduced by Konstantin Stanislavski. Students will learn the creative and practical expectations for outstanding stage acting. Such techniques include movement, the use of transitive verbs as actions, physical characterization, active listening, inner monologue, and subtext. Monologue and multi-purpose scene work make use of these techniques. *3 Semester Hours*

**MEDA 3309 Advanced Film & Television Concepts**

Analyzes technique, aesthetics, and social issues of film and television. Explores the economic, technological, and ideological characteristics of the film and television media; the historical development of television and film; an introduction to TV/film/video theory and criticism. Includes visual literacy (sight, sound, and motion): How sounds, images, motion, and lighting deliver meaning in contemporary media—radio, film, video, the Internet, and social media. *3 Semester Hours*

**MEDA 3310 Live Production**

*Formerly MEDA3305 Production Methods I*

Introduction to single camera, multi-camera and audio production using audio and video equipment with a focus on live events. Includes emphasis on integrating AVL systems for live and streamed events. Additional emphasis on composition, sequencing, screen direction, camera moves and basic lighting. *3 Semester Hours*

Prerequisite: MEDA 1304 AV & Lighting

**MEDA 3311 Media Entrepreneurial Leadership**

*Formerly MEDA3302 Entrepreneurial Leadership*

This producer's course builds on the foundational concepts of servant leadership to help future professionals develop vision and entrepreneurial outcomes in managing church media departments, media companies, and projects. The course will take students from budgeting, to financing, pitching, and then producing live events as well as video projects, culminating in distribution. It will include principles for fostering innovation that leads to new ventures. *3 Semester Hours*

**MEDA 3312 Videography**

*Formerly MEDA3306 Production Methods II*

Advanced techniques in single camera and multi-camera media production, including virtual reality. Students will work in teams to create media content that may be distributed through relevant channels. The teams will be responsible for producing content to demonstrate competency in the area of advance video production. *3 Semester Hours*

Prerequisite: MEDA 3310 Live Production

**MEDA 3313 Script & Screenwriting**

This course introduces the concepts of story, including plot, story arc, denouement, and active dialog. Students will learn writing styles for stage and screen as well as the economy of language/script for the Web. *3 Semester Hours*

**MEDA 4303 Producing Broadcast Television**

Focus on the role of the television director and producer to deliver content for broadcast such as news, talk, reality, comedy, and day-and-nighttime drama. Students will learn to develop concept paper, the pitch, schedule, budget, script, pre-production, producing, and directing. *3 Semester Hours*  
Prerequisite: MEDA 3312 Videography

**MEDA 4304 Senior Media Internship**

Required practical experience with media professionals in the church, Christian media ministry, or relevant media organization. Students will work 20 hours per week over the fall or spring semester of the senior year. Alternatively, students will work the equivalent of 10 weeks, 40 hours per week during a summer term between the junior and senior year. Departmental approval required. *3 Semester Hours*

**MEDA 4305 Senior Media Capstone Project**

Proposal and completion of a media product that reflects the learning objectives of the media arts degree. A jury of media professionals will evaluate the final project. *3 Semester Hours*

**MEDA 4306 Culture, Communication and Technology**

Explores the cultural and social impacts of communication technologies on and their relationship to society from the printing press to the Internet and social media. *3 Semester Hours*

**MEDA 4308 Religion, Race, and Gender in American Media**

Analyzes issues of religion, race, and gender in contemporary American culture as represented in all areas of traditional and new American media, including social media. *3 Semester Hours*

**MEDA 4309 TV, Video and Film Theory**

Analyzes the ideas and theoretical approaches that have shaped the making and study of film, television and video. Includes basic principles and terminology of film, TV and video storytelling; the development of film technology, provide students with an understanding of key issues and concepts of film/TV studies. Also expand their ability to critique cinematic works and the relationship of film texts to the larger culture, particularly when seen through the lens of the Christian worldview. Students should be able to express these critiques effectively through verbal, written and visual formats. *3 Semester Hours*

### **MEDA 4310 Video Editing**

*Formerly MEDA4301 Post-Production I*

Non-linear editing in the post-production process and workflow. Students will work with photography, video, audio, and design production and post-production software applications essential to the electronic media industries. This course includes hands-on experience with various industry standard and Adobe production and post-production software. At the same time, it illustrates adaptive and professional digital technology workflows that students will take into future major coursework, in college/university practicums, internships, and the industry. *3 Semester Hours*

Prerequisite: MEDA 1304 AV & Lighting

### **MEDA 4311 Advanced Video Editing**

*Formerly MEDA4302 Post-Production II*

Theory and practice of advanced editing and post-production for film and video. Aesthetics of narrative and documentary editing for both picture and sound. Will include fundamentals of editing for visual reality content. Students will apply skills learned to actual projects, under the supervision and instruction of career professionals, to demonstrate competencies. *3 Semester Hours*

Prerequisite: MEDA 4310 Video Editing

## **MUSIC GROUP INSTRUCTION INSTRUMENTAL**

### **MGIM 1103 Group Piano Lessons I**

In a group setting, this course will introduce students to the basics of piano, including the construction of the instrument, the terminology, and performance. By the end of this course, students will know how to perform basic chord progressions in major keys, one-octave major scale patterns in all major keys, and reading of melodic lines and chord charts. *1 Semester Hour*

### **MGIM 1104 Group Piano Lessons II**

In a group setting, this course will develop the student's ability to play the piano in an ensemble and solo setting. By the end of the semester, students will be able to play diatonic chord progressions in all major keys, play two-octave major scales in all major keys, and read melodic lines and chord charts. The focus of this course will be on the role of the piano in the context of a modern worship environment. *1 Semester Hour*

### **MGIM 1105 Group Guitar Lessons I**

In a group setting, this course will introduce students to the basics of guitar, including the construction of the instrument, the terminology, and performance. By the end of this course, students will know how to perform basic chord progressions, scales, and reading melodic lines. *1 Semester Hour*

### **MGIM 1106 Group Guitar Lessons II**

In a group setting, this course will develop the student's ability to play the guitar in an ensemble and solo setting. By the end of the semester, students will be able to play all the open chord positions, barre chords, major scales in 2 octaves, and reading of melodic lines. The focus will of this course be on the role of acoustic guitar in the context of a modern worship environment. *1 Semester Hour*

## MUSIC GROUP INSTRUCTION VOCAL

### **MGVM 1103 Group Vocal Lessons I**

In a group setting, this course will introduce students to the basics of pop-style vocal technique, including the anatomy of the voice, the terminology, and performance techniques. By the end of this course, students will be able to use their voices effectively in a solo setting and group setting in the context of a modern worship environment. *1 Semester Hour*

### **MGVM 1104 Group Vocal Lessons II**

In a group setting, this course will develop the student's ability to sing using a pop-style vocal technique in the context of a modern worship environment. During the semester, students will develop how to blend their voices for specific environments, including solo singing, small vocal ensembles, and large vocal ensembles. *1 Semester Hour*

## MUSIC PERFORMANCE ENSEMBLE WORSHIP

### **MPEW 1101 TKU Worship Ensemble**

An ensemble experience geared toward the development of the worship musician instrumentally and vocally through weekly involvement in a worship band, as worship unto the Lord and for the edification of God's people. Students will utilize what they are learning in their applied music courses as they observe and participate in rehearsal of worship songs. *1 Semester Hour*

Prerequisites: MUST1301 and MUST1302

### **MPEW 2103 Band Labs**

In this course, students will develop their ability to play in a band setting in the context of a modern worship environment. Emphasis will be on the student's ability to listen and play with other musicians, develop a technique for building in-ear monitor mixes, and techniques for how to prepare and execute their role in a band setting. Also, students will be exposed to the use of modern technology (such as click and guide tracks and enhancement tracks) in a worship environment. *1 Semester Hour*

### **MPEW 2104 Worship Choir**

In this course, students will be introduced to a choral ensemble environment, with an emphasis on learning the basics of being a contributing member of a choir. Specifically, this course will teach students how to sing in a choir in a modern worship context. *1 Semester Hour*

### **MPEW 3101 The King's Worship Ensemble**

An advanced ensemble experience geared toward the development of the worship musician instrumentally and vocally through weekly involvement in a worship band. Students are accepted into this team via an audition process held at the end of the semester prior to their participation in the course. This course is open to all TKU students. *1 Semester Hour*

### **MPEW 3103 Platform Worship Band**

In this course students serve on a worship team and receives consistent feedback from a professor or ministry leader. Students apply what they have learned in lessons and courses to real-life worship ministry contexts. *1 Semester Hour*

### **MPEW 3104 Worship Ministry Practicum I**

*Formerly MPEW1104*

In this course students receive mentoring and ministry training from an approved ministry leader. Students integrate what they have learned in lessons and the classroom and apply it to practical worship ministry experience. *1 Semester Hour*

### **MPEW 3105 Worship Ministry Practicum II**

*Formerly MPEW1105*

In this course students continue to receive mentoring and ministry training from an approved ministry leader. Students integrate what they have learned in lessons and the classroom and apply it to practical worship ministry experience. *1 Semester Hour*

## **MUSIC PRIVATE INSTRUCTION INSTRUMENTAL**

### **MPIM 1121 Applied Music Lesson - Piano I**

Through one-on-one private instruction, students will develop technical facility on the piano, expand their ability to play within a rhythm section and grow in their understanding of piano concepts relevant to modern worship musicianship. This course provides an introduction to appropriate techniques.

*1 Semester Hour*

### **MPIM 1122 Applied Music Lesson - Piano II**

Through one-on-one private instruction, students will develop technical facility on the piano, expand their ability to play within a rhythm section and grow in their understanding of piano concepts relevant to modern worship musicianship. This course provides an introduction to appropriate techniques.

*1 Semester Hour*

### **MPIM 2111 Applied Music Lesson - Piano III**

Through one-on-one private instruction, students will develop technical facility on the piano, expand their ability to play within a rhythm section and grow in their understanding of piano concepts relevant to modern worship musicianship. This course provides an introduction to appropriate techniques.

*1 Semester Hour*

### **MPIM 2112 Applied Music Lesson - Piano IV**

Through one-on-one private instruction, students will develop technical facility on the piano, expand their ability to play within a rhythm section and grow in their understanding of piano concepts relevant to modern worship musicianship. This course provides an introduction to appropriate techniques.

*1 Semester Hour*

### **MPIM 3111 Applied Music Lesson - Piano V**

Through one-on-one private instruction, students will develop technical facility on the piano, expand their ability to play within a rhythm section and grow in their understanding of piano concepts relevant to modern worship musicianship. This course provides an introduction to appropriate techniques.

*1 Semester Hour*

**MPIM 3112 Applied Music Lesson – Piano VI**

Through one-on-one private instruction, students will develop technical facility on the piano, expand their ability to play within a rhythm section and grow in their understanding of piano concepts relevant to modern worship musicianship. This course provides an introduction to appropriate techniques.

*1 Semester Hour*

**MPIM 1113 Applied Music Lesson – Guitar I**

Through one-on-one private instruction, students will develop technical facility on the guitar, expand their ability to play within a rhythm section and grow in their understanding of guitar concepts relevant to modern worship musicianship. This course provides an introduction to appropriate techniques.

*1 Semester Hour*

**MPIM 1114 Applied Music Lesson – Guitar II**

Through one-on-one private instruction, students will develop technical facility on the guitar, expand their ability to play within a rhythm section and grow in their understanding of guitar concepts relevant to modern worship musicianship. This course provides an introduction to appropriate techniques.

*1 Semester Hour*

**MPIM 2113 Applied Music Lesson – Guitar III**

Through one-on-one private instruction, students will develop technical facility on the guitar, expand their ability to play within a rhythm section and grow in their understanding of guitar concepts relevant to modern worship musicianship. This course provides an introduction to appropriate techniques.

*1 Semester Hour*

**MPIM 2114 Applied Music Lesson – Guitar IV**

Through one-on-one private instruction, students will develop technical facility on the guitar, expand their ability to play within a rhythm section and grow in their understanding of guitar concepts relevant to modern worship musicianship. This course provides an introduction to appropriate techniques.

*1 Semester Hour*

**MPIM 3113 Applied Music Lesson – Guitar V**

Through one-on-one private instruction, students will develop technical facility on the guitar, expand their ability to play within a rhythm section and grow in their understanding of guitar concepts relevant to modern worship musicianship. This course provides an introduction to appropriate techniques.

*1 Semester Hour*

**MPIM 3114 Applied Music Lesson – Guitar VI**

Through one-on-one private instruction, students will develop technical facility on the guitar, expand their ability to play within a rhythm section and grow in their understanding of guitar concepts relevant to modern worship musicianship. This course provides an introduction to appropriate techniques.

*1 Semester Hour*

**MPIM 1115 Applied Music Lesson – Drums I**

Through one-on-one private instruction, students will develop technical facility on their instrument, expand their ability to play within a rhythm section and grow in their understanding of concepts of modern worship musicianship. This course provides an introduction to appropriate techniques.

*1 Semester Hour*

**MPIM 1116 Applied Music Lesson – Drums II**

Through one-on-one private instruction, students will develop technical facility on their instrument, expand their ability to play within a rhythm section and grow in their understanding of concepts of modern worship musicianship. This course provides an introduction to appropriate techniques.

*1 Semester Hour*

**MPIM 2115 Applied Music Lesson – Drums III**

Through one-on-one private instruction, students will develop technical facility on their instrument, expand their ability to play within a rhythm section and grow in their understanding of concepts of modern worship musicianship. This course provides an introduction to appropriate techniques.

*1 Semester Hour*

**MPIM 2116 Applied Music Lesson – Drums IV**

Through one-on-one private instruction, students will develop technical facility on their instrument, expand their ability to play within a rhythm section and grow in their understanding of concepts of modern worship musicianship. This course provides an introduction to appropriate techniques.

*1 Semester Hour*

**MPIM 3115 Applied Music Lesson – Drums V**

Through one-on-one private instruction, students will develop technical facility on their instrument, expand their ability to play within a rhythm section and grow in their understanding of concepts of modern worship musicianship. This course provides an introduction to appropriate techniques.

*1 Semester Hour*

**MPIM 3116 Applied Music Lesson – Drums VI**

Through one-on-one private instruction, students will develop technical facility on their instrument, expand their ability to play within a rhythm section and grow in their understanding of concepts of modern worship musicianship. This course provides an introduction to appropriate techniques.

*1 Semester Hour*

**MPIM 1117 Applied Music Lesson – Bass I**

Through on-on-one private instruction, students will develop technical facility on their instrument, expand their ability to play with a rhythm section and grow in their understanding of concepts of modern worship musicianship. This course provides an introduction to appropriate techniques.

*1 Semester Hours*

**MPIM 1118 Applied Music Lesson – Bass II**

Through on-on-one private instruction, students will develop technical facility on their instrument, expand their ability to play with a rhythm section and grow in their understanding of concepts of modern worship musicianship. This course provides an introduction to appropriate techniques.

*1 Semester Hours*

**MPIM 2117 Applied Music Lesson – Bass III**

Through on-on-one private instruction, students will develop technical facility on their instrument, expand their ability to play with a rhythm section and grow in their understanding of concepts of modern worship musicianship. This course provides an introduction to appropriate techniques.

*1 Semester Hours*

**MPIM 2118 Applied Music Lesson – Bass IV**

Through on-on-one private instruction, students will develop technical facility on their instrument, expand their ability to play with a rhythm section and grow in their understanding of concepts of modern worship musicianship. This course provides an introduction to appropriate techniques.

*1 Semester Hours*

**MPIM 3117 Applied Music Lesson – Bass V**

Through on-on-one private instruction, students will develop technical facility on their instrument, expand their ability to play with a rhythm section and grow in their understanding of concepts of modern worship musicianship. This course provides an introduction to appropriate techniques.

*1 Semester Hours*

**MPIM 3118 Applied Music Lesson – Bass VI**

Through on-on-one private instruction, students will develop technical facility on their instrument, expand their ability to play with a rhythm section and grow in their understanding of concepts of modern worship musicianship. This course provides an introduction to appropriate techniques.

*1 Semester Hours*

**MUSIC PRIVATE INSTRUCTION VOCAL****MPVM 1101 Applied Music Lesson Primary (Voice)**

*Formerly MUS227 Private Instrumental Lesson*

Through one-on-one private instruction, students will expand their ability to sing in a contemporary vocal style using proper vocal technique and building an understanding of concepts of modern worship musicianship. *1 Semester Hour*

**MPVM 1102 Applied Music Lesson Secondary (Voice)**

*Formerly MUS227 Private Instrumental Lesson*

Through one-on-one private instruction, students will expand their ability to sing in a contemporary vocal style using proper vocal technique and building an understanding of concepts of modern worship musicianship. *1 Semester Hour*



**MPVM 1111 Applied Music Lesson – Voice I**

Through one-on-one private instruction, the student learns to sing in a contemporary vocal style using proper vocal technique and building an understanding of concepts of modern worship musicianship. This course provides an introduction to appropriate techniques. *1 Semester Hour*

**MPVM 1112 Applied Music Lesson – Voice II**

Through one-on-one private instruction, the student learns to sing in a contemporary vocal style using proper vocal technique and building an understanding of concepts of modern worship musicianship. This course provides an introduction to appropriate techniques. *1 Semester Hour*

**MPVM 2111 Applied Music Lesson – Voice III**

Through one-on-one private instruction, the student learns to sing in a contemporary vocal style using proper vocal technique and building an understanding of concepts of modern worship musicianship. This course provides an introduction to appropriate techniques. *1 Semester Hour*

**MPVM 2112 Applied Music Lesson – Voice IV**

Through one-on-one private instruction, the student learns to sing in a contemporary vocal style using proper vocal technique and building an understanding of concepts of modern worship musicianship. This course provides an introduction to appropriate techniques. *1 Semester Hour*

**MPVM 3111 Applied Music Lesson – Voice V**

Through one-on-one private instruction, the student learns to sing in a contemporary vocal style using proper vocal technique and building an understanding of concepts of modern worship musicianship. This course provides an introduction to appropriate techniques. *1 Semester Hour*

**MPVM 3112 Applied Music Lesson – Voice VI**

Through one-on-one private instruction, the student learns to sing in a contemporary vocal style using proper vocal technique and building an understanding of concepts of modern worship musicianship. This course provides an introduction to appropriate techniques. *1 Semester Hour*

**MUSIC BUSINESS****MUSB 3301 Music Entrepreneurship**

This course will provide a basic understanding of the entrepreneurial or new venture process as worship leaders and Christian musicians. *3 Semester Hours*

**MUSB 3302 Audio and Music Technologies**

This course is an exploration of Digital Audio Workstations (DAWs) relevant to worship ministry and music production relevant to modern worship platform. *3 Semester Hours*

**MUSIC HISTORY****MUSH 2301 History of Music and Worship I**

*Formerly MUSH 2302 History of Western Church Music*

This course is a historical survey of the theology and musical traditions of Christianity as an expression of worship from Antiquity up to the Reformation. *3 Semester Hours*

### **MUSH 2302 History of Music and Worship II**

*Formerly BIBT 3310 History and Theology of Christian Worship*

This course is a historical survey of the theology and musical traditions of Christianity as an expression of worship from the Reformation through the contemporary era. *3 Semester Hours*

## **MUSIC THEORY**

### **MUST 1300 Foundations of Music**

This course is an introduction to the foundations and theory of Western music theory. *3 Semester Hours*

### **MUST 1301 Music Theory I**

*Formerly MUS311 - Music Theory I*

A study of the harmonic structure of Western music including pitch, scales, chords, and functional harmonic analysis. *3 Semester Hours*

### **MUST 1302 Music Theory II**

*Formerly MUS311 Music Theory I, MUS312 Music Theory II, MUS313 Music Theory III*

A continuation of MUST 1301 which focuses on the study of the harmonic structure of Western music, including pitch, scales, chords, and functional harmonic analysis. *3 Semester Hours*

Prerequisite: MUST 1301

### **MUST 2303 Music Theory III**

A continuation of MUST 1302 which focuses on the study of the harmonic structure western music, including pitch, scales, chords, and functional harmonic analysis. *3 Semester Hours*

Prerequisite: MUST 1302

## **MUSIC WORSHIP**

### **MUSW 2102 Songwriting**

*Formerly MUS421 Music Composition, MUSB2201 Songwriting I*

This course develops each student's songwriting gift by covering techniques relevant to the craft of songwriting especially as it relates to the modern worship platform. *1 Semester Hour*

### **MUSW 4301 Senior Worship Internship**

The Senior Worship Internship is a field-based learning experience that is selected and designed in conjunction with the student's faculty advisor. The worship internship will be specific to the student's worship leadership major and intended ministry vocation. *3 Semester Hours*

### **MUSW 4302 Senior Worship Capstone Project**

The Senior Worship Capstone Project is a summative demonstration of a student's accomplishments with an emphasis on worship leadership at The King's University. The student designs, documents, and implements a worship experience that demonstrates their pastoral leadership, historical/theological knowledge, musicianship, technological prowess, and administrative skills in a worship context. This course is to be taken during the student's final semester prior to graduation. *3 Semester Hours*

## NATURAL SCIENCE

### **NSCI 1401 Natural Science and the Bible**

*Formerly SCI215*

An introduction to physical science that includes the scientific disciplines of chemistry, physics, geology, meteorology, and astronomy with attention to the scientific method and its proper application. This course contains lab sessions that further help the student to think critically, formulate a question, do research, and draw reasonable conclusions from his or her investigation. *4 Semester Hours (3 Hours Lecture, 1 Hour Lab)*

## OXFORD EXPERIENCE (UNDERGRADUATE)

### **OXFD 3301 Jesus Revolution**

This course is a survey of various renewal movements after World War II with an emphasis on the Jesus People movement. *3 Semester Hours*

### **OXFD 3302 Biblical Justice and Ministry**

A review of biblical principles dealing with personal and social justice, including their implications for practical ministry situations. *3 Semester Hours*

## PHILOSOPHY

### **PHIL 2301 Christian Ethics**

An introduction to Judeo-Christian ethical principles drawn from both the Old and New Testaments. *3 Semester Hours*

### **PHIL 3305 Philosophy and Christian Thought**

A survey of philosophical questions raised from antiquity to present day and the analysis of their pertinent arguments. *3 Semester Hours*

## PSYCHOLOGY

### **PSYC 1301 Introduction to Psychology**

An introduction to the discipline of Psychology and the underlying principles and approaches to the scientific study of human nature. *3 Semester Hours*

### **PSYC 4305 Personality Development**

A survey of the various theories of personality and its development. *3 Semester Hours*

## SOCIOLOGY

### **SOCI 1301 Introduction to Sociology**

An introduction to the dynamics of social interactions between people, cultures, and institutions. *3 Semester Hours*

**SOCI 3301 Human Development**

An exploration of lifespan human development and its practical and spiritual connection to theology.  
*3 Semester Hours*

**UNIVERSITY COURSES****UNIV 1101 Student Success Strategies**

Comprehensive introduction designed to empower individuals to be successful in their educational pursuits at The King's University and in life. *1 Semester Hour*

**UNIV 3601 Portfolio Development**

*Formerly LED177*

Following Council for Adult and Experiential Learning (CAEL) standards, this class assists the adult learner in developing a portfolio to demonstrate and document competencies derived from years of practical ministry or marketplace experience. *6 Semester Hours*

## **JACK HAYFORD SCHOOL OF GRADUATE STUDIES**

### **ACADEMIC PROGRAMS | GRADUATE**

#### Graduate Program Curriculum

With a mandate to raise up Christian leaders for the Church and community, the University recognizes the revolutionary view of leadership presented by Christ. Scripture declares that leaders are first servants and humility is the true essence of ministry. So profound and significant is this truth and blueprint for ministry that the Gospels state it several times. We are repeatedly instructed to become servants if we desire to be leaders in the Kingdom of God. Thus, we must know that God is calling ministers to be His servants, and He has given us the unsurpassed model of His Son as an example to follow. Even as Christ faced death, He modeled obedience.

#### Course Formats

- Semester Classes: Courses offered over a 15-week period that usually meet once or twice a week. Courses are conveniently scheduled to enable students to work or participate in ministry.
- Module Classes: Intensive courses with pre- and post-coursework. All programs may be completed through these on-campus courses that encompass the same number of contact hours as a semester length class.
- Online Courses: Students can work on their courses anytime day or night. Each course is seven weeks in length and provides active interaction with the professor and student colleagues. Courses may be taken online towards any Masters level programs.

The King's University Jack Hayford School of Graduate Studies is composed of the Master of Arts in Marriage and Family Therapy degree and The King's Seminary degrees.

#### Graduate Program Objectives

Developing from the purpose and goals of the University, the graduate school purposes to fulfill its mission by:

- Providing classical, professional, theological instruction with an evangelical Spirit-filled ethos and within an ecumenical setting;
- Preparing men and women academically, professionally, and spiritually for the lay and ordained ministries of the Church;
- Cultivating Christian leaders for servant-oriented ministry in both Church and community;
- Stimulating candidates to develop biblical and ethical lifestyles that undergird a mind-set for evangelical ministry;
- Encouraging candidates to develop their spiritual gifts while developing strong professional skills;
- Providing professional ministry skills for the passionate and sensitive proclamation and demonstration of the Word; and
- Enabling candidates to integrate biblical, theological, and ministry skills through reflective supervised ministry experiences.

## Graduate Concentrations:

TKU offers several concentrations within various undergraduate, graduate, and doctoral programs. Of these concentrations, some are limited to specific degree programs while others can be applied to one of many programs, so long as the requirements have been met.

At the graduate and doctoral levels, the following programs have concentrations that can only be used in their respective degrees:

### *Master of Divinity*

- Messianic Jewish Studies\*

### *Master of Practical Theology*

- Antisemitism and Jewish Advocacy
- Messianic Jewish Studies\*

### *Doctor of Ministry*

- Executive Leadership
- Messianic Jewish Studies
- Pastoral Theology in Practice
- Spiritual Formation and Direction
- Women in Ministry Leadership

\*While the MJS concentration is present in multiple programs, the requirements differ slightly for MDiv and MPT and have their own section in the catalog.

The following are concentrations that are not limited to specific degree programs, but can be applied to any of those listed below:

### *Land of the Bible Concentration (Graduate)*

The concentration for Land of the Bible (LOB) can be included in the Master of Divinity (MDiv) and Master of Practical Theology (MPT) programs and can be taken in conjunction with the MJS concentration in both the MDiv and MPT. To satisfy the LOB concentration requirements, 3 of the following 4 courses (total of 9 hours) must be completed, with one of the courses being one of the study trips:

- BIBH 7323 Jordan Study Trip
- BIBH 7324 Studies in Biblical Archaeology and Apologetics
- BIBH 7325 Studies in the Land of Israel
- BIBH 7326 Israel Study Trip

See base program information for how the concentration will apply to the degree.

### *Women in Ministry Leadership Concentration*

The concentration for Women in Ministry Leadership can be included in the Master of Divinity, Master of Practical Theology, Master of Organizational Leadership (MOL), and Master of Arts in Marriage and Family Therapy (MFT) and can be taken in conjunction with the MJS concentration in both the MDiv and MPT. The WIML concentration is composed of the following courses:

- BIBH 6308 History of Women in Ministry Leadership
- BIBM 6313 Current Issues: Women in Ministry Leadership
- BIBD 6315 Theology of Women in Ministry Leadership
- BIBM 5001 Spiritual Retreat: WIML

#### **Concentration Objectives**

- Develop leadership competencies and spiritual formation related to the unique needs of female leaders.

#### **Concentration Learning Outcomes**

- Demonstrate a knowledge of the history and theology of women in ministry leadership and the contemporary issues facing them in today's culture.

See base program information for how the concentration will apply to the degree.

## MASTER OF ARTS IN MARRIAGE AND FAMILY THERAPY

The Master of Arts in Marriage and Family Therapy (MMFT) is an advanced sixty (60) hour degree that equips students with the courses required to prepare for the national licensure exam administered by the Texas State Board of Examiners of Marriage and Family Therapists as well as the Licensed Professional Counselors.

Please note: The Master of Arts in Marriage and Family Therapy degree is only offered at the Southlake, Texas campus.

### *Program Objectives*

This degree seeks to:

1. Demonstrate mastery of core counseling knowledge for licensure in Texas.
2. Identify a guiding theory of counseling through personal and professional reflection.
3. Cultivate effective, culturally responsive counseling relationships across the lifespan.
4. Acknowledge and grow from personal strengths and limitations through supervision and professional development.
5. Develop, manage, and evaluate mental health services and programs for vulnerable populations.
6. Provide mental health counseling and interdisciplinary advocacy for clients at risk.
7. Perform administrative and professional responsibilities essential for success as a professional counselor.

### *Program Learning Outcomes*

Upon completion of the MMFT degree, students will be able to:

1. Demonstrate understanding of professional codes of ethics and legal standards in the field of marriage and family therapy and counseling.
2. Conduct thorough intake assessments, including comprehensive family histories and systemic assessments, including DSM diagnosis requirements.
3. Demonstrate expertise in specific areas of clinical focus (e.g., couples, family, relationship, individual, group).
4. Develop comprehensive and evidence-based treatment plans addressing client needs and goals.
5. Demonstrate proficiency in a wide range of counseling skills and interventions.
6. Exhibit core counseling attributes such as empathy, genuineness, respect, and cultural competence.

### *Graduation Requirements*

Students must complete a minimum of 60 semester hours of coursework, including all required courses in the degree plan with a minimum cumulative grade point average of 3.0 to graduate. Of these required courses, the student must complete a minimum of nine (9) credit hours of practicum. Students must make a grade "B-" in all MMFT courses or retake the course. There are two licensure tracks (LMFT and LPC), both of which require 300 total practicum hours. The LMFT consists of 150 direct hours, including a minimum of 75 systemic hours involving meeting with a couple or family. The LPC student must earn 100 direct hours. Practicum classes are offered near the end of your coursework. The student will file their application for conferral by the appropriate deadline and have fulfilled their financial obligation to the university.



*Degree Completion Plan*

PROGRAM REQUIREMENTS		CREDIT HOURS
<b>Research Core Courses: 15 hours</b>		
BIBC 6304	Research Methods in Counseling	3
BIBC 6106	Addictions Counseling	3
BIBC 7300	Professional Orientation	3
BIBC 6305	Assessment and Treatment	3
BIBC 5306	Ethical and Legal Counseling Issues	3
<b>Counseling Core Courses: 18 hours</b>		
BIBC 6307	Psychopathology and DSM-V	3
BIBC 6302	Abnormal Behavior: Effects of Trauma and Crisis	3
BIBC 5313	Counseling Diverse Populations	3
BIBC 5315	Advanced Human Development	3
BIBC 5317	Personal and Professional Self-Awareness	3
BIBC 5309	Career Counseling	3
<b>Systemic Core Courses: 18 hours</b>		
BIBC 5316	Healthy Family Systems	3
BIBC 5308	Advanced Systemic Counseling Skills	3
BIBC 5303	Advanced Counseling Theories	3
BIBC 5314	Advanced Group Counseling	3
BIBC 5304	Marriage and Family Therapy I	3
BIBC 6303	Marriage and Family Therapy II	3
<b>Practicum: 9 hours</b>		
BIBC 7302	Practicum I	3
BIBC 7303	Practicum II	3
BIBC 7304	Practicum III	3
<b>TOTAL REQUIREMENTS:</b>		<b>60</b>

*Concentration Options*

WOMEN IN MINISTRY LEADERSHIP: 9 HOURS		
BIBH 6308	History of Women in Ministry Leadership	3
BIBM 6313	Current Issues: Women in Ministry Leadership	3
BIBD 6315	Theology of Women in Ministry Leadership	3

BIBM 5001

Spiritual Retreat: WIML

0

To satisfy the requirements for the Women in Ministry Leadership (WIML) concentration within the Master of Arts in Marriage and Family Therapy, all WIML courses will be taken as 9 additional hours to the total MFT program hours.

### Sample Course Sequence

YEAR 1		
BIBC 5303	Advanced Counseling Theories	3
BIBC 5304	Marriage and Family Therapy I	3
BIBC 5306	Ethical and Legal Counseling Issues	3
BIBC 5308	Advanced Systemic Counseling Skills	3
BIBC 5309	Career Counseling (online only)	3
BIBC 5313	Counseling Diverse Populations (online only)	3
BIBC 5314	Advanced Group Counseling	3
BIBC 5315	Advanced Human Development	3
BIBC 5316	Healthy Family Systems (online only)	3
BIBC 5317	Personal and Professional Self-Awareness	3
BIBC 6307	Psychopathology and DSM	3
BIBC 7300	Professional Orientation	3
		<b>36 HOURS</b>

YEAR 2		
BIBC 6302	Abnormal Behavior: Effects of Trauma and Crisis Intervention	3
BIBC 6303	Marriage and Family Therapy II	3
BIBC 6304	Research Methods in Counseling	3
BIBC 6305	Assessment and Treatment	3
BIBC 6306	Addictions Counseling	3
BIBC 7302	Counseling Practicum I	3
BIBC 7303	Counseling Practicum II	3
BIBC 7304	Counseling Practicum III	3
		<b>24 HOURS</b>

## THE KING'S SEMINARY

The curriculum of The King's Seminary has been developed to prepare servant leaders with a strong vibrant knowledge of the Word of God and with a balanced theological position within the Kingdom. The curriculum is intended to develop the ministering servant as person, leader, communicator, shepherd, teacher, worshiper, caregiver, reconciler, counselor, and administrator. There is a thorough integration of biblical and theological knowledge with practical hands-on supervised ministry experience. Taught by a Spirit-filled faculty, seasoned with professional ministry experience and academic enrichment, the curriculum is geared to produce Spirit-formed servant leaders for the twenty-first century Church.

### Seminary Mission Statement:

The King's Seminary equips men and women called by God for Spirit-empowered ministry through practical theological education and spiritual formation to participate in the community and mission of God.

The King's Seminary exists to provide graduate professional training for the equipping of effective Spirit-filled leaders for ministry in the Church and community. The University equips men and women to fulfill the ministry call God has placed upon their lives, to equip them to proclaim the gospel with vitality and effectiveness, to minister with compassion, and to convey Christ's resurrection power of hope. Its goals are to integrate biblical and theological training with practical skills essential for effective ministry and to provide a scriptural balance of:

- Biblically based ministry with theoretical insight;
- Sound theology with spiritual passion;
- Pastoral sensitivity with evangelistic fervor; and
- Commitment to character with a quest for the Spirit-formed life.

Combining professional and theological education with a Spirit-filled practice of ministry, The King's Seminary seeks to prepare and empower leaders for ministry in local and global communities.

### Seminary Learning Outcomes

In harmony with the mission and institutional objectives and outcomes of the University, The King's Seminary expects certain outcomes to be demonstrated by its graduates. These foundational outcomes are enlarged upon by the specific measurable outcomes in each academic program offered by the Seminary. The combination of these Seminary outcomes for each student and the specific outcomes for each academic program provides a basis for assessing a student's progress and the Seminary's effectiveness in fulfilling its mission.

Graduating Seminary students will be able to:

- Demonstrate the ability to interpret Scripture with informed and reliable exegetical principles.
- Present an understanding of the Spirit-empowered traditions and practices of the Christian community.
- Apply contemporary ministry leadership skills to their God-given vocation.
- Integrate biblical and theological knowledge with the process of spiritual transformation.
- Implement research principles to expand knowledge and solve real world issues.

## MASTER OF DIVINITY

The Master of Divinity (MDiv) is the three-year professional degree for ministry. As the recognized degree for ministry, it integrates biblical, theological, historical, and practices of ministry studies with supervised ministry experience. The program is designed to equip candidates for full-time vocational ministry as pastors, chaplains, missionaries, church associates, and leaders in parachurch organizations.

### *Program Objectives*

The MDiv degree program seeks to:

- Prepare men and women for ministry both within their own particular communities of faith and cultures and also to the larger body of Christ;
- Provide students with knowledge of Scripture and the tools and methods to interpret Scripture;
- Equip candidates with practical ministry skills in leadership, preaching, worship, teaching, care-giving, and administration;
- Develop practical ministry skills through supervised ministry experiences; and
- Encourage students to live a Spirit-empowered life, developing their unique spiritual gifts and callings.

### *Program Learning Outcomes*

Upon completion of the MDiv degree, students will be able to:

- Explain the theological tradition of the Renewalist movement as understood by The King's Seminary.
- Narrate the history of the people of God with special attention given to movements of Renewal and to the Jewish roots of the faith.
- Interpret and apply scripture with a sensitivity to the prophetic witness of the Holy Spirit.
- Demonstrate ability to perform essential ministry functions in a manner that is responsive to context and the Holy Spirit.
- Perceive through self-assessment spiritual growth in Christlikeness that is demonstrated by love for God and for others and manifested in the fruit and gifts of the Holy Spirit.

### *Graduation Requirements*

Students must successfully complete a minimum of 78 semester hours of coursework, including required courses with a minimum cumulative grade point average of 2.0 to graduate. They will have successfully completed Supervised Ministry, have filed their application for graduation, and fulfilled their financial obligation to the University.

*Degree Completion Plan*

PROGRAM REQUIREMENTS		CREDIT HOURS
<b>Biblical Studies: 15 hours</b>		
BIBL 5301	Old Testament Introduction	3
BIBL 5302	New Testament Introduction	3
BIBL 6302	Biblical Hermeneutics	3
BIBL 6308	Life of Jesus in Historical Context	3
	Biblical Exegetical Book Study Course	3
<b>Theological/Historical Studies: 18 hours</b>		
BIBD 6301	Christian Theology I	3
BIBD 6302	Christian Theology II	3
BIBH 5302	Christian History and Renewal I	3
BIBH 5303	Christian History and Renewal II	3
BIBD 6303	Christian Unity: Contemporary Issues	3
BIBD 7301	Pneumatology	3
<b>Practical Ministry Studies: 27 hours</b>		
BIBM 5301	Ministry Foundations	3
BIBM 5305	The Spirit Formed Leader	3
BIBM 5307	Homiletics	3
BIBM 6301	Graduate Ministry Practicum	3
BIBM 6303	Practical Ecclesiology	3
BIBM 6305	Executive Ministry	3
BIBM 6312	Spirit-Formed Worship	3
BIBC 7301	Pastoral Counseling	3
BMIS 7301	Missional Strategies in Contemporary Culture	3
<b>Biblical Language: 6 hours</b>		
BGRK 6301 OR BHEB 5301	Greek I OR Hebrew I	3
BGRK 6302 OR BHEB 5302	Greek II OR Hebrew II	3
<b>Master's Capstone Project: 3 hours</b>		
BIBM 7315	Master's Capstone Project: Divinity	3
<b>Electives: 9 hours</b>		
	Open Electives (These courses can be any graduate level TKU/TKS courses not already required in program)	9
<b>TOTAL REQUIREMENTS:</b>		<b>78</b>

## Concentration Options

### LAND OF THE BIBLE: 9 HOURS

#### Select three of four courses:

BIBH 7323	Jordan Study Trip	3
BIBH 7324	Studies in Biblical Archaeology and Apologetics	3
BIBH 7325	Studies in the Land of Israel	3
BIBH 7326	Israel Study Trip	3

To satisfy the requirements for the Land of the Bible (LOB) concentration within the Master of Divinity, 3 out of 4 of the LOB courses will take the place of 9 hours of open electives.

### WOMEN IN MINISTRY LEADERSHIP: 9 HOURS

BIBH 6308	History of Women in Ministry Leadership	3
BIBM 6313	Current Issues: Women in Ministry Leadership	3
BIBD 6315	Theology of Women in Ministry Leadership	3
BIBM 5001	Spiritual Retreat: WIML	0

To satisfy the requirements for the Women in Ministry Leadership (WIML) concentration within the Master of Divinity, these courses will take the place of 9 hours of open electives.

## Sample Course Sequence

### YEAR 1

BIBH 5302	Christian History and Renewal I	3
BIBH 5303	Christian History and Renewal II	3
BIBL 5301	Old Testament Introduction	3
BIBL 5302	New Testament Introduction	3
BIBM 5301	Ministry Foundations	3
BIBM 5307	Homiletics	3
BIBM 6303	The Blessed Church in Practice	3
BIBM 5305	The Spirit Formed Leader	3
BIBM 6305	Executive Ministry	3

**27 HOURS**

**YEAR 2**

BGRK 6301	Greek I OR	3
BHEB 5301	Hebrew I	
BGRK 6302	Greek II OR	3
BHEB 5302	Hebrew II	
BIBM 6301	Graduate Ministry Practicum	3
BIBD 6301	Christian Theology I	3
BIBD 6302	Christian Theology II	3
BIBL 6302	Biblical Hermeneutics	3
BIBL 6308	Life of Jesus in Historical Context	3
BIBM 6312	Spirit-Formed Worship	3
	Open Elective	3
		<b>27 HOURS</b>

**YEAR 3**

BIBD 6303	Christian Unity: Contemporary Issues	3
BIBD 7301	Pneumatology	3
BIBC 7301	Pastoral Counseling	3
	Biblical Exegetical Book Study	3
BIBM 7315	Master's Capstone Project: Divinity	3
BMIS 7301	Missional Strategies in Contemporary Culture	3
	Open Elective (2)	6
		<b>24 HOURS</b>



## MASTER OF DIVINITY CONCENTRATION IN MESSIANIC JEWISH STUDIES

### *Program Objectives*

This concentration seeks to:

- Prepare men and women for Messianic Jewish ministry;
- Provide a knowledge of Scripture and the tools and methods to interpret Scripture;
- Provide an understanding of the relationship between Judaism and Christianity;
- Provide a knowledge of Messianic Jewish history, theology, and practice;
- Equip students with practical ministry skills in the areas of Messianic Jewish leadership, teaching, preaching, worship, counseling, and administration;
- Assist students in developing a theology of Messianic Jewish ministry;
- Develop practical ministry skills through supervised Messianic Jewish ministry experiences; and
- Encourage students to develop their unique spiritual gifts and to integrate these gifts into their theological studies and Messianic Jewish ministry.

### *Program Learning Outcomes*

Upon completion of this MDiv degree and its concentration, students will be able to:

- Demonstrate the ability to interpret and apply biblical texts using sound hermeneutical principles and exegetical methods;
- Demonstrate a knowledge of the heritage, traditions, and practices of the global Pentecostal/Charismatic Movements, including a vision for healing the schism between the Church and the Jewish people;
- Evidence a familiarity with traditional Jewish and Messianic Jewish history, theology, and practice;
- Articulate a biblically-based theology of Messianic Jewish ministry and leadership that is Spirit-empowered and informed by the calling of Israel and the Body of Messiah;
- Apply biblical and theological knowledge to one's personal spiritual formation within the context of Messianic Jewish ministry; and
- Communicate the knowledge of who God is and what He has done clearly, accurately, and with love and respect.

### *Graduation Requirements*

Students must successfully complete a minimum of 78 semester hours of coursework, including required courses with a minimum cumulative grade point average of 2.0 to graduate. They will have successfully completed Supervised Ministry, have filed their application for graduation, and fulfilled their financial obligation to the University.

*Degree Completion Plan*

PROGRAM REQUIREMENTS		CREDIT HOURS
<b>Biblical Studies: 12 hours</b>		
BIBD 6318	Tanakh	3
BIBD 6319	The New Testament as Jewish Literature	3
BIBL 6302	Biblical Hermeneutics	3
BIBL 6308	Life of Jesus in Historical Context	3
<b>Theological/Historical Studies: 15 hours</b>		
BIBD 5300	Messianic Jewish Theology	3
BIBD 6301	Christian Theology I	3
BIBD 6302	Christian Theology II	3
BIBH 5302	Christian History and Renewal I	3
BIBH 5303	Christian History and Renewal II	3
<b>Practical Ministry Studies: 18 hours</b>		
BIBC 7301	Pastoral Counseling OR	3
BIBM 6324	Messianic Jewish Pastoral Care	3
BIBM 5305	The Spirit Formed Leader	3
BIBM 5307	Homiletics	3
BIBM 6301	Graduate Ministry Practicum	3
BIBM 6319	Congregational Growth and Development	3
BIBM 7315	Master's Capstone Project: Divinity	3
<b>Concentration: 21 hours</b>		
APOL 6304	Messianic Jewish Outreach	3
BIBD 6320	Messianic Jewish Spirituality	3
BIBM 7310	Jewish-Christian Relations	3
BIBH 5304	Messianic Judaism in Antiquity and the Modern Era	3
BIBH 7325	Studies in the Land of Israel OR	3
BIBH 7326	Israel Study Trip	3
BIBL 5320	Jewish Practices in Messianic Context	3
BIBL 6321	Introduction to Rabbinic Literature	3
<b>Hebrew: 6 hours</b>		
BHEB 5301	Hebrew I	3
BHEB 5302	Hebrew II	3

**Messianic Jewish Studies Electives: 6 hours**

6 hours from the following:

APOL 7302	Messianic Jewish Apologetics	3
BGRK 6301	Greek I	3
BGRK 6302	Greek II	3
BIBH 6309	Israel in the Spirit-Empowered Tradition	3
BIBH 5320	Studies in Antisemitism and the Holocaust	3
BIBH 6322	History of Judaism and the Jewish People	3
BIBM 7302	Studies in the New Antisemitism	3
BIBL 5315	Studies in Matthew and Early Judaism	3
BIBL 5317	Studies in the Jewish Calendar	3
BIBL 5319	Studies in Luke-Acts and Early Judaism	3
BIBL 6305	Studies in John and Early Judaism	3
BIBL 6307	Studies in Romans and Early Judaism	3
BIBL 7306	Introduction to Midrash	3
BIBL 7302	Studies in Jewish Ethics	3
BIBL 7303	The Talmud	3
BIBL 6311	Studies in the Nevi'im	3
BIBL 6313	Studies in Galatians and Early Judaism	3
BIBL 6314	Studies in the Torah	3
BIBL 6317	Studies in the Ketuvim	3
BIBL 73XX	Biblical Exegetical Book Study Course	3
BIBM 6320	The Basics of Synagogue Worship	3
BIBM 6308	Messianic Jewish Non-profits	3
BIBM 7301	Engaging Antisemitism in the Church and Public Square	3

**TOTAL REQUIREMENTS:****78**

*Concentration Options:*

**LAND OF THE BIBLE: 9 HOURS**

**Select three of four courses:**

BIBH 7323	Jordan Study Trip	3
BIBH 7324	Studies in Biblical Archaeology and Apologetics	3
BIBH 7325	Studies in the Land of Israel	3
BIBH 7326	Israel Study Trip	3

To satisfy the requirements for the Land of the Bible (LOB) concentration within the Master of Divinity with a concentration in Messianic Jewish Studies (MJS), 3 out of 4 of the LOB courses will take the place of 6 hours of MJS electives, with the third course as the Israel Study Trip.

**WOMEN IN MINISTRY LEADERSHIP: 9 HOURS**

BIBH 6308	History of Women in Ministry Leadership	3
BIBM 6313	Current Issues: Women in Ministry Leadership	3
BIBD 6315	Theology of Women in Ministry Leadership	3
BIBM 5001	Spiritual Retreat: WIML	0

To satisfy the requirements for the Women in Ministry Leadership (WIML) concentration within the Master of Divinity with a concentration in Messianic Jewish Studies (MJS), these courses will take the place of 6 hours of MJS electives, with 3 hours being added to the total program hours.

*Sample Course Sequence*

**YEAR 1**

BHEB 5301	Hebrew I	3
BHEB 5302	Hebrew II	3
BIBD 5300	Messianic Jewish Theology	3
BIBD 6318	Tanakh	3
BIBD 6319	The New Testament as Jewish Literature	3
BIBH 5304	Messianic Judaism in Antiquity and the Modern Era	3
BIBL 6302	Biblical Hermeneutics	3
BIBL 6308	Life of Jesus in Historical Context	3
BIBM 5305	The Spirit Formed Leader	3

**27 HOURS**

**YEAR 2**

APOL 6304	Messianic Jewish Outreach	3
BIBD 6301	Christian Theology I	3
BIBD 6302	Christian Theology II	3
BIBD 6320	Messianic Jewish Spirituality	3
BIBH 5302	Christian History and Renewal I	3
BIBH 5303	Christian History and Renewal II	3
BIBL 5320	Jewish Practices in Messianic Context	3
BIBL 6321	Introduction to Rabbinic Literature	3
BIBM 5307	Homiletics	3

**27 HOURS****YEAR 3**

BIBC 7301 OR BIBM 6324	Pastoral Counseling OR Messianic Jewish Pastoral Care	3
BIBH 7325 OR BIBH 7326	Studies in the Land of Israel OR Israel Study Trip	3
BIBM 6301	Graduate Ministry Practicum	3
BIBM 7310	Jewish-Christian Relations	3
BIBM 6319	Congregational Growth and Development	3
BIBM 7315	Master's Capstone Project: Divinity	3
	Messianic Jewish Studies Electives	6

**24 HOURS**

## MASTER OF PRACTICAL THEOLOGY

The Master of Practical Theology (MPT) is a specialized ministry program designed to equip believers for effective practical ministry in the local church and other ministry settings. The program seeks to cultivate maturity and skills in the practices of ministry within the local church and includes significant flexibility to enable the student to design his or her own program according to his or her particular ministry calling. The degree program provides a biblical and theological foundation while allowing the student, in consultation with a faculty advisor, to design a program that provides the specialized skills and preparation necessary for his/her particular calling.

### *Program Objectives*

The MPT degree program seeks to:

- Prepare men and women for ministry both within their own particular communities of faith and cultures and also to the larger body of Christ;
- Equip students with the theories and practical skills necessary to perform effectively the ministry to which they are called;
- Increase biblical and theological understanding necessary to undergird these specialized ministries;
- Encourage students to live a Spirit-empowered life, developing their unique spiritual gifts and callings; and
- Provide supervised ministry training for those entering specialized ministries.

### *Program Learning Outcomes*

Upon completion of the MPT degree, students will be able to:

- Demonstrate a knowledge of Scripture and the ability to use hermeneutical and exegetical principles to interpret and apply the Word of God in life and ministry;
- Explain the heritage, traditions, and practices of the global Pentecostal/Charismatic Movements, including a vision for healing the schism between the Church and the Jewish people;
- Communicate a biblically-based and Spirit-empowered theology of ministry and leadership based on knowledge of the nature and mission of the Church;
- Apply biblical and theological knowledge to one's personal spiritual formation within the practices of ministry;
- Integrate biblical and theological knowledge in the student's specialized area of ministry.

### *Graduation Requirements*

Students must successfully complete a minimum of 48 semester hours of coursework, including required courses with a minimum cumulative grade point average of 2.0 to graduate. They will have filed their application for graduation and fulfilled their financial obligation to the University.

*Degree Completion Plan*

PROGRAM REQUIREMENTS		CREDIT HOURS
<b>Biblical Studies: 12 hours</b>		
BIBL 5301	Old Testament Introduction	3
BIBL 5302	New Testament Introduction	3
BIBL 6302	Biblical Hermeneutics	3
BIBL 6308	Life of Jesus in Historical Context	3
<b>Theological/Historical Studies: 12 hours</b>		
BIBD 6301	Christian Theology I	3
BIBD 6302	Christian Theology II	3
BIBD 6303	Christian Unity: Contemporary Issues	3
BIBH 5302	Christian History and Renewal I OR	
BIBH 5303	Christian History and Renewal II	3
<b>Practical Ministry Studies: 12 hours</b>		
BIBM 5305	The Spirit Formed Leader	3
BIBM 5307	Homiletics	3
BIBM 6301	Graduate Ministry Practicum	3
BIBM 6312	Spirit-Formed Worship	3
<b>Master's Capstone Project: 3 hours</b>		
BIBM 6315	Master's Capstone Project: Practice	3
<b>Electives: 9 hours</b>		
	Open Electives	
	These courses can be any graduate level TKU/TKS courses not already required in program	9
<b>TOTAL REQUIREMENTS:</b>		<b>48</b>

### Concentration Options

#### LAND OF THE BIBLE: 9 HOURS

##### Select three of four courses:

BIBH 7323	Jordan Study Trip	3
BIBH 7324	Studies in Biblical Archaeology and Apologetics	3
BIBH 7325	Studies in the Land of Israel	3
BIBH 7326	Israel Study Trip	3

To satisfy the requirements for the Land of the Bible (LOB) concentration within the Master of Practical Theology, 3 out of 4 of the LOB courses will take the place of 9 hours of open electives.

#### WOMEN IN MINISTRY LEADERSHIP: 9 HOURS

BIBH 6308	History of Women in Ministry Leadership	3
BIBM 6313	Current Issues: Women in Ministry Leadership	3
BIBD 6315	Theology of Women in Ministry Leadership	3
BIBM 5001	Spiritual Retreat: WIML	0

To satisfy the requirements for the Women in Ministry Leadership (WIML) concentration within the Master of Practical Theology, these courses will take the place of 9 hours of open electives.

### Sample Course Sequence

#### YEAR 1

BIBH 5302	Christian History Renewal I OR	
BIBH 5303	Christian History and Renewal II	3
BIBL 5301	Old Testament Introduction	3
BIBL 5302	New Testament Introduction	3
BIBM 5305	The Spirit-Formed Leader	3
BIBM 5307	Homiletics	3
BIBL 6302	Biblical Hermeneutics	3
	Open Elective/Concentration Course	6
		<b>24 HOURS</b>



**YEAR 2**

BIBD 6301	Christian Theology I	3
BIBD 6302	Christian Theology II	3
BIBH 6315	Master's Capstone Project Practice	3
BIBM 6312	Spirit-Formed Worship	3
BIBL 6308	Life of Jesus in Historical Context	3
BIBM 6301	Graduate Ministry Practicum	3
BIBD 6303	Christian Unity: Contemporary Issues	3
	Open Elective/Concentration Course	3
		<b>24 HOURS</b>

## MASTER OF PRACTICAL THEOLOGY CONCENTRATION IN MESSIANIC JEWISH STUDIES

### *Program Objectives*

This concentration seeks to:

- Prepare men and women for Messianic Jewish ministry and to be bridges between the Church and the Jewish people;
- Equip students with the skills necessary to serve effectively in Messianic Jewish ministry;
- Develop biblical and theological understanding from a Messianic Jewish perspective;
- Provide training that is informed by the ministry of the Ruach (Spirit); and
- Develop practical ministry skills through supervised Messianic Jewish ministry experiences.

### *Program Learning Outcomes*

Upon completing the MPT degree and its concentration, students will be able to:

- Demonstrate a knowledge of Scripture and the ability to use hermeneutical principles to apply the Word of God in life and ministry;
- Explain the heritage, traditions, and practices of the global Pentecostal/Charismatic Movements, including a vision for healing the schism between the Church and the Jewish people;
- Demonstrate a knowledge of the history and practices of Messianic Judaism;
- Communicate a biblically-based theology of Messianic Jewish ministry that is Spirit-led and informed by the calling of Israel and the Body of Messiah;
- Apply biblical and theological knowledge to one's personal spiritual formation within the context of Messianic Jewish ministry;
- Articulate the knowledge of who Yeshua is and what He has done in a way that is clear, accurate, authentically Jewish, and with love and respect.

### *Graduation Requirements*

Students must successfully complete a minimum of 48 semester hours of coursework, including required courses with a minimum cumulative grade point average of 2.0 to graduate. They will have filed their application for graduation and fulfilled their financial obligation to the University.

*Degree Completion Plan*

PROGRAM REQUIREMENTS		CREDIT HOURS
<b>Biblical Studies: 12 hours</b>		
BIBD 6318	Tanakh	3
BIBD 6319	The New Testament as Jewish Literature	3
BIBL 6302	Biblical Hermeneutics	3
BIBL 6308	Life of Jesus in Historical Context	3
<b>Theological/Historical Studies: 6 hours</b>		
BIBD 5300	Messianic Jewish Theology	3
BIBH 5304	Messianic Judaism in Antiquity & the Modern Era	3
<b>Practical Ministry Studies: 18 hours</b>		
APOL 6304	Messianic Jewish Outreach	3
BIBD 6320	Messianic Jewish Spirituality	3
BIBL 5320	Jewish Practices in Messianic Context	3
BIBM 6301	Graduate Ministry Practicum	3
BIBM 6315	Master's Capstone Project: Practice	3
BIBM 6319	Congregational Growth and Development	3
<b>Hebrew: 6 hours</b>		
BHEB 5301	Hebrew I	3
BHEB 5302	Hebrew II	3
<b>Messianic Jewish Studies Electives: 6 hours from the following</b>		
APOL 7302	Messianic Jewish Apologetics	3
BGRK 6301	Greek I	3
BGRK 6302	Greek II	3
BIBM 7310	Jewish-Christian Relations	3
BIBH 6309	Israel in the Spirit-Empowered Tradition	3
BIBH 5320	Studies in Antisemitism and the Holocaust	3
BIBH 6322	History of Judaism and the Jewish People	3
BIBH 7325	Studies in the Land of Israel	3
BIBH 7326	Israel Study Trip	3
BIBM 7301	Engaging Antisemitism in the Church and Public Square	3
BIBM 7302	Studies in the New Antisemitism	3
BIBL 5315	Studies in Matthew and Early Judaism	3
BIBL 5317	Studies in the Jewish Calendar	3
BIBL 5319	Studies in Luke-Acts and Early Judaism	3

BIBL 6305	Studies in John and Early Judaism	3
BIBL 6307	Studies in Romans and Early Judaism	3
BIBL 6311	Studies in the Nevi'im	3
BIBL 6314	Studies in the Torah	3
BIBL 6317	Studies in the Ketuvim	3
BIBL 6321	Introduction to Rabbinic Literature	3
BIBL 7306	Introduction to Midrash	3
BIBL 7302	Studies in Jewish Ethics	3
BIBL 7303	The Talmud	3
BIBL 73XX	Biblical Exegetical Book Study Course	3
BIBL 6313	Studies in Galatians and Early Judaism	3
BIBM 6320	The Basics of Synagogue Worship	3
<b>TOTAL REQUIREMENTS:</b>		<b>48</b>

### *Concentration Options*

<b>LAND OF THE BIBLE: 9 HOURS</b>		
<b>Select three of four courses:</b>		
BIBH 7323	Jordan Study Trip	3
BIBH 7324	Studies in Biblical Archaeology and Apologetics	3
BIBH 7325	Studies in the Land of Israel	3
BIBH 7326	Israel Study Trip	3

To satisfy the requirements for the Land of the Bible (LOB) concentration within the Master of Practical Theology with a concentration in Messianic Jewish Studies (MJS), 3 out of 4 of the LOB courses will take the place of 6 hours of MJS electives, with the third course as the Studies in the Biblical Archaeology and Apologetics to substitute Messianic Jewish Outreach in the major category.

<b>WOMEN IN MINISTRY LEADERSHIP: 9 HOURS</b>		
BIBH 6308	History of Women in Ministry Leadership	3
BIBM 6313	Current Issues: Women in Ministry Leadership	3
BIBD 6315	Theology of Women in Ministry Leadership	3
BIBM 5001	Spiritual Retreat: WIML	0

To satisfy the requirements for the Women in Ministry Leadership (WIML) concentration within the Master of Practical Theology with a concentration in Messianic Jewish Studies (MJS), these courses will take the place of 6 hours of MJS electives, with 3 hours being added to the total program hours.

### Sample Course Sequence

YEAR 1		
BHEB 5301	Hebrew I	3
BHEB 5302	Hebrew II	3
BIBD 5300	Messianic Jewish Theology	3
BIBD 6318	Tanakh	3
BIBD 6319	The New Testament as Jewish Literature	3
BIBD 6320	Jewish Practices in Messianic Content	3
BIBL 6302	Biblical Hermeneutics	3
BIBL 6308	Life of Jesus in Historical Context	3
		<b>24 HOURS</b>

YEAR 2		
APOL 6304	Messianic Jewish Outreach	3
BIBD 6320	Messianic Jewish Spirituality	3
BIBH 5304	Messianic Judaism in Antiquity & the Modern Era	3
BIBM 6315	Master's Capstone Project: Practice	3
BIBM 6301	Graduate Ministry Practicum	3
BIBM 6319	Congregational Growth and Development	3
	Messianic Jewish Studies Electives	6
		<b>24 HOURS</b>

## MASTER OF PRACTICAL THEOLOGY CONCENTRATION IN ANTISEMITISM AND JEWISH ADVOCACY

Whether you feel called to be a watchman on the wall when it comes to antisemitism or an advocate for the Jewish people in the Church and public square, our accredited Master of Practical Theology concentration in Antisemitism and Jewish Advocacy (MPT-AJA) is designed to provide a biblical, historical and theological foundation for ministry in this area. Our practical theology degree will grow you as a Spirit-formed leader, and equip you with the specialized ministry training you need for Jewish-Christian relations. You will develop a vibrant knowledge of the Word of God and a balanced historical-theological understanding that can be applied in serving as a bridge between the Church and the Jewish people. This degree program is available online or on-ground.

### *Program Objectives*

This concentration seeks to:

- Prepare men and women for ministry both within their own particular communities of faith and cultures and also to the larger body of Messiah;
- Equip students with the theories and practical skills necessary to perform effectively the ministry to which they are called;
- Increase biblical and theological understanding necessary to undergird these specialized ministries;
- Encourage students to live a Spirit-empowered life, developing their unique spiritual gifts and callings;
- Provide supervised ministry training for those entering specialized ministries;
- Equip students with the knowledge and expertise necessary to engage antisemitism in the Church and public square through Jewish advocacy; and
- Provide a biblical, historical and theological foundation for participation in Jewish-Christian relations

### *Program Learning Outcomes*

Upon completing the MPT degree and its concentration, students will be able to:

- Demonstrate a knowledge of Scripture and the ability to use hermeneutical and exegetical principles to interpret and apply the Word of God in life and ministry;
- Explain the heritage, traditions, and practices of the global Pentecostal/Charismatic Movements, including a vision for healing the schism between the Church and the Jewish people;
- Communicate a biblically-based and Spirit-empowered theology of ministry and leadership based on knowledge of the nature and mission of the Church;
- Apply biblical and theological knowledge to one's personal spiritual formation within the practices of ministry;
- Integrate biblical and theological knowledge in the student's specialized area of ministry;
- Engage antisemitism in the Church and wider society through Jewish advocacy; and
- Demonstrate the ability to participate in Jewish-Christian relations.

### Graduation Requirements

Students must successfully complete a minimum of 48 semester hours of coursework, including required courses with a minimum cumulative grade point average of 2.0 to graduate. They will have filed their application for graduation and fulfilled their financial obligation to the University.

### Degree Completion Plan

PROGRAM REQUIREMENTS		CREDIT HOURS
<b>Biblical Studies: 12 hours</b>		
BIBL 5301	Old Testament Introduction	3
BIBL 5302	New Testament Introduction	3
BIBL 6302	Biblical Hermeneutics	3
BIBL 6308	Life of Jesus in Historical Context	3
<b>Historical/Theological Studies: 9 hours</b>		
BIBH 5302	Christian History and Renewal I OR	3
BIBH 5303	Christian History and Renewal II	
BIBD 6301	Christian Theology I	3
BIBD 6302	Christian Theology II	3
<b>Practical Ministry Studies: 9 hours</b>		
BIBM 5305	The Spirit Formed Leader	3
BIBM 5307	Homiletics	3
BIBM 6301	Graduate Ministry Practicum (Jewish Advocacy Focus)	3
<b>Concentration Courses: 12 hours</b>		
BIBH 5320	Studies in Antisemitism and the Holocaust	3
BIBM 7302	Studies in the New Antisemitism	3
BIBM 7310	Jewish-Christian Relations	3
BIBM 7301	Engaging Antisemitism in the Church and Public Square	3
<b>Master's Capstone Course: 3 hours</b>		
BIBM 6315	Master's Capstone Project: Practice	3
<b>Electives: 3 hours</b>		
Choose one of the following electives		
BIBH 6310	Righteous Gentiles and Christian Zionism	3
BIBM 6311	Dimensions of Repentance and Forgiveness	3
BIBM 7312	Ministry of Reconciliation	3
BIBD 6319	The New Testament as Jewish Literature	3
BIBH 6322	History of Judaism and the Jewish People	3

BIBH 7325	Studies in the Land of Israel	3
BIBH 7326	Israel Study Trip	3
BIBM 6309	Non-Profit Ministry Organizations	3
BHEB 5301	Hebrew I	3
<b>TOTAL REQUIREMENTS:</b>		<b>48</b>

*Sample Course Sequence*

<b>YEAR 1</b>		
BIBH 5302	Christian History Renewal I OR	
BIBH 5303	Christian History and Renewal II	3
BIBH 5320	Studies in Antisemitism and the Holocaust	3
BIBL 5301	Old Testament Introduction	3
BIBL 5302	New Testament Introduction	3
BIBM 5305	The Spirit Formed Leader	3
BIBM 5307	Homiletics	3
BIBM 7302	Studies in the New Antisemitism	3
	AJA Elective	3
		<b>24 HOURS</b>

<b>YEAR 2</b>		
BIBD 6301	Christian Theology I	3
BIBD 6302	Christian Theology II	3
BIBH 6315	Master's Capstone Project Practice	3
BIBL 6302	Biblical Hermeneutics	3
BIBL 6308	Life of Jesus in Historical Context	3
BIBM 6301	Graduate Ministry Practicum	3
BIBM 7301	Engaging Antisemitism in the Church and Public Square	3
BIBM 7310	Jewish Christian Relations	3
		<b>24 HOURS</b>



## MASTER OF ORGANIZATIONAL LEADERSHIP

The mission of the Master of Organizational Leadership program is to offer ministry, business, and non-profit leaders an accessible curriculum that enhances their professional skills and helps them flourish as leaders by teaching personal spiritual development and relevant organizational competencies.

### *Program Objectives*

The MOL degree program seeks to:

- Prepare men and women to serve in expanded roles of leadership in their ministry, business, non-profit or other Kingdom-minded organizations;
- Provide a biblically grounded degree which will help students to grow both personally and professionally;
- Expose students to both practitioners and scholars who can deliver transformational education in the areas of leadership and organizational development; and
- Help students develop a network of ministry minded colleagues who share their passion for Kingdom ministry.

### *Program Learning Outcomes*

Upon completion of the MOL degree, students will be able to:

- Demonstrate the ability to apply the Word of God to their life and ministry by integrating biblical and theological knowledge in specialized areas of leadership and organizational studies;
- Identify areas of personal leadership development, spiritual formation, and soul-care that are theologically grounded;
- Demonstrate graduate level research and data analysis to solve real-world problems facing their organizations; and
- Apply a variety of contemporary leadership and organizational concepts to meet the challenges in their leadership context.

### *Graduation Requirements*

Students must successfully complete a minimum of 36 semester hours of coursework, including required courses with a minimum cumulative grade point average of 2.0 to graduate. They will have filed the application for graduation and fulfilled their financial obligation to the university.

### Degree Completion Plan

PROGRAM REQUIREMENTS		CREDIT HOURS
<b>Biblical Studies: 6 hours</b>		
BIBM 5305	The Spirit Formed Leader	3
BIBD 5305	Renewal Theology and Leadership	3
<b>Practical Ministry Studies: 9 hours</b>		
LEAD 6306	People and Resource Management	3
LEAD 6305	Engaging Contemporary Culture	3
BIBM 6301	Graduate Ministry Practicum	3
<b>Leadership Studies: 18 hours</b>		
LEAD 5300	Contemporary Approaches to Leadership	3
LEAD 6301	Leading Healthy Organizations	3
LEAD 6302	Effective Conflict Intervention	3
LEAD 6303	Organizational Development and Change	3
LEAD 7300	Current Issues in Leadership Studies	3
LEAD 6307	Strategic Leadership and Innovation	3
<b>Master's Capstone Project: 3 hours</b>		
BIBM 7200	Master's Capstone Project: Leadership	2
LEAD 6100	Research Methods	1
<b>TOTAL REQUIREMENTS:</b>		<b>36</b>

### Concentration Options

WOMEN IN MINISTRY LEADERSHIP: 9 HOURS		
BIBH 6308	History of Women in Ministry Leadership	3
BIBM 6313	Current Issues: Women in Ministry Leadership	3
BIBD 6315	Theology of Women in Ministry Leadership	3
BIBM 5001	Spiritual Retreat: WIML	0

To satisfy the requirements for the Women in Ministry Leadership (WIML) concentration within the Master of Organizational Leadership, the following substitutions will be made:

- BIBD 6315 Theology of Women in Ministry Leadership will be taken in place of LEAD 6305 Engaging Contemporary Culture
- BIBM 6313 Current Issues of Women in Ministry Leadership will be taken in place of LEAD 7300 Current Issues in Leadership Studies
- BIBH 6308 History of Women in Ministry Leadership will be taken as an extra course, adding 3 hours to the total MOL program hours.

### *Program Format and Sample Course Sequence*

The MOL is a cohort-based program, with students joining and working through the same group of students their entire program. It is also lock-step, and all students must take all courses in the sequence with their cohort to graduate in two years. Students complete their courses in on-campus one-week residencies at Southlake, as well as synchronous online classes (requiring periodic live-streaming classes session). The following is a typical sequence:

<b>YEAR 1</b>		
<b>ON CAMPUS</b>		
BIBD 5305	Renewal Theology and Leadership	3
LEAD 5300	Contemporary Approaches to Leadership	3
<b>ONLINE</b>		
LEAD 6306	People and Resource Management	3
BIBM 5305	The Spirit Formed Leader	3
LEAD 6307	Strategic Leadership and Innovation	3
LEAD 6301	Leading Healthy Organizations	3
		<b>18 HOURS</b>

<b>YEAR 2</b>		
<b>ON CAMPUS</b>		
LEAD 6305	Engaging Contemporary Culture	3
LEAD 6303	Organizational Development and Change	3
<b>ONLINE</b>		
BIBM 6301	Graduate Ministry Practicum	3
BIBM 7200	Master's Capstone Project: Leadership	2
LEAD 6100	Research Methods	1
LEAD 6302	Effective Conflict Intervention	3
LEAD 7300	Current Issues in Leadership Studies	3
		<b>18 HOURS</b>

## MASTER OF THEOLOGICAL STUDIES

The purpose of the Master of Theological Studies (MTS) is to provide students with the biblical and theological knowledge necessary for advanced study in theology. It is also designed to provide advanced development for students who wish to teach or write in a church or academic context while also immersing students in the theology and practice of spiritual formation.

### *Program Objectives*

The MTS degree program seeks to:

- To model to students how to fulfill their teaching vocation with spiritual vibrancy, academic excellence, and charity.
- To cultivate a worshipful supportive community of learning marked by critical and charitable engagement.
- To provide students with the knowledge, research, writing, and critical thinking skills necessary for successful pursuit of a doctoral degree in theological studies.
- To equip students for effective and meaningful teaching and writing in a variety of ministry contexts.
- To contribute to bridge-building between the church and the scholarly community by offering Renewalist theological insight from a post-supersessionist perspective to the global church.

### *Program Learning Outcomes*

Upon completion of the MTS degree, students will be able to:

- Conduct theological research from a Renewalist perspective, interacting critically, charitably, and constructively with diverse theological constructs.
- Integrate scholarly research with independent Biblical study to produce informed teaching and writing in order to serve the church and the academy.
- Construct theological responses to cultural issues which demonstrate a faithful, creative, and generous posture in order to contribute to the health and mission of the church.
- Articulate responses to human and social questions from theological and biblical foundation steeped in the Renewalist movement and post-supersessionist perspective.
- Demonstrate readiness for doctoral studies in theological studies.
- Perceive through self-assessment spiritual growth in Christlikeness manifested in love for God, for others, and the fruit and gifts of the Holy Spirit.

### *Graduation Requirements*

Students must successfully complete a minimum of 49 semester hours of coursework, including required courses with a minimum cumulative grade point average of 2.0 to graduate. They will have filed their application for graduation and fulfilled their financial obligation to the University.

*Degree Completion Plan*

PROGRAM REQUIREMENTS		CREDIT HOURS
<b>Biblical Studies: 12 hours</b>		
BIBL 5301	Old Testament Introduction	3
BIBL 5302	New Testament Introduction	3
BIBL 6302	Biblical Hermeneutics	3
BIBL 6308	Life of Jesus in Historical Context	3
<b>Theological/Historical Studies: 15 hours</b>		
BIBD 6301	Christian Theology I	3
BIBD 6302	Christian Theology II	3
BIBH 5302	Christian History and Renewal I	3
BIBH 5303	Christian History and Renewal II	3
BIBD 6303	Christian Unity: Contemporary Issues	3
<b>Biblical Language: 6 hours (Select either Greek or Hebrew)</b>		
BGRK 6301 OR	Greek I OR	3
BHEB 5301	Hebrew I	
BGRK 6302 OR	Greek II OR	3
BHEB 5302	Hebrew II	
<b>Spiritual Formation: 4 hours</b>		
BIBM 5110	Spiritual Formation I: Introduction to Theology and Practice	1
Choose 3 hours from these options:		
BIBM 5111	Spiritual Formation II: Practices of Formation in Group	1
BIBM 6110	Spiritual Formation III: Practices of Formation in Group	1
BIBM 6111	Spiritual Formation IV: Practices of Formation in Group	1
BIBM 6112	Spiritual Formation in Groups	1
<b>Special Studies Electives: 6 hours (Must be approved by program advisor)</b>		
	Special Studies Elective	3
	Special Studies Elective	3
<b>Master's Thesis and Research: 6 hours</b>		
BIBD 6327	Theological Research	3
BIBD 6328	Master's Thesis	3
<b>TOTAL REQUIREMENTS:</b>		<b>49</b>

### Sample Course Sequence

YEAR 1		
BIBL 5301	Old Testament Introduction	3
BIBL 5302	New Testament Introduction	3
BIBD 6303	Christian Unity: Contemporary Issues	3
BGRK 6301 OR BHEB 5301	Greek I OR Hebrew I	3
BGRK 6302 OR BHEB 5302	Greek II OR Hebrew II	3
BIBL 6302	Biblical Hermeneutics	3
BIBL 6308	Life of Jesus in Historical Context	3
BIBM 5110	Spiritual Formation I: Introduction to Theology and Practice	1
BIBM 5111	Spiritual Formation II: Practices of Formation in Group	1
		<b>23 HOURS</b>

YEAR 2		
BIBD 6301	Christian Theology I	3
BIBD 6302	Christian Theology II	3
BIBH 5302	Christian History and Renewal I	3
BIBH 5303	Christian History and Renewal II	3
	Special Studies Elective	3
	Special Studies Elective	3
BIBM 6110	Spiritual Formation III: Practices of Formation in Group	1
BIBM 6111 OR BIBM 6112	Spiritual Formation IV: Practices of Formation in Group OR Spiritual Formation in Group	1
BIBD 6327	Theological Research	3
BIBD 6328	Master's Thesis	3
		<b>26 HOURS</b>

## DOCTOR OF MINISTRY

The Doctor of Ministry is an advanced professional program for those persons already successfully engaged in Christian ministry. The program is designed to enhance professional competence in the practice of ministry to provide opportunity for the renewal of the minister's personal and spiritual life and to stimulate growth in ministry. As an in-service professional ministry development program, the minister is able to remain in full-time ministry while engaged in this learning process. The Doctor of Ministry is not a research program, but it does require demonstration of critical thought and the highest academic standards.

The Doctor of Ministry program also has concentrations in Messianic Jewish studies and Spiritual Formation and Direction. Students in either of these concentrations must take at least three courses from a concentration to satisfy the concentration requirement.

The culmination of the Doctor of Ministry program is the Doctor of Ministry Capstone Project through which the student makes an important and needed contribution to Christian ministry in the Church.

### *Program Objectives*

The Doctor of Ministry degree program seeks to:

- Prepare candidates for advanced roles of leadership within their own particular communities of faith and cultures;
- Help candidates renew their calling, purpose, and approach to ministry;
- Resource candidates with advanced research skills that foster critical thought and the ability to make informed decisions impacting their lives, ministries, and organizations;
- Provide opportunities to build relationships with peers, faculty, and expert practitioners who can help expand their ministry network and cultivate lifelong professional relationships;
- Offer a flexible approach to completing post-graduate education that utilizes innovative educational strategies.

### *Program Learning Outcomes*

Upon completion of the DMin degree, the student will be able to:

- Engage in Spirit-focused theological reflection and application of scriptural truth to ministry;
- Develop and practice Spirit-empowered approaches to spiritual formation and leadership development;
- Demonstrate the ability to foster Spirit-guided communities worldwide and to engage culture and contemporary worldviews;
- Assess ministry effectiveness by utilizing research methodologies and skills;
- Evaluate organizational culture in order to bring health and alignment for the accomplishment of mission.

### *Graduation Requirements*

Before candidates for the Doctor of Ministry degree are graduated, they must successfully complete 36 semester hours of work with a minimum cumulative 3.0 grade average of B level or above. Candidates must complete a Professional Ministry Research Project and its successful oral defense. Candidates must submit their Application for Graduation with the Office of the Registrar by the deadlines outlined in the Graduation Information Packet and fulfill their financial obligations to the school.

### Degree Completion Plan

PROGRAM REQUIREMENTS		CREDIT HOURS
<b>Core: 16 hours</b>		
BIBM 8301	Renewing the Spirit-Formed Leader	3
BIBM 8311	Theology Design and Practical Ministry	3
BIBM 8303	Christ and Culture: Understanding the Times	3
BIBM 8321	Leadership Development	3
BIBM 8111	Research Fundamentals	1
BIBM 8112	Quantitative Research	1
BIBM 8113	Qualitative Research	1
BBM 8114	Prospectus Design	1
<b>Concentration: 12 hours</b>		
Students must take at least three courses from a concentration to satisfy the concentration requirement. See the table below for more information on the concentrations and courses.		
<b>Project Development: 8 hours</b>		
BIBM 8115	DMin Project Foundations	1
BIBM 8116	Biblical and Theological Reviews	1
BIBM 8117	Literature Reviews	1
BIBM 8118	DMin Project Methodologies	1
BIBM 8411	Project	4
<b>TOTAL REQUIREMENTS:</b>		<b>36</b>

### Concentration Options

CONCENTRATIONS: 12 HOURS		CREDIT HOURS
<b>Executive Leadership</b>		
LEAD 8301	Managing for Missional Effectiveness	3
LEAD 8302	Leading and Managing People	3
LEAD 8303	Strategy for Missional Growth	3
LEAD 8304	Leading the Responsive Organization	3
<b>Messianic Jewish Studies</b>		
BIBL 8301	Jewish Identity and Continuity	3
BIBL 8303	Messianic Jewish History, Theology, and Practice	3
BIBM 8305	Messianic Jewish Communal Boundaries	3
BIBM 8306	Messianic Jewish Preaching and Teaching	3
<b>Pastoral Theology in Practice</b>		



BIBM 8332	The Pastor Theologian	3
BIBM 8333	The Pastor Theologian and Church	3
BIBM 8334	The Pastor, Theologian, Culture, and the Academy	3
BIBM 8335	The Pastor Theologian and Calling	3
<b>Spiritual Formation and Direction</b>		
BIBM 8312	Spiritual Formation I: The History, Theology, and Practice of Spiritual Formation	3
BIBM 8313	Spiritual Direction I: The History, Theology, and Practice of Soul Care	3
BIBM 8314	Spiritual Direction II: The Development of Core Skills of Soul Care	3
BIBM 8315	Spiritual Formation II: Historical Models of Spiritual Formation	3
BIBM 8014	Spiritual Formation and Direction Retreat*	0
BIBM 8015	Spiritual Formation and Direction Pilgrimage	0
<b>Women in Ministry Leadership</b>		
BIBH 8302	Advanced History of Women in Ministry Leadership	3
BIBL 8304	Women and Ministry of Jesus: A Theological Immersion	3
BIBM 8316	Strengthening the Soul of the Female Leader	3
BIBM 8317	Female Leadership in Global Perspective	3
BIBM 5001	Spiritual Retreat: WIML	0
<b>TOTAL REQUIREMENTS:</b>		<b>12</b>

*\*DMin students in the Spiritual Formation and Direction concentration will attend seven retreats throughout the length of their program.*

## Graduate Course Numbers

The King's University uses a system of letter prefixes and Arabic numerals to identify its courses in the academic catalog, course syllabi, and on transcripts. The letters designate the curriculum area or discipline and the first of the four numbers indicate the relative academic level of the course. The second digit specifies the number of hours of credit assigned to the course. The last two digits indicate course sequence.

APOL	Apologetics
BGRK	Biblical Greek
BHEB	Hebrew
BIBC	Counseling
BIBD	Theology - Graduate
BIBH	Church/Jewish History
BIBL	Biblical Studies
BIBM	Christian/Jewish Ministry
BMIS	Missions
LEAD	Leadership

## Graduate Course Descriptions

### APOLOGETICS

#### **APOL 6304 Messianic Jewish Outreach**

*Formerly APOL 6301 Messianic Jewish Apologetics I, BIBD6321*

A study about ways to share the Gospel of Yeshua within the Jewish World.

3 Semester Hours

#### **APOL 7302 Messianic Jewish Apologetics**

*Formerly APOL 7301 Messianic Jewish Apologetics II*

A study of social, historical, and theological Jewish objections to Jesus. 3 Semester Hours

Prerequisite: APOL6304, BHEB5301, BHEB5302

### BIBLICAL GREEK

#### **BGRK 6301 Greek I**

An introduction to the basic vocabulary and grammar of New Testament Greek, providing a foundation for developing skills needed to translate the Greek New Testament. 3 Semester Hours

#### **BGRK 6302 Greek II**

Greek II continues the introduction to the basic vocabulary and grammar of New Testament Greek begun with BGRK6301. It continues in developing skills needed to translate the Greek New Testament.

3 Semester Hours

Prerequisite: BGRK6301

### HEBREW

#### **BHEB 5301 Hebrew I**

*Formerly BHEB6301 Hebrew I, BIB221 Biblical Hebrew I, BIB222 Biblical Hebrew I*

An introduction to biblical Hebrew that covers basic vocabulary, grammar, syntax, and translation skills.

3 Semester Hours

#### **BHEB 5302 Hebrew II**

*Formerly BHEB6302 Hebrew II, BIB222 Biblical Hebrew II, BIB223 Biblical Hebrew III*

The second semester of biblical Hebrew that expands on vocabulary, grammar, syntax, and translation skills. 3 Semester Hours

Prerequisite: BHEB5301

#### **BHEB 6303 Hebrew Exegesis**

*Formerly BHEB6303 Hebrew Reading*

Readings in the Hebrew Scriptures to develop translation skills. 3 Semester Hours

Prerequisite: BHEB5302

## COUNSELING

### **BIBC 5302 Advanced Crisis Counseling**

*Formerly GMIN542*

An analysis of a range of counseling skills essential to assisting individuals, couples, and families in crisis situations. *3 Semester Hours*

### **BIBC 5303 Advanced Counseling Theories**

*Formerly Counseling Theory*

An analysis of major counseling theories, psychotherapy, and integrative techniques that equip an individual to apply them in a counseling environment. *3 Semester Hours*

### **BIBC 5304 Marriage and Family Therapy I**

*Formerly GMIN544*

An analysis of the underlying assumptions, theories, foundations, and intervention strategies that make up the field of Marriage and Family Therapy. Attention is given to their integration with theology and spiritual practice. *3 Semester Hours*

### **BIBC 5306 Ethical and Legal Counseling Issues**

An introduction to the ethical codes in all main counseling associations active in the state of Texas that highlights the requirements of the Texas State Licensing Board. *3 Semester Hours*

### **BIBC 5307 Current Trends in Counseling**

*Formerly: Pop Psychology: Current Research in Counseling*

A survey of the most current topics in the field of counseling. *3 Semester Hours*

### **BIBC 5308 Advanced Systemic Counseling Skills**

An analysis of advanced counseling theories and skills essential for developing treatment plans for diverse populations in diverse counseling settings. *3 Semester Hours*

### **BIBC 5309 Career Counseling**

An analysis of representative theories and approaches for advising clients regarding vocation and career choices. *3 Semester Hours*

### **BIBC 5313 Counseling Diverse Populations**

A comprehensive analysis of culturally applicable and socially acceptable counseling practices. *3 Semester Hours*

### **BIBC 5314 Advanced Group Counseling**

An analysis and development of the skills necessary for leading group therapy in different settings, including agencies, treatment centers, and therapeutic environments. *3 Semester Hours*

### **BIBC 5315 Advanced Human Development**

*Formerly SOCI5301 Advanced Human Development*

An analysis of the stages of human life and development from birth to old age. *3 Semester Hours*

**BIBC 5316 Healthy Family Systems**

*Formerly BIBM5316 Healthy Family Dynamics*

An analysis of biblical concepts and teachings that contribute to healthy individual and family life.

*3 Semester Hours*

**BIBC 5317 Personal and Professional Self-Awareness**

An introduction to various concepts that facilitate self-awareness in the counseling profession.

*3 Semester Hours*

**BIBC 6302 Abnormal Behavior: Effects of Trauma & Crisis Intervention**

*Formerly BIBC6301 Advanced Crisis and Addictions Counseling*

The study of abnormal psychology with a specific emphasis on the impact of trauma. Students learn evidence-based theories and approaches to crisis intervention, equipping them to assess, understand, and intervene with individuals, couples, and families experiencing psychological distress resulting from traumatic events. *3 Semester Hours*

Prerequisite: BIBC5308, BIBC5303, BIBC5306, BIBC5317

**BIBC 6303 Marriage and Family Therapy II**

*Formerly BIBC5312 Marriage and Family Therapy II*

An analysis of systemic counseling skills, techniques, theory, and best practices that may be used when working with individuals, couples, and families. *3 Semester Hours*

Prerequisite: BIBC5308, BIBC5303, BIBC5306, BIBC5317

**BIBC 6304 Research Methods in Counseling**

*Formerly BIBC5310 Research Methods*

An evaluation of scholarly and consumer-based research in the field of marriage and family therapy and professional counseling that includes qualitative, quantitative, and mixed-methods of research. *3 Semester Hours*

Prerequisite: BIBC5308, BIBC5303, BIBC5306, BIBC5317

**BIBC 6305 Assessment & Treatment**

*Formerly BIBC5318 Assessment*

Equips students with the knowledge and skills necessary for comprehensive clinical assessments, standardized, and non-standardized instruments in counseling practice. *3 Semester Hours*

Prerequisite: BIBC5308, BIBC5303, BIBC5306, BIBC5317

**BIBC 6306 Addictions Counseling**

*Formerly BIBC6103 Christian Counseling*

Provides students with a comprehensive understanding of addiction theories, evidence-based interventions, and ethical considerations. Emphasizing practical skills, the course prepares students to address substance use disorders, addictions, and related issues in diverse clinical settings. *3 Semester Hours*

Prerequisite: BIBC5308, BIBC5303, BIBC5306, BIBC5317

### **BIBC 6307 Psychopathology & DSM-V**

*Formerly BIBC5319 DSM V: Assessment, Treatment, and Planning for Counseling Populations*

Exploration of psychopathological conditions, abnormal psychology, disorders related to gender, race, and sexuality, and the use of the Diagnostic and Statistical Manual of Mental Disorders (DSM). Students gain knowledge and skills in assessing, diagnosing, and understanding mental health disorders, preparing them for ethical and effective clinical practice. *3 Semester Hours*

Prerequisite: BIBC5308, BIBC5303, BIBC5306, BIBC5317

### **BIBC7300 Professional Orientation**

*Formerly BIBC5320 Pre-Practicum*

This pre-practicum and professional orientation provides students with foundational knowledge and skills essential for successful engagement in future counseling practicum experiences. Students gain an understanding of professional ethics, client confidentiality, and the development of core counseling competencies, setting the stage for their journey towards clinical practice. *3 Semester Hours*

### **BIBC 7301 Pastoral Counseling**

*Formerly The Servant as Counselor*

A presentation of the basic historical, theological, spiritual, and practical foundations for Biblical counseling to members of a local church. *3 Semester Hours*

### **BIBC 7302 Counseling Practicum I**

*Formerly BIBC5311 Counseling Practicum*

Counseling Practicum I course offers students a supervised, hands-on experience in applying counseling theories and techniques in real-world settings. Through direct client interactions, students develop foundational counseling skills, enhance self-awareness, and receive constructive feedback to cultivate professional competence. *3 Semester Hours*

Prerequisite: BIBC7300, can only be taken in the last three semesters of the degree track

### **BIBC 7303 Counseling Practicum II**

*Formerly BIBC5311 Counseling Practicum*

Counseling Practicum II course builds upon the foundational experiences of Practicum I, providing students with advanced opportunities for supervised clinical practice. Emphasizing the application of diverse counseling modalities, students further refine their skills, deepen their self-reflective capacities, and integrate ethical considerations for competent and compassionate client care. *3 Semester Hours*

Prerequisite: BIBC7302, can only be taken in the last three semesters of the degree track

### **BIBC 7304 Counseling Practicum III**

*Formerly BIBC5311 Counseling Practicum*

Counseling Practicum III course represents the culmination of supervised clinical training, offering students advanced opportunities for intensive and diverse clinical experiences. Building upon prior practicum courses, students refine their therapeutic skills, deepen self-awareness, and engage in comprehensive ethical decision-making, preparing for the transition to professional practice. *3 Semester Hours*

Prerequisite: BIBC7302, BIBC7303, can only be taken in the last three semesters of the degree track

## THEOLOGY

### **BIBD 5300 Messianic Jewish Theology**

*Formerly BIBD7300 The Shape of Messianic Jewish Theology*

A study of the unique theological perspective of Messianic Judaism and its relation to traditional Jewish and Christian theologies. *3 Semester Hours*

### **BIBD 5305 Renewal Theology and Leadership**

*Formerly BIBD 6308*

A study of Christian theology from a renewal perspective. Will research key doctrines, thinkers, and leaders over the ages, drawing implications for contemporary leadership practice that is distinctively Spirit-empowered. *3 Semester Hours*

### **BIBD 6301 Christian Theology I**

The first of a two-course sequence exploring the doctrines of the Christian faith, their etymology, and expression in theology and Christology. *3 Semester Hours*

### **BIBD 6302 Christian Theology II**

The second of a two-course sequence exploring the doctrines of the Christian faith with a focus on hamartiology, angelology, demonology, and eschatology. *3 Semester Hours*

### **BIBD 6303 Christian Unity: Contemporary Issues**

An examination of biblical, theological and practical issues related to Christian unity, including specific historical contexts such as the formal ecumenical movement, understandings of the church which inform how Christians relate to and cooperate with one another, and various efforts at Christian unity in their regional and local expressions. *3 Semester Hours*

### **BIBD 6306 Our Relational God**

This course will explore the biblical, theological, and ministry implications of our triune God's relational heart as expressed through the meta-narrative of His tripartite declaration of relationship. *3 Semester Hours*

### **BIBD 6314 Christian Theology: Suffering and Evil**

An examination of the theological problem of belief in a perfect and infinitely good, omnipotent God with the reality of suffering and evil, and the pastoral apologetic, and educational responses need in the church. *3 Semester Hours*

### **BIBD 6315 Theology of Women in Ministry Leadership**

A study of the call to church and parachurch leadership, the qualifications for such leadership, and the implications and limitations that may be considered with regard to women. The course will include a broad survey of all relevant biblical texts on the subject, as well as a variety of relevant theological resources. *3 Semester Hours*

### **BIBD 6316 A Theology of Friendship**

This course reflects upon the nature of friendship and its place in theological reflection, spirituality and ministry. To develop a robust theological perspective, the areas of Trinitarian theology, Biblical

Anthropology, and Ecclesiology will be explored. This will lead to new possibilities for application in the student's personal life and public ministry. *3 Semester Hours*

### **BIBD 6317 Theology of Sexuality**

This course will explore a biblical theology of sexuality and gender with a keen eye on both cultural, ministerial, and church issues. How does one lead in this sexual environment? What does faithfulness look like? And what can be done? *3 Semester Hours*

### **BIBD 6318 Tanakh**

*Formerly BIBD 5320 Tanakh: The Beginnings of Judaism and the Jewish People*

A study of major themes and approaches to the Hebrew Bible that are particularly relevant for Messianic Judaism. *3 Semester Hours*

Prerequisite: BHEB5301, BHEB5302

### **BIBD 6319 The New Testament as Jewish Literature**

*Formerly BIBD 5321*

A post-supersessionist approach to key themes and texts in the Apostolic Writings. *3 Semester Hours*

### **BIBD 6320 Messianic Jewish Spirituality**

*Formerly BIBM6322 Torah Living in the Spirit*

A study of Messianic Jewish piety, drawing on both Jewish and Christian sources. *3 Semester Hours*

### **BIBD 6327 Theological Research**

A course designed to guide students in professional academic research and writing for theological or biblical studies. Students will develop a thesis proposal, outline, preliminary literature review, and bibliography. *3 Semester Hours*

### **BIBD 6328 Master's Thesis**

Students will work with a faculty advisor to develop their thesis proposal into an original written work reflecting critical thinking, analysis, synthesis in theological or biblical studies. The thesis will demonstrate interaction with the MTS program outcomes. The thesis must conform to the MTS Thesis Handbook. Pass/No Pass. *3 Semester Hours*

Prerequisite: BIBD 6327

### **BIBD 7301 Pneumatology**

An examination of the person and ministry of God the Holy Spirit with emphasis given to the Spirit's role in the life and ministry of Jesus and in the early church, as well as the Trinitarian foundations of the Spirit in Christian theology. *3 Semester Hours*

### **BIBD 7311 Racial Reconciliation in the Church and Community**

A seminar that investigates race relations in the church and society, studies personal, social, and ecclesial issues related to race relations, and offers pragmatic and biblical suggestions for achieving racial harmony and reconciliation. *3 Semester Hours*



## CHRISTIAN/JEWISH HISTORY

### **BIBH 5302 Christian History and Renewal I**

*Formerly BIBH6302 Revivalism in America; GTHE511 The Pentecostal/Charismatic Movements*

Explores the Christian story from the first century through the early Reformation with an emphasis on the renewing work of the Holy Spirit. *3 Semester Hours*

### **BIBH 5303 Christian History and Renewal II**

*Formerly BIBH6302 Revivalism in American; GTHE511 The Pentecostal/Charismatic Movements*

Explores the Christian story from the late Reformation to the present with an emphasis on the renewing work of the Holy Spirit and particulate focus given to the 20th and 21st century Pentecostal and Charismatic Movements. *3 Semester Hours*

### **BIBH 5304 Messianic Judaism in Antiquity and the Modern Era**

*Formerly BIBH 6306*

A study of the historical development of Messianic Judaism through the centuries. *3 Semester Hours*

### **BIBH 5320 Studies in Antisemitism and the Holocaust**

*Formerly BIBH 6321*

A study of antisemitism through the centuries and its origins. *3 Semester Hours*

### **BIBH 6301 Renewal Christianity**

*Formerly GTHE511 The Pentecostal/Charismatic Movements*

A survey of the origin, growth, and worldwide impact of the Pentecostal and Charismatic movements of the twentieth century. Important issues related to these movements will be identified and traced, and key leaders will be studied. *3 Semester Hours*

### **BIBH 6308 History of Women in Ministry Leadership**

A course that surveys the role of women in the church throughout its history, specifically with regard to ministry leadership opportunities. Examples of key women as role models or case studies will be presented, particularly those who lived and served during and since the Holiness-Pentecostal-Charismatic movements. *3 Semester Hours*

### **BIBH 6309 Israel in the Spirit-Empowered Tradition**

A study of Israel in the Pentecostal and Charismatic movements. *3 Semester Hours*

### **BIBH 6310 Righteous Gentiles and Christian Zionism**

A study of non-Jews who risked their lives to save Jews during the Holocaust and of Gentile Christians who have advocated for the State of Israel. *3 Semester Hours*

### **BIBH 6322 History of Judaism and the Jewish People**

*Formerly BIBM7325 The Spectrum of Jewish Religion*

A survey of how the Jewish religion, culture, and people have developed over the centuries. *3 Semester Hours*

### **BIBH 7323 Jordan Study Trip**

A study trip that focuses on Jordan's geography and biblical archaeological sites. *3 Semester Hours*

**BIBH 7324 Studies in Biblical Archaeology and Apologetics**

A study of the archeological and geographical evidence for the reliability of Scripture. *3 Semester Hours*

**BIBH 7325 Studies in the Land of Israel**

*Formerly BIBH 7320 The Land and State of Israel*

A historical and theological study of the land of Israel. *3 Semester Hours*

**BIBH 7326 Israel Study Trip**

*Formerly BIBH 7321 Geography of Israel Study Trip*

A study trip that focuses on Israel's geography and biblical archaeological sites. *3 Semester Hours*

**BIBLICAL STUDIES****BIBL 5301 Old Testament Introduction**

*Formerly Old Testament Theology*

An overview of the literary, historical, cultural, and theological context of the Old Testament for interpretation and application. *3 Semester Hours*

**BIBL 5302 New Testament Introduction**

*Formerly New Testament Theology*

An overview of the literary, historical, cultural, and theological context of the New Testament for interpretation and application. *3 Semester Hours*

**BIBL 5304 Current Issues in Biblical Interpretation**

A critical analysis of the history and development of current issues in biblical hermeneutics with a particular focus on a proposed "Spirited" hermeneutical method that recognizes the essential role of the Holy Spirit in biblical interpretation. *3 Semester Hours*

**BIBL 5306 Studies in Mark**

A study of Mark's Gospel that encompasses the ministry and message of Jesus. *3 Semester Hours*

**BIBL 5307 Prison Epistles**

*Formerly GBIB576*

A study of Ephesians, Colossians, Philippians, and Philemon that gives attention to their historical background and primary teachings. The book of Ephesians and its understanding of the Church is emphasized. *3 Semester Hours*

**BIBL 5308 Studies in the Synoptic Gospels**

*Formerly GBIB564*

A comparative study of the life of Jesus given in the first three Gospels. The events, ministry, and teaching on the Kingdom of God by Jesus in these Gospels are compared to one another in order to appreciate the unique portraits of Him that they provide. *3 Semester Hours*

**BIBL 5309 Studies in John**

*Formerly GBIB566*

A study of the Gospel of John and its thematic and theological presentation of Jesus' teaching, self-revelation, and ministry. *3 Semester Hours*

**BIBL 5315 Studies in Matthew and Early Judaism**

A study of the Gospel of Matthew with a focus on its Jewish context. *3 Semester Hours*

**BIBL 5317 Studies in the Jewish Calendar**

An examination of the Jewish calendar and its holidays. *3 Semester Hours*

**BIBL 5319 Studies in Luke-Acts and Early Judaism**

A study of Luke-Acts with a focus on its Jewish context. *3 Semester Hours*

**BIBL 5320 Jewish Practices in Messianic Context**

*Formerly BIBL 6320*

A study of the biblical and historical background of Jewish practices and customs.

*3 Semester Hours*

**BIBL 6301 Studies in Genesis**

An examination of the book of Genesis, with special attention to the creation accounts and the patriarchs. *3 Semester Hours*

**BIBL 6302 Biblical Hermeneutics**

An introduction to and application of biblical interpretation methods. *3 Semester Hours*

**BIBL 6303 Studies in Ephesians**

An examination of the book of Ephesians that gives attention to its Christology, Ecclesiology, and Pneumatology. *3 Semester Hours*

**BIBL 6304 Studies in Hebrews**

A study of the Book of Hebrews with attention given to its presentation of Jesus as God's perfect sacrifice for sin as well as His great high priest. *3 Semester Hours*

**BIBL 6305 Studies in John and Early Judaism**

A study of the Gospel of John with a focus on its Jewish context. *3 Semester Hours*

**BIBL 6306 Studies in Luke-Acts and Early Judaism**

A study of Luke-Acts with a focus on its Jewish context. *3 Semester Hours*

**BIBL 6307 Studies in Romans and Early Judaism**

A study of Paul's letter to the Romans with a focus on its Jewish context. *3 Semester Hours*

**BIBL 6308 Life of Jesus in Historical Content**

A multifaceted examination of the life and teachings of Jesus with emphasis placed on his ministry during the Second Temple period. This course traces the significant events in Jesus' life and their impact on the fulfillment of prophecy. *3 Semester Hours*

**BIBL 6309 The Bible and the Environment**

A survey of biblical texts that presents God as Creator, reveals His view of and attitude toward His creation, and studies Adam's responsibilities as a steward within that creation. *3 Semester Hours*

**BIBL 6311 Studies in the Nevi'im**

A historical, literary, and theological examination of a book in the Nevi'im (Prophets) section of the Hebrew Bible. *3 Semester Hours*

**BIBL 6313 Studies in Galatians and Early Judaism**

*Formerly BIBL 7304*

A study of Paul's letter to the Galatians with a focus on its Jewish context. *3 Semester Hours*

**BIBL 6314 Studies in the Torah**

*Formerly BIBL 6302 Studies in the Pentateuch*

A literary and theological examination of the five books of Moses. *3 Semester Hours*

**BIBL 6315 Studies in Romans**

*Formerly GBIB574 The Book of Romans*

An investigation of the book of Romans that gives attention to Paul's teaching of justification by faith, his understanding of the fall and restoration of humankind, and the relationship between Gentiles and Jews. *3 Semester Hours*

**BIBL 6316 Studies in Hebrews and Early Judaism**

A study of Hebrews with a focus on its Jewish context. *3 Semester Hours*

**BIBL 6317 Studies in the Ketuvim**

A historical, literary, and theological examination of a book in the Ketuvim (Writings) section of the Hebrew Bible. *3 Semester Hours*

**BIBL 6321 Introduction to Rabbinic Literature**

*Formerly BIBP5321 Jewish Thought: Literature, Mysticism, and Philosophy*

A survey of Rabbinic literature in its social, historical, and religious context. *3 Semester Hours*

Prerequisite: BHEB5301, BHEB5302

**BIBL 7301 Studies in Revelation**

An investigation into the Book of Revelation that analyzes its historical background, apocalyptic language, and imagery, and emphasizes its theology of hope and victory. *3 Semester Hours*

**BIBL 7302 Studies in Jewish Ethics**

*Formerly BIBM7305*

A study of Jewish ethical principles and their application to modern life. *3 Semester Hours*

**BIBL 7303 The Talmud**

*Formerly BIBM7323*

An introduction to the Talmud in its social, historical, and religious context. *3 Semester Hours*

Prerequisite: BHEB5301, BHEB5302, BIBL 6321

**BIBL 7305 Israel's Land Promise in the Old and New Testaments**

A comprehensive study of God's Land Promise to Israel in the Hebrew Bible and the New Testament. *3 Semester Hours*

**BIBL 7306 Introduction to Midrash**

*Formerly BIBL 6322*

A study of the major works and methods of Midrash. *3 Semester Hours*

**BIBL 7310 Biblical Exegetical Book Study: Mark**

An exegetical study in the book of Mark by interpreting Greek text. *3 Semester Hours*

Prerequisite: BGRK6301, BGRK6302

**BIBL 7311 Biblical Exegetical Book Study: John**

An exegetical study in the book of John by interpreting Greek text. *3 Semester Hours*

Prerequisite: BGRK6301, BGRK6302

**BIBL 7312 Biblical Exegetical Book Study: Luke-Acts**

An exegetical study in Luke-Acts by interpreting the Greek text. *3 Semester Hours*

Prerequisite: BGRK6301, BGRK6302

**BIBL7313 Biblical Exegetical Book Study: Ephesians**

An exegetical study in the book of Ephesians by interpreting the Greek text. *3 Semester Hours*

Prerequisite: BGRK6301, BGRK6302

**BIBL 7314 Biblical Exegetical Book Study: Hebrews**

An exegetical study in the book of Hebrews by interpreting the Greek text. *3 Semester Hours*

Prerequisite: BGRK6301, BGRK6302

**BIBL 7315 Biblical Exegetical Book Study: Revelation**

An exegetical study in the book of Revelation by interpreting the Greek text. *3 Semester Hours*

Prerequisite: BGRK6301, BGRK6302

**BIBL 7316 Biblical Exegetical Book Study: Exodus**

An exegetical study in the book of Exodus by interpreting the Hebrew text. *3 Semester Hours*

Prerequisite: BHEB5301, BHEB5302

**BIBL 7317 Biblical Exegetical Book Study: Isaiah**

An exegetical study in the book of Isaiah by interpreting the Hebrew text. *3 Semester Hours*

Prerequisite: BHEB5301, BHEB5302

**CHRISTIAN/JEWISH MINISTRY****BIBM 5000 Ministry Seminar**

*Formerly Ministry Colloquiums*

A conference experience designed for the professional development of leaders and vocational pastors.

*No Credit*

**BIBM 5100 Ministry Seminar**

*Formerly Ministry Colloquiums*

A conference experience designed for the professional development of leaders and vocational pastors.

Written student assignments will be required for the 1 semester hour credit. *1 Semester Hour*

**BIBM 5110 Spiritual Formation I: Introduction to Theology and Practice**

This course is an introduction to the theology and practice of spiritual formation. While the perspective reflects the Renewalist tradition, students will also be introduced to the diversity of streams of formation.

This course will prepare students for the Practices of Formation in Group courses. *1 Semester Hour*

**BIBM 5111 Spiritual Formation II: Practices of Formation in Group**

Students will meet weekly in groups with a faculty facilitator to continue their development in spiritual formation and ministry practice. Students will read, discuss, and engage spiritual practices in an amount commensurate with the credit earned. Special attention in this course will be given to contributions from the Contemplative and Sacramental Traditions. *1 Semester Hour*

**BIBM 5301 Ministry Foundations**

An introduction to the practices of Christian pastoral ministry including discipleship and disciple-making, caregiving, preaching and teaching God's Word, worshiping God, and defending God's truth. *3 Semester Hours*

**BIBM 5305 The Spirit Formed Leader**

An exploration of the spiritual development of Christian leaders, with emphasis on lifelong development, the role of the Holy Spirit, and the place of spiritual disciplines. *3 Semester Hours*

**BIBM 5307 Homiletics**

*Formerly Preaching That Connects*

An examination of the art and science of preaching for practical application. *3 Semester Hours*

**BIBM 5312 Power Encounter**

An examination of the biblical and theological dimensions of human bondage and oppression with practical tools to minister freedom in partnership with the Holy Spirit. *3 Semester Hours*

**BIBM 5318 Healing for the Sinned-Against**

This course will theologically address the victims of sin and will offer practical tools to compassionately minister to the sinned-against within the context of a safe, healing church community, an integrated team model, and in partnership with the Holy Spirit. *3 Semester Hours*

**BIBM 6110 Spiritual Formation III: Practices of Formation in Group**

Students will meet weekly in groups with a faculty facilitator to continue their development in spiritual formation and ministry practice. Students will read, discuss, and engage spiritual practices in an amount commensurate with the credit earned. Special attention in this course will be given to contributions from the Holiness Tradition. *1 Semester Hour*

**BIBM 6111 Spiritual Formation IV: Practices of Formation in Group**

Students will meet weekly in groups with a faculty facilitator to continue their development in spiritual formation and ministry practice. Students will read, discuss, and engage spiritual practices in an amount commensurate with the credit earned. Special attention in this course will be given to contributions from Christian voices speaking to compassion and justice. *1 Semester Hour*

**BIBM 6112 Spiritual Formation in Groups**

Students will meet weekly in groups with a faculty facilitator to continue their development in spiritual formation and ministry practice. Students will read, discuss, and engage spiritual practices in an amount commensurate with the credit earned. Special attention in this course may be given to a specific stream from the Christian tradition. *1 Semester Hour*

**BIBM 6301 Graduate Ministry Practicum**

An opportunity for students to experience supervised ministry training in a local or para-church setting. *3 Semester Hours*

**BIBM 6302 Teaching to Transform Lives**

*Formerly CED312 Teaching the Bible*

A motivational and practical preparation for teaching and preaching the Scriptures for life change. *3 Semester Hours*

**BIBM 6303 Practical Ecclesiology**

A study of the principles and practices that contribute to dynamic congregational church life and ministry with special attention given to the biblical and theological foundations for such ministry. *3 Semester Hours*

**BIBM 6305 Executive Ministry**

*Formerly Ministry Management*

This course prepares students to effectively manage the multifaceted affairs of a growing and complex ministry or organization. Attention is given to the biblical and theological foundations for management. *3 Semester Hours*

**BIBM 6308 Messianic Jewish Non-Profits**

A study of how to create, manage, and grow a non-profit ministry organization. *3 Semester Hours*

**BIBM 6309 Non-Profit Ministry Organizations**

A study of how to successfully create, manage and grow a non-profit ministry organization. *3 Semester Hours*

**BIBM 6311 Dimensions of Repentance and Forgiveness**

Biblical repentance and forgiveness are examined through the Judeo-Christian two-dimensional biblical worldview of loving God and neighbor, providing practical peacemaking tools for personal transformation and ministry applications. *3 Semester Hours*

**BIBM 6312 Spirit Formed Worship**

A study of personal and corporate worship of God that is empowered by the Spirit, which form the biblical, theological and liturgical practices of life and ministry leadership. *3 Semester Hours*

**BIBM 6313 Current Issues: Women in Ministry Leadership**

An analysis and evaluation of the prospects and opportunities for women to find places of leadership in today's church, as viewed from varied and changing models, cultures, styles, and perspectives. The course will include an examination of current leadership practices among women alongside these issues. *3 Semester Hours*



**BIBM 6315 Master's Capstone Project: Practice**

*Formerly Field Project*

A concluding experience for Master of Practical Theology seniors in which students write a paper or produce a project that highlights and displays the ministerial skills and theological knowledge they have gained during the course of their studies at The King's University in application to real life Christian ministry. *3 Semester Hours*

**BIBM 6318 Persuasive Preaching: Implications for Apologetics**

This course is for Christians who are committed to preaching so others can be transformed. In a culture in which skepticism is growing, sermon preparation and delivery has never been weightier. This class will provide a roadmap for sermon development with a special emphasis on the role of the Holy Spirit and the need for sound apologetics. *3 Semester Hours*

**BIBM 6319 Congregational Growth and Development**

*Formerly BIBM 7314*

A study of how to build healthy and vibrant Messianic synagogues and churches. *3 Semester Hours*

**BIBM 6320 The Basics of Synagogue Worship**

*Formerly MUSW5321 Avodah: The Art of Jewish Worship*

A study of Jewish liturgy and the ways that it functions in the sacred space of the synagogue. *3 Semester Hours*

**BIBM 6324 Messianic Jewish Pastoral Care**

*Formerly BIBM 7333*

A study of Messianic Jewish pastoral care and counseling. *3 Semester Hours*

**BIBM 7200 Master's Capstone Project: Leadership**

*Formerly BIBM 6316*

A concluding experience for Master of Organizational Leadership students in which students write a paper or produce a project that highlights and displays their ability to utilize concepts learned in the MOL, do applied research, and solve real world problems. *2 Semester Hours*

**BIBM 7301 Engaging Antisemitism in the Church and Public Square**

A study of how to address antisemitism in the Church and wider society. *3 Semester Hours*

**BIBM 7302 Studies in the New Antisemitism**

*Formerly BIBH 7322 Studies in the New Antisemitism*

An examination of antisemitism in the twenty-first century. *3 Semester Hours*

**BIBM 7310 Jewish-Christian Relations**

*Formerly BIBD7310, BIBM7324 The Shifting Romance with Israel*

A study of Jewish-Christian relations as it relates to Messianic Judaism and Church ministry. *3 Semester Hours*

**BIBM 7312 Ministry of Reconciliation**

This course is designed with special focus on leadership related to matters of racial reconciliation. Students will examine reconciliation as revealed in Scripture, interpreted in Christian tradition, and lived in community. Students will better understand the significance of diversity in our world, culture, and in the local church. *3 Semester Hours*

**BIBM 7315 Master's Capstone Project: Divinity**

*Formerly Ministry Integration Field Project*

A summative experience for all MDIiv students. Students synthesize what they have learned in their biblical, theological, and practical ministry studies by writing a comprehensive paper that shows an understanding of personal spiritual growth, the development of professional skills and abilities, and commitment to vocational calling in the Church to God and His people. *3 Semester Hours*

**BIBM 7326 Roles of the Messianic Rabbi**

A study of how the Messianic rabbi serves as a teacher, halakhist, preacher, counselor, healer, and service leader. *3 Semester Hours*

**BIBM 7327 Shabbat and Weekday Services**

A study of the structure, flow, and content of Shabbat and daily services. *3 Semester Hours*

**BIBM 7328 Services for the High Holy Days and Festivals**

A study of the structure, flow, and content of High Holiday and festival services. *3 Semester Hours*  
Prerequisite: BIBM7327

**BIBM 7329 Key Events in the Jewish Life Cycle**

A study of Jewish life cycle events such as bar/bat mitzvah and chuppah, and how to officiate at these ceremonies. *3 Semester Hours*

**BIBM 7330 The Rabbi's Personal and Professional Relationships**

An internship that focuses on interpersonal skills necessary for humble and dynamic leadership. *3 Semester Hours*

**BIBM 7331 Pastoral Care Internship I: Counseling and Prayer**

An internship that focuses on the role of the rabbi in counseling and praying for people in the Jewish community. *3 Semester Hours*

**BIBM 7332 Pastoral Care Internship II: Serving Through the Stages of Life**

An internship that focuses on the role of the rabbi in ministering to people at various stages of life. *3 Semester Hours*  
Prerequisite: BIBM7331

## MISSIONS

### **BMIS 7301 Missional Strategies in Contemporary Culture**

An exploration of Missional themes, strategies, and nature of Christian engagement with an emphasis on a biblically informed and theologically sound understanding of the Church and its role in the furtherance of God's mission in the world. *3 Semester Hours*

## OXFORD EXPERIENCE (GRADUATE)

### **OXFD 6301 Jesus Revolution: Post World War II Renewal Movements**

This course explores a number of revivals and renewal movements in the late 20th century to the present with special focus on the Jesus People Movement of the late 1960s and early 1970s. *3 Semester Hours*

### **OXFD 6302 Biblical Justice: Pastoral Considerations**

An analysis of biblical principles related to personal and social justice, with special focus on implications for pastoral ministry. *3 Semester Hours*

## LEADERSHIP

### **LEAD 5300 Contemporary Approaches to Leadership**

*Formerly LEAD 6300*

This course is an introduction to and overview of the contemporary field of organizational leadership studies, showing students how to think broadly, critically and biblically about leadership, and applying these ideas to their own leadership development, in order to foster organizational health. *3 Semester Hours*

### **LEAD 6100 Research Methods**

An overview of organizational research methods, including qualitative, quantitative and action research methods, which students can use to help them understand and solve organizational problems, and can be incorporated into their future MOL research projects. *1 Semester Hour*

### **LEAD 6301 Leading Healthy Organizations**

This course is an introduction to and overview of the contemporary field of organizational behavior, showing students how to think broadly, critically and biblically about their organizations, and apply these ideas to improve their own management and leadership of organizations. *3 Semester Hours*

### **LEAD 6302 Effective Conflict Intervention**

An analysis of organizational conflict, including its sources, the interpersonal and group dynamics involved, as well as understanding creative conflict resolution methods. *3 Semester Hours*

### **LEAD 6303 Organizational Development and Change**

An exploration of the field of organizational development, including a variety of models and methods which can be used to evaluate and design organizations, as well as change strategies leaders can use when large-scale change initiatives become necessary. *3 Semester Hours*

### **LEAD 6305 Engaging Contemporary Culture**

*Formerly BIBM 5319*

An exploration of contemporary worldviews, trends and ideas that impact society, with a focus on developing strategies which can help students be more effective in developing their organizations and having an impact for Kingdom growth. *3 Semester Hours*

### **LEAD 6306 People and Resource Management**

A preparation to competently manage the multifaceted affairs of a growing and complex organization. Attention is given to the biblical and theological foundations for management, as well as the application of contemporary best practices to their own management context. *3 Semester Hours*

### **LEAD 6307 Strategic Leadership and Innovation**

An overview of the contemporary field of organizational strategy and innovation. Students will be exposed to a variety of concepts, and survey examples of innovation, strategic thinking, and the entrepreneurial mindset which they can use to develop strategy and innovation in their own organizational contexts. *3 Semester Hours*

### **LEAD 7300 Current Issues in Leadership Studies**

A survey and critical analysis of the current state of leadership studies with a focus on helping students appropriate ideas and approaches to leadership which they can incorporate into their lives, ministries and organization. Students will research a particular area of leadership and produce a substantive literature review demonstrating mastery of leadership theory and practice. *3 Semester Hours*

## **DOCTOR OF MINISTRY**

### **BIBH 8302 Advanced History of Women in Ministry Leadership**

This course offered in residence of historical significance, surveys the role of women in the church throughout its history, specifically regarding ministry leadership and propagating the Gospel. Examples of key women as role models or case studies will be presented, particularly those who lived and served during and since the Holiness-Pentecostal-Charismatic movements. *3 Semester Hours*

### **BIBL 8301 Jewish Identity and Continuity**

A study of how Jewish identity has been defined and conceptualized in the Jewish community with special attention given to intermarriage and assimilation, conversion, children of intermarriage, liminal identity, DNA tests, and recent demographic studies. *3 Semester Hours*

### **BIBL 8302 Messianic Jewish Ethics**

A study of how Messianic Jewish ethics draws from Jewish and Christian ethics with special attention given to ethical questions that uniquely arise within the Messianic community. *3 Semester Hours*

### **BIBL 8303 Messianic Jewish History, Theology, and Practice**

A study of the historical development of Messianic Judaism, its theological vision, and the enduring significance of Jewish life in Messiah. *3 Semester Hours*

**BIBL 8304 Women and Ministry of Jesus: A Theological Immersion**

This course requires field research in Israel, and will emphasize the geographical locations, and the theological content of the various encounters between Jesus and women in Scripture. While traveling to various locations where Jesus met with women, students will gain theological context as they experience the sites, hear the words of Jesus as recorded in Scripture and are challenged by academic and practical teachings from each encounter. *3 Semester Hours*

**BIBM 8111 Research Fundamentals**

A beginning seminar introducing students to the basics of research at TKU and designed to familiarize students to library materials in both physical and online forms, how to access those materials, citation tools, writing tools, qualities of acceptable references and argument formation at the doctoral level.

*1 Semester Hour*

**BIBM 8112 Quantitative Research**

An exploration of the quantitative method of research which includes research design, survey building, hypothesis testing and basic statistics. *1 Semester Hour*

**BIBM 8113 Qualitative Research**

A primer course on quantitative research methodology introducing case study, phenomenology, ethnography and grounded theory. Explores the basics of interviewing, observation, and the analysis of data. *1 Semester Hour*

**BIBM 8114 Prospectus Design**

An advanced coaching seminar providing students with the template and protocol for designing and writing the Doctoral Project Prospectus. *1 Semester Hour*

**BIBM 8115 DMin Project Foundations**

An introduction to the Doctor of Ministry Project, its structure, chapters, and processes. Students will formulate the basics of their project problem and purpose and draft the first chapter of their writing. *1 Semester Hour*

**BIBM 8116 Biblical and Theological Reviews**

A progression of the Doctor of Ministry Project that explores the methodology of chapter 2, the Biblical and theological review. Equips students with the skills necessary to produce a draft of the second chapter from their writing. *1 Semester Hour*

**BIBM 8117 Literature Reviews**

This seminar advances the Doctor of Ministry Project by introducing students to the skills and techniques of writing a literature review of their given topic. Students will produce a draft of their project's third chapter. *1 Semester Hour*

**BIBM 8118 DMin Project Methodologies**

Concludes the eight seminars by equipping students to write the two parts of chapter four and offers one-to-one coaching on the status of each student's project. This session also has an online component which provides techniques the completion of the Doctor of Ministry Project through the writing of chapter five *1 Semester Hour*

**BIBM 8301 Renewing the Spirit-Formed Leader**

An examination of the minister's experience of lifelong spiritual transformation to facilitate the spiritual growth of those they lead. *3 Semester Hours*

**BIBM 8303 Christ and Culture: Understanding the Times**

An exploration of the challenges and opportunities for Christian ministry and mission that leaders and churches face in diverse contemporary cultures increasingly shaped by globalization, pluralism, media, technology, and rapid change. *3 Semester Hours*

**BIBM 8304 Dynamic Leadership for Organizational Effectiveness**

An examination of Christ-centered leadership in a Christian non-profit organization that leads students to develop a theological and biblical framework for leading and managing a non-profit organization and leading a dynamic team and/or organization. *3 Semester Hours.*

**BIBM 8305 Messianic Jewish Communal Boundaries**

A study of the center and margins of the Messianic movement with special attention given to the question of how to respond in a constructive way to theologies and behaviors that are currently challenging communal boundaries. *3 Semester Hours*

**BIBM 8306 Messianic Jewish Preaching and Teaching**

A study of the gospel from a Messianic Jewish perspective with special attention given to modalities of Messianic outreach. *3 Semester Hours*

**BIBM 8307 Leadership and Reconciliation**

At the heart of the gospel is the invitation to the ministry of reconciliation. This course is designed with special focus on leadership related to matters of racial reconciliation. Leaders will examine reconciliation as revealed in Scripture, interpreted in Christian tradition, and lived in community. Students will better understand the significance of diversity in our world, culture, and the local church. The purpose of the course is to enable Christian leaders in ministerial service to offer thoughtful and biblical responses of reconciliation to Christian communities. *3 Semester Hours*

**BIBM 8308 Building Healthy Marriages and Families**

An exploration of themes in the family system that impact our culture and spiritual environment. This course will equip the student to understand, interact, intervene, and impact the family system of this generation. *3 Semester Hours*

**BIBM 8311 Theology Design and Practical Ministry**

A seminar surveying the foundations of Christian / Messianic theology in support of Christian / Messianic ministry from a Renewal and ecumenical perspective. *3 Semester Hours*

**BIBM 8312 Spiritual Formation I: The History, Theology, and Practice of Spiritual Formation**

This course helps students develop a theology for spiritual formation. It will examine the spiritual development practices identified in the Scripture. It will also study the ancient classical spiritual disciplines practiced since the early days of the Church. Additionally, contemporary soul-training exercises will be investigated. Students will begin participating in a practicum by receiving spiritual direction. *3 Semester Hours*

**BIBM 8313 Spiritual Direction I: The History, Theology, and Practice of Soul Care**

This course will examine Christian spiritualities and their models of spiritual transformation in their historical context. Students will review: the Biblical Period and the New Testament Church (with Jewish background); the Ancient Era and Orthodox Church; the Medieval Period and Roman Catholic Church; and the Reformation Period to the Present and Protestant and Pentecostal/Charismatic/Renewal Churches. Students will continue to receive and offer spiritual direction. *3 Semester Hours*

**BIBM 8314 Spiritual Direction II: The Development of Core Skills of Soul Care**

This course introduces students to the ministry of Christian spiritual direction. Biblical, theological, and historical perspectives regarding soul care will be explored. In addition, the person and the work of the Holy Spirit will be considered in the ministry of spiritual direction. Students will continue in their practicum by receiving spiritual direction. *3 Semester Hours*

**BIBM 8315 Spiritual Formation II: Historical Models of Spiritual Formation**

Students will explore the craft of spiritual direction and be given opportunities to sharpen skills for companioning others. It will examine a variety of methods to assist others as they attend to the presence of God in their lives. Students will continue receiving spiritual direction and now begin serving as a spiritual director for others in a supervised setting. *3 Semester Hours*

**BIBM 8316 Strengthening the Soul of the Female Leader**

This course is an exploration of the spiritual formation and soul care of female ministry leaders through the experience of spiritual retreat. Special emphasis will be given to foundational principles and practices for long-term spiritual transformation. *3 Semester Hours*

**BIBM 8317 Female Leadership in Global Perspective**

This course is offered as part of the Oxford Doctoral Intensive and explores the unique cultural perspectives of female ministry leaders around the globe. *3 Semester Hours*

**BIBM 8318 C.S. Lewis: Spiritual Direction**

An exploration into the writings of C.S. Lewis and in particular how his personal letters of correspondence have served individuals and the body of Christ in the ministry of spiritual direction. *3 Semester Hours*

**BIBM 8321 Leadership Development**

A seminar that examines various styles of leadership and administration. Candidates will engage various leadership and management styles. *3 Semester Hours*

**BIBM 8322 Managing Conflict**

A focus upon the complexity of conflict within the community of faith and the approaches and methods useful in managing and resolving conflict. *3 Semester Hours*

**BIBM 8323 Ministry & Theology of Christian Proclamation**

An advanced analysis of the theological principles underlying transformational sermon development and delivery. *3 Semester Hours*

**BIBM 8324 Toward a Healthy Organizational Climate**

An examination of the dynamics of leading and managing healthy, growing churches, various facets of church leadership and management, and ways to empower people and guide their ministries into greater effectiveness. *3 Semester Hours*

**BIBM 8332 The Pastor Theologian**

This course focuses on the pastor who has the responsibility in the church to speak to the compelling questions encountered in daily life. Attention is given to the history of pastors as theologians (Augustine, Martin Luther King Jr.) and current examples of this role in the church. Looking at ministry from the theological, philosophical, sociological, and historical lines, students will develop their own theological foundations for their practice of ministry. *3 Semester Hours*

**BIBM 8333 The Pastor Theologian and Church**

This course focuses on the story the Bible tells. Attention is given to the place Christ has in this story. Knowledge of this story is the ground for establishing a “witness presence” in the church. The theme of “consummation” in this story) in addition to that of “redemption”) is emphasized. This class will allow students to analyze and critique the contemporary ministry landscape, so that knowledge of this story enables them to look at issues like community needs assessment, models of church and discipleship, ministry across generations, and the use of technology, so that they can develop their own understanding and practice of ministry. *3 Semester Hours*

**BIBM 8334 The Pastor, Theologian, Culture, and the Academy**

This course focuses on the stories that culture is telling at the present time. Attention is given to influencers, movements, and currents of thought that shape contemporary culture. Topics would include the current information culture, Darwinism, environmentalism, and transhumanism. This class is designed to help students develop a framework by which they can evaluate, critique, and respond to issues in ways that are Christian and advance the Kingdom in their communities and world. *3 Semester Hours*

**BIBM 8335 The Pastor Theologian and Calling**

This course identifies the pastoral ministries the pastor-theologian participates (calling), including proclaiming, teaching, celebrating, and proving Christ in the church and culture. This course will help to describe how proclamation happens within public theology. The course is designed to address how the pastor leads the community in the worship of God through the ways in which they live. *3 Semester Hours*

**BIBM 8411 Project**

The presentation and oral defense of a viable project concept for official and peer review. *4 Semester Hours*



**LEAD 8301 Managing for Missional Effectiveness**

Leaders are required to efficiently manage the organization in both the short and long term. This class gives the necessary tools to manage the operational activities of an organization and provide oversight, stewardship, and accountability to internal and external stakeholders. *3 Semester Hours*

**LEAD 8302 Leading and Managing People**

Knowing how to effectively lead and manage people are critical leadership competencies. This class helps students understand how to engage and empower the diverse groups of people that make up their organizations. *3 Semester Hours*

**LEAD 8303 Strategy for Missional Growth**

Leading organizations requires the ability to perceive new realities both inside and outside the organization. This class will help students understand how to survey their environment and develop creative and innovative responses to position their organization to address new challenges and opportunities. *3 Semester Hours*

**LEAD 8304 Leading the Responsive Organization**

Leaders regularly face season of transitions. This class will help students understand the nature of organizational change, and learn how to lead people during transitions, from starting new ventures, to managing growing organizations, to renewal in organizations large and small. *3 Semester Hours*

## **Appendix A: The Church and the Jewish People (expanded statement)**

The King's University affirms that we worship the same God as the Jewish people and that we inherited from them our understanding of monotheism—the very foundation of our faith (Deut 6:4-5; Mark 12:26-31; Luke 1:68)—because faithful Jewish witnesses have transmitted this knowledge to the world since the time of Abraham.

We owe a deep debt of gratitude to the Jewish people in general and in particular to the thousands of first-century Jews who believed that Israel's messianic expectations were being fulfilled in the person of Jesus of Nazareth, the son of David (Matt 1:1; Rom 1:3; 2 Tim 2:8). They recognized Jesus as both Messiah and Lord, becoming incarnate to extend the promise of Israel's salvation and blessing to all the families of the earth. We also owe those Jews our gratitude for bearing witness of their understanding in a continuing chain of events that resulted in the turning of millions of Gentiles to faith in the God of Israel, a reality that continues to the present day.

We appreciate that the salvation which we cherish is “from the Jews” in the words of Jesus, a Second Temple Jew (John 4:22). We also acknowledge that our understanding of salvation as God's plan of redemption and restoration of the universe comes to us from the Jewish people.

We are indebted to the Jewish people for our understanding that the God of Scripture expects his covenant people to be witnesses to him. We recognize that this call emerged from Abraham's vision to be a blessing to “all peoples on earth” (Gen 12:1-3), and that it was expanded in the witness of Jesus' Jewish followers in response to his commission: “Make disciples of all nations” (Matt 28:19).

We at The King's University uphold a vision for healing the schism between the Church and the Jewish people. We acknowledge the painful and tragic history between Christians and Jews, wherein the Church for nearly two millennia became complicit in verbal hostility and in continuing violence, discrimination, and harassment directed against God's chosen people. Moreover, this persecution of the Jewish people was frequently church-sponsored and fueled by supersessionism—the view that the Church is the new Israel and replaces the Jewish people as the people of God. We renounce such attitudes, actions, and theologies, and we resolve not to repeat or to condone them or to remain silent in the face of them now or in the future.

We recognize that the Jewish people remain in relationship with God through the eternal covenant that he made with Abraham and his descendants (Rom 9:4-5). We understand that God's gifts and calling to Israel are irrevocable because of God's faithfulness (Rom 3:1-4; 11:1, 28-29).

We believe that the Church is a body of Jews and Gentiles in Messiah who are called to live out a God-given relationship of interdependence and mutual blessing (Rom 11:11-25; 15:7-27). At The King's University, we celebrate this unity in diversity. Gentile believers do not need to become Jews or take on Jewish lifestyle to walk in the ways of the Lord (Acts 15). However, Jewish followers of Jesus are called to remain true to their identity as Jews (1 Cor 7:17-24; Acts 21:17-26). We encourage them to stay involved in the Jewish community and to be a blessing within it. If a Jewish person has not participated in the Jewish world, we invite them to explore this part of their identity.

As a Christian university, we benefit from the input of Jewish scholars and rabbis into our understanding of the faith of Abraham and the Scriptures. While we seek to make disciples of all nations, we share our understanding and our beliefs with the Jewish people as dialogue within the Abrahamic family of God.

We wholeheartedly affirm that Yeshua is and will forever be the son of David, the King of Israel, and the Savior of the world (Rev 22:16; John 4:42). As the Jewish Messiah, he came “first” to his own people and thousands of first-century Jews followed him (Mark 7:27; Acts 3:25-26; 21:20). Because of the enduring covenant relationship between God and Israel, we agree with the Apostle Paul that the gospel—the message of God’s powerful plan to rescue everyone who trusts in him—should be presented “to the Jew first” (Rom 1:16; 2:9-10; Acts 13:44-46; 14:1; 17:1-4, 10; 18:4-6; 19:8). Moreover, we at The King’s University want to share this life-giving story of Israel’s Messiah with all Jewish people, and explain it with love, respect and honor.

While many in the Jewish world regard Messianic Judaism to be deceptive under the reasoning that a Jew cannot believe in Jesus and remain a Jew, a perspective that emerged out of the legacy of hatred between Christians and Jews over the past two thousand years with its consequent parting of the ways, we affirm the apostolic witness that Jews who follow the Messiah of Israel remain Jews (Acts 21:39; 22:3).

We support in word and deed the right of all Jewish people to exist as Jews with complete self-determination—free from any form of political, economic, social, or religious intimidation, coercion, or persecution.

We stand in solidarity with the international Jewish community against Antisemitism, anti-Judaism, and any other threat that may be directed against the personal well-being of Jewish people or their individual and corporate existence. While many Jewish leaders regard Messianic Judaism to be such a threat, we believe that the commitment of Jewish followers of Jesus to remain faithful to their people and heritage, and to raise their children as Jews, contributes to Jewish continuity.

We support and will defend the right of the Jewish people to the sovereignty of the nation of Israel and to their historic homeland conveyed to them by God’s covenant with Abraham.

Finally, we do not pretend to speak for all followers of Jesus. We speak only for ourselves as participants in ongoing Christian-Jewish dialogue at The King’s University.

## **Appendix B: The Seven Affirmations of the TJCII Movement**

Consistent with the principle established in the original Jerusalem Council of Acts Chapter 15 regarding respect for diversity in the Body of Christ concerning Jewish and Gentile identity, we do make the following affirmations:

1. We affirm the election of Israel, its irrevocable nature and God's unfinished work with the Jewish people regarding salvation and the role of Israel as a blessing to the nations.
2. We affirm that Jews who come to faith in the Messiah, Jesus, are called to remain true to their identity as Jews and live as part of their people in ways consistent with the New Covenant.
3. We affirm the formation of Messianic Jewish congregations as a significant and effective way to express Jewish collective identity (in Jesus) and as a means of witnessing to Jesus before the Jewish community. We also affirm Jewish individuals and groups that are part of churches and encourage them in their commitment to Jewish life and identity.
4. We affirm our willingness as an ecclesiastical body to build bridges to the Messianic Jewish community; to extend the hand of friendship and to pray for their growth and vitality.
5. We affirm our willingness to share our resources with Messianic Jewish congregations, mission organizations and theological training institutes so as to empower them to fulfill their God-given purpose.
6. We affirm our willingness to be a voice within our own ecclesiastical structures and spheres of influence against all forms of Antisemitism, replacement theology (supersessionism) and teaching that precludes the expression of Jewish identity in Jesus.
7. Finally, we affirm that as Jewish and Gentile expressions of life in Jesus grow organically side by side with distinct identities that God will be glorified; that the Kingdom of Heaven will be advanced and that the vision of "the one new man" in Ephesians 2 will unfold as part of the original Abrahamic blessing to the nations.

## **Appendix C: Title IX Information**

### **NONDISCRIMINATION**

The King's University does not discriminate based on race, ethnicity, national origin, sex, disability, age, veteran status, or any other protected legal status in matters of admissions, employment, housing, educational programs or activities. We operate in compliance with federal non-discrimination laws (Title IX of the Education Amendments of 1972, Title VI and Title IX of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975). As a religious institution, the university is exempted from certain provisions and retains the right to make legitimate employment, admission, and educational decisions on the basis of religious tenets, consistent with applicable laws (Title IX statute, 1st Amendment, and Religious Freedom Restoration Act).

### **SECTION 504 OF THE REHABILITATION ACT OF 1973**

The King's University does not discriminate on the basis of handicap, in the recruitment and admission of students, the recruitment and employment of faculty and staff and the operation of any of its programs and activities, as specified by federal laws and regulations. The act states that "no person in the United States shall, on the ground of race, color, or national origin be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance". USC 1232g(i).

### **TITLE IX OF THE EDUCATION AMENDMENTS OF 1972**

The King's University operates in compliance with the Federal Regulation of TITLE IX of the Education amendments of 1972, which prohibits sex discrimination in federally assisted programs. The relevant language in Section 901 (a) reads as follows: "No person in the United States, on the basis of sex, shall be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving federal financial assistance." The King's University, as a religious institution, has received exemptions from compliance with certain TITLE IX regulations that are not consistent with its religious tenets. See also [Sexual Misconduct Policy](#).

### **THE AMERICANS WITH DISABILITIES ACT OF 1990 (PUBLIC LAW 101-336)**

The King's University is operating in compliance with this law, the purpose of which is to afford the disabled equal opportunity and full participation in life activities and to prohibit discrimination based on disability in employment, public service, public accommodations, telecommunications or transportation. The Center for Student Success provides services for students with documented disabilities.

### **COMPLIANCE OFFICERS**

The University's Title IX Coordinator oversees compliance of the sexual misconduct policy. The Coordinator reports directly to the President of the University. Questions about this policy or anyone wishing to make a report relating to a sexual misconduct offense may do so by contacting the Title IX Coordinator (or deputy coordinator). The coordinator may designate other appropriately trained individuals to receive and investigate reports complaints, as is appropriate.

Title IX Coordinator:  
Eric Scott, Director of Student Engagement and Mobilization  
[titleix@tku.edu](mailto:titleix@tku.edu); Phone: (817) 722-1751

Title IX Deputy Coordinator (for employees):  
Eric Scott, Director of Student Engagement and Mobilization  
[titleix@tku.edu](mailto:titleix@tku.edu); Phone: (817) 722-1751

Title IX Deputy Coordinator (for students):  
Eric Scott, Director of Student Engagement and Mobilization  
[titleix@tku.edu](mailto:titleix@tku.edu); Phone: (817) 722-1751

## **SEXUAL MISCONDUCT**

This policy applies to all University employees, students, or visitors to the University, as well as anyone participating in a University sponsored activity. As a university, TKU is not a court of law and, as such, sexual misconduct is a policy offense that is determined by college administrators to have been more likely than not to have occurred (preponderance of the evidence). Offenses under this policy include, but are not limited to sexual harassment, non-consensual sexual intercourse, non-consensual sexual contact, intimate partner violence, sexual exploitation, and stalking.

The King's University has a zero-tolerance policy for sexual violence and will not tolerate retaliation (threatened, attempted, or actual) against any individual for making a complaint under this policy. When an allegation of sexual misconduct is brought to an appropriate administrator's attention, protective and other remedial measures will be used to reasonably ensure that such conduct ends, is not repeated, and the effects on the victim and community are remedied, including serious sanctions when a responding party is found to have violated this policy. This policy is developed to reaffirm these principles and to provide recourse for those individuals whose rights have been violated. In this handbook, the policy is presented in a limited form. The [full policy](#) is housed on the [university website](#) for easy access to our community members. Please review it so that we can help keep our community members safe.

To report a sexual misconduct offense, contact the Title IX Coordinator, Deputy Coordinator, Campus Security, and/or local law enforcement.

The university will act on any formal or informal notice of a sexual harassment violation that is received by the Title IX Coordinator by applying the procedures outlined in the school's policy. If it is determined that the complaint falls under Title IX jurisdiction, the coordinator will apply procedures outlined in this policy. If the alleged sexual harassment falls outside of university property or a university function, other disciplinary procedures can be implemented.

Upon receipt of a complaint or notice to the Title IX Coordinator will initiate the following:

1. Offer supportive measures whether or not the Complainant decides to file a formal complaint;
2. Engage an initial assessment to determine Title IX jurisdiction and complainant's wishes.
3. If appropriate to proceed, discuss Informal Resolution and/or Formal Grievance Process.

## SEXUAL MISCONDUCT OFFENSES

Sexual misconduct offenses are determined based on policy violations. Further information concerning legal descriptions and statutes of sex offenses, according to Missouri law, can be found in Appendix 1 of the full Sexual Misconduct Policy in the Student Portal.

Specific offenses under the university's sexual misconduct policy include sexual harassment, non-consensual sexual contact (or attempt), non-consensual sexual intercourse (or attempts), intimate partner violence, sexual exploitation, and stalking.

### *Sexual Harassment*

**Sexual harassment** is: unwelcome; sex-based; and verbal, written, online, and/or physical conduct. It is a form of sex discrimination covered by Title IX and takes three forms: Hostile Environment, Quid Pro Quo, and/or Retaliatory.

A **Hostile Environment** is created when sexual harassment is:

- Severe, persistent or pervasive; AND
- Objectively offensive, such that it unreasonably interferes with, denies, or limits someone's ability to participate in or benefit from the university's education or employment programs. Examples may include: a student repeatedly sending sexually oriented jokes, even when asked to stop, causing one student to avoid the other; a professor engages in discussions with students about past sexual experiences, irrelevant to course material, and requires student to respond even though they are uncomfortable and hesitant; an "ex" spreads false stories about sex life with former partner to the clear discomfort of the other. A hostile environment can be created by persistent/pervasive conduct or by a single severe episode. The more severe the conduct, the less need there is to show a repetitive series of incidents to prove a hostile environment.

**Quid Pro Quo Harassment** is:

- Unwelcome sexual advances, requests for sexual favors, and/or other verbal or physical conduct of a sexual nature, AND
- By a person having power or authority over another, AND
- When submission to such sexual conduct is made either explicitly or implicitly a term or condition of rating, evaluating, or providing a benefit to an individual's educational or employment progress, development, or performance. Examples: attempt to coerce an unwilling person into a sexual relationship; to repeatedly subject person to egregious, unwelcome sexual attention; to punish a refusal to comply with a sexual request; to condition a benefit on submitting to sexual advances. Often, sexual harassment involves relationships of unequal physical power or unequal power of authority, and, therefore, can contain elements of coercion and threat. Consequently, it is University policy to strongly discourage any consensual relationship involving a subordinate employee or student that could lead to alleged or actual sexual harassment.

**Retaliatory Harassment** is any adverse action taken against a person participating in a protected activity because of their participation in that protected activity. Example: a student alleges sexual misconduct by another student and the institution begins an investigation. The responding party is angry at reporting party and while the investigation is ongoing, the responding party spreads inappropriate rumors and pictures of the reporting party on social media. This action likely constitutes both hostile environment and retaliatory harassment.

### *Intimate Partner Violence*

A pattern of abusive behavior used by an intimate partner to gain or maintain power and control over the other intimate partner.

- Violence can be physical, economic, emotional, psychological, and/or sexual, or threats of actions influencing another person.
- Any behaviors that intimidate, manipulate, humiliate, isolate, frighten, terrorize, coerce, threaten, blame, hurt, injure, or wound a person who is or was in a social relationship of a romantic or intimate nature with the victim. Existence of relationship will be determined based on the reporting party's statement and with consideration of: length of the relationship, type of relationship, and frequency of interaction between the persons involved in the relationship. Dating violence includes, but is not limited to, sexual or physical abuse/violence or the threat of such abuse/violence.

### *Nonconsensual Sexual Contact*

Any intentional sexual touching, however slight, with any object (or body part), by a person upon another person, without consent and/or by force (physical violence, threats, intimidation, coercion, or incapacitation).

### *Nonconsensual Sexual Intercourse*

Any sexual intercourse, however slight, with any object (or body part), by a person upon another person, without consent and/or by force (physical violence, threats, intimidation, coercion, or incapacitation).

### *Sexual Exploitation*

Occurs when one person takes non-consensual or abusive sexual advantage of another for his/her own advantage or benefit, or to benefit or advantage anyone other than the one being exploited, and that behavior does not otherwise constitute one of other sexual misconduct offenses. Examples of sexual exploitation include, but not limited to:

- Invasion of sexual privacy or engaging in voyeurism;
- Prostituting another person;
- Unauthorized sharing/distributing digital, video or audio recording of nudity or sexual activity;
- Exceeding boundaries of consent to sexual activity;
- Knowingly exposing someone to or transmitting an STI, STD, or HIV to another person;
- Intentionally or recklessly exposing one's genitals in nonconsensual circumstances; inducing another to expose their genitals.
- Sexually-based stalking and/or bullying may also be forms of sexual exploitation.



### *Stalking*

A pattern of conduct which may include communication by any means, with no legitimate purpose that puts another person reasonably in fear for his or her safety or would cause a reasonable person under the circumstances to be frightened, intimidated or emotionally distressed. May include:

- Nonconsensual communication including, in-person communication, telephone calls, voice messages, text messages, email messages, social networking site postings, instant messages, postings of pictures or information on websites, written letters or notes, gifts, or any other communications that are undesired and/or place another person in fear;
- Following, pursuing, waiting, or showing up uninvited at a workplace, place of residence, classroom, or other locations frequented by the person being targeted by the behaviors;
- Surveillance and other types of observation, whether by physical proximity or electronic means;
- Trespassing or vandalism;
- Direct physical and/or verbal threats against a person being targeted or that person's friends, family members, or animals;
- Gathering information about another from that person's family, friends, co-workers, or classmates;
- Manipulating and controlling behaviors such as threats to harm oneself or threats to harm someone close to the target of the behaviors; and/or
- Defamation and slander of the person being targeted.

### *Other Misconduct Offenses*

Any other University policies may fall within the Sexual Misconduct Policy when a violation is motivated by the actual or perceived membership of the reporting party's sex, including, but not limited to:

- **Bullying**—repeated and/or severe aggressive behavior likely to intimidate or intentionally hurt, control or diminish another person, physically or mentally;
- **Discriminatory Behavior**—actions that deprive other community members of educational or employment access, benefits or opportunities on the basis of sex (See also Nondiscrimination Policy). Discrimination may also be seen in unwelcome verbal or physical conduct, such as:
  - epithets, slurs, denigrating jokes or negative stereotyping;
  - threaten/cause physical harm, extreme verbal abuse, other conduct that threatens/endangers health or safety;
  - written or graphic material that degrades or shows hostility or aversion;
  - pranks or horseplay intended to embarrass or humiliate;
  - imposing submission to unwelcome verbal or physical conduct;
- **Hazing**—acts likely to cause physical or psychological harm or social ostracism to any person within the university community, when related to the admission, initiation, pledging, joining, or any other group-affiliation activity (See also Hazing Policy);
- **Intimidation**—implied threats or acts, whereby someone uses power or influence to place another person in reasonable fear of harm through threatening words and/or other conduct.
- **Retaliation**—An individual's adverse action against another person because that person has filed a complaint or participated in providing relevant information an investigation.
- **Threat**—A direct threat of bodily injury that causes someone to do something they would not have done absent the threat.

## SANCTIONING FOR SEXUAL MISCONDUCT

Any person found responsible for **sexual discrimination, sexual harassment, or sexual exploitation** will likely receive a recommended sanction ranging from a warning to dismissal (for students) or warning to termination (for employees), depending on the severity of an incident, and previous disciplinary violations.\*\*

Any person found responsible for **non-consensual sexual contact, or interpersonal violence** will likely receive a recommended sanction ranging from probation to dismissal (students) or suspension to termination (employees), depending on severity of an incident, and previous disciplinary violations.\*\*

Any person found responsible for **non-consensual sexual intercourse** will likely receive a recommended sanction ranging from suspension to dismissal (students) or suspension to termination (employees), depending on severity of an incident, and previous disciplinary violations\*\*

*\*\*The decision-making body reserves the right to broaden or lessen any range of recommended sanctions in the case of serious mitigating circumstances or egregiously offensive behavior. Neither the initial hearing officer nor any appeals officer will deviate from the range of recommended sanctions unless compelling justification exists to do so.*

## ASSISTANCE FOR STUDENTS AND EMPLOYEES

### Confidential, Emergency, and Formal Reporting

Generally, university employees who are told of sexual misconduct are expected to immediately report allegations of suspected sexual misconduct to appropriate officials, with some limited exceptions. On campus, some resources may maintain confidentiality - meaning they are not required to report to appropriate university officials - thereby offering options and advice without any obligation to inform an outside agency or individual unless a victim has requested information to be shared.

### Confidential Reporting

If an individual would like to talk with someone but wants details of an incident to be kept confidential and no report made, there are resources on-campus and off campus. On-campus resources are:

- Licensed professional counselors and staff (the Counseling Center)
- Support advocates (Campus Life office)
- Campus pastor (Campus Life office)

### Formal Reporting

Individuals who report sexual misconduct to employees (other than to confidential reporters) can expect action to be taken by the Title IX Coordinator and/or Deputy Coordinator. If a person reports an offense but does not wish for his or her name to be shared, does not want an investigation to take place, does not want a formal resolution to be pursued, the reporting party may make such a request to the Title IX Coordinator or Deputy Coordinator. The request will be evaluated in light of the duty to ensure the safety of the campus and comply with federal law. In cases indicating pattern, predatory behavior, threat, weapons and/or violence, the University will likely be unable to honor a request for confidentiality. In cases where the victim requests confidentiality and circumstances allow the University

do so, the University will offer interim actions to the victim and the community, but will not otherwise pursue formal action.

Formal reporting still affords privacy to the reporting party and only a small group of officials who need to know will be told. The reporting party will be notified as to who, if anyone, would be told. Information will be shared as necessary with investigators, witnesses, and the responding party. The circle of people with this knowledge will be kept as tight as possible to preserve a reporting party's rights and privacy. Reports can be made via email, phone or in person to the Title IX Coordinator or Deputy Coordinator.

The university encourages victims of sex-based offenses, or third-party witnesses, to report the incident to the Title IX Coordinator (or Deputy Coordinator), Campus Security, and/or appropriate law enforcement officials (if desired). We will take appropriate action when informed of an allegation. To provide support, the reporting party and responding party may have an advisor present during reporting, investigative, and resolution procedures.

## **SYNOPSIS OF REPORTING, INVESTIGATION, AND PROCEEDINGS TIMELINE**

The university utilizes a civil rights single investigator model to resolve allegations of sex-based offenses. The process is intended to be equitable for all parties involved. If, at any time, it is determined that "reasonable cause" does not exist to move forward in the process, the case will be closed. The [full policy](#) is housed on the [university website](#). Parties can expect the following:

1. **Initial report.** Can be received by any employee and will be forwarded to a Title IX officer (Coordinator or Deputy Coordinator) to identify any necessary interim measures.
2. **Preliminary inquiry and finding.** Title IX officer reviews the report and determines if there is reasonable cause to proceed (typically 1-3 days in duration). Based on the preliminary finding, Title IX officer may initiate an informal resolution or formal investigation.
3. **Informal Resolution.** For allegations that do not involve sexual violence, the Deputy Coordinator may facilitate conversations among the reporting party and the responding party to try to resolve the conflict if both parties are willing. If informal resolution successfully concludes, the matter resolved, and no appeal is available. If informal resolution fails or is not appropriate, an investigator is appointed.
4. **Formal investigation.** Title IX Coordinator assigns an Investigator to meet with all parties (ranges from days to weeks, depending on complexity of allegations, typically 10-14 days). The reporting party and responding party are regularly apprised of status of the investigation as it unfolds.
5. **Investigation summary.** The investigator will document statements from reporting party, responding party, and any applicable witnesses to produce a timeline of the evidence. Both parties have opportunity to review the summary and add additional information or clarification, prior to a formal resolution.
6. **Formal Resolution.** After input from both parties, the investigator will finalize the investigative summary, make a determination as to preponderance of the evidence, and forward it to the appropriate party (typically completed 10-14 days from the end of the investigation barring necessary extensions).

7. **Finding/Sanction.** Deputy coordinator (and/or designees) determines appropriate sanctions according to the policy, will share the findings and explain sanctions to both parties at approximately the same time in writing, typically within seven (7) days.
8. **Appeal.** Appeals may be requested, within a three-day window to file once a formal determination is reached, another three-day window for an appeals officer to grant or deny the request, and a final 7-10 days for a final resolution to be reached.

## **PARTICIPATION OF ADVISORS IN THE RESOLUTION PROCESS**

The reporting party and responding party are entitled to an advisor (support person) of their choosing to guide and accompany them throughout the process. The advisor may be a friend, mentor, family member, attorney, or any other supporter a party chooses who is both eligible and available. Certain individuals are disqualified from serving as an advisor, including witnesses, administrators involved in the process or who supervise one of the parties, anyone who may be strategically chosen to deprive another party of their likely advisor, etc. At the request of either party, the university can offer suggestions of campus advisors who could be available. The parties are entitled to be accompanied by their advisor in all meetings and interviews at which the party is entitled to be present, including intake, interviews, summary, resolution, and/or appeal. Advisors should help their advisees prepare for each meeting, and are expected to advise ethically, with integrity and in good faith. The university cannot guarantee equal advisory rights, meaning that if one party selects an advisor who is an attorney, but the other party does not, or cannot afford an attorney, the university is not obligated to provide one. The university does not provide funds for advisors. The following links are offered for information and are not recommendations.

Advisors are subject to the same campus rules, whether attorneys, faculty members, staff, students, parents, etc. The university expects an advisor to adjust his or her schedule for attendance at scheduled university meetings. The university does not typically change scheduled meetings to accommodate an advisor's inability to attend but will work with a party to identify a time conducive to meeting, within reason. A party may elect to change advisors and is not locked into using the same advisor throughout.

The parties must advise the investigator or Title IX Coordinator of the identity of their advisors prior to the first meeting. The parties must provide subsequent notice to the investigators if they change advisors at any time. No personal audio or video recording of any kind other than as required by university procedure is permitted during meetings with campus officials.

Advisors may not present on behalf of their advisee in a meeting or interview and should request or wait for a break in the proceeding if they wish to interact with campus officials. Advisors may confer quietly with their advisees as necessary, if they do not disrupt the process. For longer or more involved discussions, the parties and their advisors should ask for breaks or step out of meetings to allow for private conversation. Advisors will typically be given a timely opportunity to meet in advance of any interview with the investigator conducting that interview or meeting. This pre-meeting will allow advisors to clarify questions and allows the university an opportunity to clarify the advisor's role.

Advisors are to refrain from interference with the university investigation and resolution. If the advisor disrupts or otherwise fails to respect the limits of the advisor role, the advisor will be asked to leave the meeting. When an advisor is removed from a meeting, that meeting will typically continue without the

advisor present. Subsequently, a Title IX officer will determine whether the advisor may be reinstated, replaced by a different one, or whether the party will forfeit an advisor for the remainder of the process.

If the parties wish to review the investigative summary with their advisors, the university provides a consent form that authorizes such sharing. The parties must complete this form before the university is able to share records with an advisor. The parties may view the investigative summary and/or formal resolution in the presence of a Title IX Coordinator, Deputy Coordinator, or Investigator only and may not make copies or photos of the record. Advisors are expected to maintain privacy of records shared with them by the university. These records may not be used for purposes not explicitly authorized by the university.

## **REQUESTING AN APPEAL**

Sanctions imposed from the formal resolution, for any status of Probation or higher, can be appealed by any party. All sanctions imposed will be in effect during an appeal unless a specific request is made to the Title IX Coordinator (or designee) to delay implementation, but the presumptive stance is that sanctions will go into effect immediately. Graduation, study abroad, internships, conferences, etc. do NOT in and of themselves constitute exigent circumstances, and individuals may not be able to participate in those activities during their appeal. In cases where an appeal results in resumption of privileges or reinstatement to the university, all reasonable attempts will be made to restore the individual to his/her prior status, recognizing that some opportunities lost may be irreparable. Students see the University's appeals [procedures and guidelines](#).

All parties may seek review of a decision in a sexual misconduct case by making an appeal to the appropriate appeals officer.

- For students: the Vice President for Student Development.
- For staff: the Vice President for Business and Finance.
- For faculty: the Vice President for Academic Affairs, unless otherwise noted in the Faculty Handbook.

## **RIGHTS OF THE REPORTING AND RESPONDING PARTIES**

- Investigation & appropriate resolution of all credible reports of sex-based offenses made in good faith to university officials;
- Notification in advance, when possible, of any public release of information regarding incident, with no personally identifiable information released to the public, without consent, to the extent possible and permitted by law;
- Respectful treatment by university officials;
- Be fully informed and have university policies/procedures followed without material deviation;
- Formal resolution of any reported misconduct involving violence;
- Support from university officials throughout the process;
- Be informed of options to notify law enforcement authorities (and for assistance by campus authorities to notify such authorities), or to not to report, if desired;
- Notification of services (counseling, advisory, health, assistance, etc.—on or off campus);
- Notification of possible interim measures to redress violence, such as: a change in campus housing; work assignment rescheduling; academic accommodations, no contact order;

- Maintain interim measures for as long as is necessary, and to remain as confidential as possible;
- Ask investigator to question relevant witnesses and be aware of witnesses questioned, except in cases where a witness' identity will not be revealed to the responding party for compelling safety reasons (excludes name of the alleged victim/reporting party, who is always revealed);
- Regular updates on the status of the investigation and/or resolution;
- Review investigative summary regarding allegation, subject to privacy limitations from state/federal law, prior to findings;
- Provide amended statements to clarify investigative summary;
- Make or provide an impact statement in person or in writing to be included in the investigation summary following any determination of responsibility, but prior to sanctioning;
- Have report heard by Title IX officers who have received annual sex-based offenses training;
- Meetings and interviews that are closed to the public;
- Bring an advisor of the reporting party's choosing to all phases of investigation and resolution;
- Be informed of outcome of the resolution process in writing, without undue delay between the notifications to the parties, and usually within 7 business days of the end of the process;
- Be informed in writing: when a decision of the university is final; any changes to a sanction (in case of appeal); appeal a finding/sanction of resolution process, and procedures for doing so.

## **SPECIAL RESOLUTION PROCESS PROVISIONS**

### **Amnesty for Reporting Party**

Sometimes, individuals are hesitant to report to university officials or participate in resolution processes because they fear that they themselves may be accused of policy violations, such as drinking at the time of the incident. To encourage reporting, the university offers victims (and witnesses) of sexual violence amnesty from policy violations related to the incident. The university may provide educational and/or supportive options to those who offer their assistance to others in need.

### **Attempted Violations**

In most circumstances, university will treat attempts to commit any of the violations listed in the sex-based offenses policy as if those attempts had been completed.

### **Conflicts of Interest and Bias**

The university is committed to ensuring that its resolution processes are free from actual or perceived bias or conflicts of interest that would materially impact the outcome. Any party who feels that there is bias or conflict of interest that would materially impact the outcome may submit a written petition to the TIX Coordinator for the person's removal from the process.

### **False Reports**

The university will not tolerate intentional false reporting of incidents. It is a violation of the code of student conduct to make an intentionally false report of any policy violation, and it may also violate state criminal statutes/civil defamation laws.

## Notification of Outcomes

Outcomes in a resolution process is part of an education record of the responding party and is protected from release under a federal law, FERPA. However, the university observes certain legal exceptions:

1. Parties in sex-based offense proceedings have an absolute right to be informed of outcomes, essential findings/rationale, and sanctions that may result, in writing, without condition or limitation, and without substantial delay between notifications.
2. The university may release publicly the name, nature of the violation and sanction for any person found in violation of a university policy that is a "crime of violence," including: arson; burglary; robbery; criminal homicide; sexually violent offenses; assault; destruction, damage, vandalism of property; intimate partner violence; stalking; and kidnapping / abduction. Any information that could lead to the identification of the reporting party will not be released.

## Notification of Parents

The university reserves the right to notify parents/guardians of dependent students regarding any health or safety risk, change in student status, or violation of this sex-based offenses policy. Where a student is non-dependent, the university may contact parents/guardians to inform them of situations in which there is a significant and articulable health and/or safety risk. The university also reserves the right to designate which university officials have a need to know about individual conduct reports pursuant to Family Educational Rights and Privacy Act.

## Recordkeeping

In implementing these procedures, records of all allegations, investigations, and resolutions will be kept by the Title IX Coordinator indefinitely in the electronic Title IX Coordinator database.

## Training for those Implementing these Procedures

Personnel tasked with implementing these procedures, e.g.: Title IX Coordinator, Deputy Coordinators, investigators, etc., are trained at least annually. This training will include, but is not limited to: how to appropriately remedy, investigate, render findings and determine appropriate sanctions in reference to this sex-based offenses policy and procedures, confidentiality and privacy; and applicable laws, regulations and federal regulatory guidance.

## University-Initiated Proceedings

As necessary, university reserves the right to initiate a report and to initiate resolution proceedings without a formal report or participation by the victim of sex-based offenses.

## Witness Participation in an Investigation

Witnesses are expected to cooperate with and participate in the university's investigation. Any witness who declines to participate in or cooperate with an investigation will not be permitted to offer evidence or testimony later in a hearing. Witnesses may provide written statements in lieu of interviews during the investigation and may be interviewed remotely by phone, Zoom (or similar technology), if they can't be interviewed in person. Parties who do not participate in the investigation may have the opportunity to offer evidence during the appeal stages of the process, though failure to offer evidence prior to an appeal does not constitute grounds for appeal on the basis of new evidence.

## SEXUAL VIOLENCE PREVENTION EDUCATION

The university takes measures to provide a safe campus environment for its students and employees. We offer prevention and awareness programs to promote awareness of sexual violence (including rape, acquaintance rape, domestic violence, dating violence, sexual assault, sexual harassment, and stalking). Ongoing annual training is also presented and monitored to encourage participation.

The programs include:

- Annual review of the [The King's University Sexual Misconduct Policy](#) which prohibits all forms of sexual violence and harassment;
- Title IX compliance training;
- Sexual Assault Prevention through Litmos;
- Drugs and Alcohol training through Litmos